

The Council of the Village of Millersburg met in regular session on February 11, 2019 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr Vaughn, Robert Shoemaker and Kelly Hoffee. Motion made by Hoffee to excuse Ruby Baird. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Polen, Hofstetter and Vaughn voting aye. Solicitor Robert Hines was also in attendance.

**MINUTES:** Motion made by Hoffee to suspend the reading of the minutes of the previous meeting. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Shoemaker, Vaughn and Hofstetter voting aye. Motion made by Hofstetter to accept the minutes as presented. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Polen, Vaughn and Shoemaker voting aye.

**BILLS:** Motion made by Shoemaker to pay bill resolution 2019-05 bills \$59,991.77; payroll \$49,884.82; total \$109,876.59. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Vaughn, Hofstetter and Polen voting aye.

#### **REPORTS OF OFFICERS**

**Administrator Troyer:** Informed Council bid solicitations were delivered to 5 contractors (G.E. Baker, Stout Exc., V.O. Menuetz, Shrock Premier, Campbell Exc.) for the North Mad Anthony Storm Sewer project, with the bids being due March 1<sup>st</sup>. The easement has been signed and recorded. After the bid opening it is anticipated having a recommendation to award before Council at the March 11 meeting. Completion of the project will be 60 days after the notice to proceed is issued.

Informed Council replacement of the 2 accident damaged poles along Glen Drive began on Thursday of last week.

Informed Council a letter of interest was submitted to ODOT on February 1<sup>st</sup> for the TAP Sidewalk Project (South sidewalks). We should hear if we are invited to continue sometime in March.

Informed Council demolition on the Street Department Garage Roof project began February 4. Crews were on site to remove existing conduit, lighting, heat system, etc. that was connected to the old roof and Bogner began removing the roof structure. Legislation is on the agenda for funding the project.

Informed Council he will meet with SJL on February 12 to review project areas for the 2019 Street Resurfacing & Sidewalk Programs. From this meeting, they will begin preparing plans and bid packs for bidding the projects out.

Informed Council Septage Receiving for January was 106,500 gallons for \$5,795.

Informed Council he received a request to reserve Deer Run on July 26<sup>th</sup> and 27<sup>th</sup> for the Paul Laney Memorial Tournament. Troyer requested Council consider waiving the registration fee as this is for a benefit. Motion made by Hofstetter to waive the registration fee. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Shoemaker and Hoffee voting aye.

**Clerk-Treasurer Shaffer:** Presented the January 2019 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

**Solicitor Hines:** Presented a new contract for legal services. He is officially retiring from public employment however; he will continue as the Solicitor for the Village as an independent contractor. His hourly rate will remain the same at \$125 per hr. and the contract will run from February 16<sup>th</sup>, 2019 through November 15<sup>th</sup>, 2019. Motion made by Hoffee to approve the contract between Robert Hines as an independent contractor and the Village of Millersburg. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn and Shoemaker voting aye.

**LEGISLATION:** Mayor Huebner read Resolution 2019-02 "A Resolution Authorizing The Transfer Of Sums From The General Fund To The Capital Project Sidewalk Repair And Replacement Fund" for the third time by title only. Motion made by Shoemaker to pass and adopt Resolution 2019-02. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Vaughn, Hofstetter and Polen voting aye.

Mayor Huebner read Resolution 2019-04 "A Resolution To Authorize The Sale Of Municipal Tangible Personal Property Through Internet" for the second time by title only.

Mayor Huebner read Emergency Resolution 2019-06 "A Supplemental Appropriation Resolution For The General Fund (Transportation) And Declaring An Emergency" for the first time by title only. Motion made by Hofstetter to suspend the rules requiring the second and third reading of Resolution 2019-06. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Polen, Vaughn and Shoemaker voting aye. Motion made by Hoffee to pass

and adopt Resolution 2019-06. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Shoemaker, Vaughn and Hofstetter voting aye.

**OLD BUSINESS:** Shoemaker asked the status of the trash contract. Troyer noted a meeting is scheduled for next week to finalize specifications (with alternates to the specs). Once finalized, the service will be put out for bid.

**MAYOR HEUBNER:** Asked Council if anyone would like to accept the invitation to Skyview Ranch in June for their Culinary Camp. Council expressed interest in attending and decided on June 26 at 5:00 p.m. Shaffer will make their reservation.

**NEW BUSINESS:** Shoemaker asked the status of the electric aggregation with First Energy. Residents are receiving letters. Solicitor Hines noted First Energy will continue all existing contracts. Troyer noted the current contract runs through May of 2020. He asked Council if they would like to look at new rates now or wait until closer to the end of the contract. Council agreed to review numbers now to see what the market is doing. Troyer will gather information.

**EXECUTIVE SESSION:** Motion made by Polen to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye.

**RECONVENED TO REGULAR SESSION**

**EXECUTIVE SESSION ACTION:** None.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Hoffee, Shoemaker and Vaughn voting aye.

Approved Date \_\_\_\_\_

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Karen Shaffer, Clerk-Treasurer

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Jeff Huebner, Mayor