

The Council of the Village of Millersburg met in regular session on January 27, 2020 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Tom Vaughn, Robert Shoemaker and Kelly Hoffee. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Shoemaker to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Vaughn, Hofstetter and Polen voting aye. Hoffee corrected the minutes on a "New Business" matter. The denial for a proposed billboard should read "the request for a variance for placement of the sign in the proximity of a residential area from 1500' to 1000'. Motion made by Hoffee to accept the minutes as corrected. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Polen, Hofstetter and Vaughn voting aye.

BILLS: Motion made by Hoffee to pay bill resolution 2020-02 bills \$67405.16; payroll \$49534.33; total \$116939.49. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Shoemaker, Vaughn and Polen voting aye.

REPORTS OF OFFICERS: Informed Council DRB will review a COA for signage at 173 W. Jackson for Cobbled & Crafted at their February 5th meeting. P&Z will reconsider the variance application for a billboard located closer than 1500 feet from a residence submitted for 1056 S Washington Street. After the last meeting it was discovered that the applicant was not properly notified of the meeting date and time so it was determined that the appeal should be reconsidered.

Informed Council legislation is being prepared for SRTS Program. The first is the Lakeview (East sidewalk) project and the second is the crosswalk signage/lighting improvements. He is currently waiting on cost estimates for the crosswalk project and legislation will be presented for first reading on February 10. Since the applications are due March 6, he will ask to suspend the 2nd and 3rd reading and pass and adopt them at the Feb 24 meeting. Funding for these if approved, would be in 2022-2023.

Informed Council a public informational meeting is scheduled by Spohn Ranch for February 18 from 6:00-7:30 to review the preliminary design concepts of the Skate Park that they are currently creating. At this meeting, we hope to have input from the skating community on proposed features and layout of the skate park. We have had good input already from area skaters that are planning to attend.

Informed Council he received a request from a resident at 278 E. Adams to install a designated handicap space in the section of on-street parking between Alexander Street and Blackbird Alley on East Adams (an end spot). Street markings would not be done, but a handicap parking sign would be installed. Motion made by Hofstetter to approve the handicap parking space. Seconded by Vaughn. Upon roll call, motion carried with Hofstetter, Vaughn, Polen, Shoemaker and Hoffee voting aye.

Informed Council the stump grinding project has been sent to contractors for pricing. A total of 51 stumps to be removed have been identified. The deadline to respond is January 31. The tree removal project is nearly ready to go (some of the trees depend on the sidewalk project locations).

Informed Council the resurfacing list has been put together. He is proposing to complete N. Grant, N. Mad Anthony, and the remaining portion of Perkins Streets along with Touchy, Hawk, and Clinton Alleys this year. That will leave S. Mad Anthony, S. Grant, W. Adams, Newton, Engel, Deetz, Smith Streets and Center, Swallow, Canary, and Rye Alleys for next year.

The sidewalk list includes areas on N. Washington, N. Grant, Fairview, N. Monroe, E. Jackson (Hotel), Wooster Rd, and Walnut Streets. The areas we're looking to add curb include N. Crawford, S. Mad Anthony/Center Alley, Hill Street, Forlow, Liberty, and Tanager. These are locations we've had trouble with runoff (both vehicles and water). Hoffee suggested curbing on Liberty St to help alleviate run-off at Dan & Jenn Miller's property. Troyer noted that was an area on the list. Shoemaker asked Troyer to look at and consider Sill St where water runs onto the Burgess property.

Troyer also noted that CR 58 will be resurfaced by the County Highway Dept. this year and the Village will pay for the portion of the road that is in the corporation limit.

Clerk-Treasurer Shaffer: Asked Council if anyone was interested in attending the Alzheimer's Leadership Roundtable and/or the Newly Elected Council Member Training. Vaughn will attend the Alzheimer's Roundtable on February 6th. Shoemaker and Huebner will attend the training on April 4th.

COMMITTEE REPORTS: Shoemaker reported a meeting was held with Holmes & Coshocton County Engineers, himself, Bob Hines, Nate Troyer, Jeff Huebner and Brent

Hofstetter for discussion on the flooding issues and the MWSCD. Shoemaker suggested having a conference call with those involved and include Borris Sloger, Engineer at MWSCD to clarify some issues. A time and date will be scheduled.

NEW BUSINESS: Council President Hofstetter informed Council a special meeting will need to be scheduled to interview the 7 applicants for the vacant Council seat. All agreed to meet February 3 at 7:00 p.m. Hofstetter noted one applicant (Jennifer Crilow-Miller) was missing 2 pages from the application and asked how Council wished to proceed. Council agreed that the intention was to file a complete application. A motion was made by Hofstetter to accept her application contingent upon the submittal of the missing pages. Seconded by Hoffee. Motion carried with Hofstetter, Hoffee, Shoemaker, Vaughn and Polen voting aye.

Hofstetter then asked Council for discussion on what questions they would like the applicants to address. After ideas and discussion, Council agreed on the following: *1. Could you tell us a little bit of biographical information about yourself, including how long you've lived in the village? 2. What kind of improvements would you like to see happen and what is your vision for the village for the next 5-10 years? 3. What are your suggestions for promoting population growth and improving the housing situation in Millersburg? 4. What are some good and positive things you have seen happening around the village in the last few years? 5. You were asked on the application why you would be qualified to be a council member and the most pressing issue you see. Are there any additional closing comments you would like to make?* All questions will be provided to each of the applicants prior to the interview. On the interview night, each applicant will be interviewed individually. Hofstetter noted he will contact all applicants to inform them of the time/date and questions. Hoffee noted she contacted references and encouraged others to do the same.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor