

VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

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The Council of the Village of Millersburg met in regular session on March 12, 2018 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr. Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hine was also in attendance.

VISITORS: Cindy Asche asked Council for permission to use Deer Run Park for a community Easter egg hunt on March 24 at 11:00 a.m.. Sponsoring the event is Scenic Pointe. The park area would be cleaned up by them after the event. Motion made by Polen to approve the park use. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Shoemaker. Upon roll call, motion carried with Baird, Shoemaker, Hoffee, Vaughn, Hofstetter and Polen voting aye. Kelly Hoffee corrected the minutes to reflect that she was the one who stated (not Polen as noted in the "Old Business" section of the February 26th minutes) that sewer back-up coverage can be obtained by residents through their homeowner's insurance. Motion made by Hofstetter to accept the minutes as corrected. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Baird, Shoemaker, Vaughn and Polen voting aye.

BILLS: Motion made by Hoffee to pay bill resolution 2018-07 bills' \$49,694.63; payroll \$43,367.47; total \$93,062.10. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Polen, Vaughn, Shoemaker and Baird voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council the DRB and P&Z approved the proposed new signage at the University of Akron Millersburg branch. P&Z also determined that storage units will be considered a similar use for the B-1 District.

Informed Council sign installations are going very well. Everything should be done within the next few weeks. This is part of the Hardy Twp. Sign Grant.

Informed Council he met with Millersburg Electric and Lamplight recently and discussed options for the downtown lighting and Glen Drive. The rep from Lamplight offered some suggestions on shades, lights, and rehab possibilities. He will be submitting quotes soon on these options.

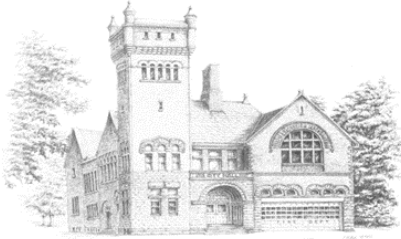
Informed Council we received notification that we are invited to submit a full application by May 18 for the TAP (South sidewalks) project. A meeting with OMEGA is scheduled for March 19 to further discuss the necessary steps for submitting the application.

Informed Council he will be meeting with OMEGA and the school on the 19th to begin the SRTS program discussions for the East Sidewalk Project.

Informed Council a request was received from Berlin Christian Fellowship to hold a weekly kids & community event at Clay Street Park. The request is for Wednesday's in June. Last year, they had over 100 people attend each week and wish to continue the event this year. Motion made by Polen to grant the request for BCF. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye

Informed Council February Septage Receiving was 23,500 gallons for \$1340.00

Informed Council a decision will need to be made on which direction they would like to proceed regarding the repair or replacement of the Vactor Jet-Vac truck. Currently the truck is in Twinsburg, non-operational, and we are faced with some major repairs costing approximately \$100,000 on a 16-year old truck. The Doheny Co. has quoted several options as opposed to the repairs. A new Vac truck would cost \$364,000 (+) through them



under the State Purchasing contract. Two other options are a 5-year lease/purchase option for \$79,000 (+) or a Trade Allowance option of which payments would be \$59,000 (+) for 5-years with a trade in allowance of \$109,265. Doheny's interest rate is 4.29%. A trade in dollar amount has not yet been given on the current Vac truck. Shoemaker asked if a used truck was considered. Troyer noted he found one on GovDeals for \$20,000 which is the same age as ours and the truck does not appear to be in any better shape. Troyer indicated there is another company (Gradall) out of New Philadelphia that has similar trucks. A demo is scheduled next week for the unit offered by Doheny. Council unanimously agreed and instructed Troyer get pricing from Gradall before they make a decision. He noted Doheny would be willing to come a meeting to explain the options if needed.

Shoemaker asked if quotes are being sought for refuse collection. Troyer noted specs will be prepared. Shoemaker asked to have a recycling container located in the Village as part of the contract. Mayor Huebner cautioned Council on that, as the County has had difficulty in how individuals are using the dumpsters.

Polen asked if a Spring Clean-Up day will be held this year. Council agreed on April 21 at the Street Department Garage from 8:00 to Noon. Polen asked if residents would be able to put large items curbside and arrange for the Village to pick the items up. Troyer said he would work on specifics of that service.

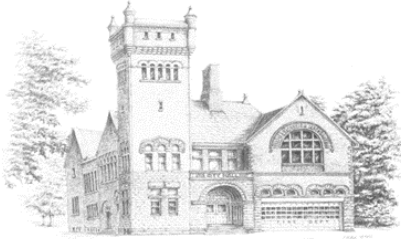
Hofstetter asked if Troyer is looking at street sweeping services. Troyer has received quotes for the sweeping, however he wanted to make sure we are done with road salting for the year. He will also be working on Mosquito Spraying quotes for the summer.

Clerk-Treasurer Shaffer: Presented the February 2018 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Solicitor Hines: Hoffee asked what the outcome of the meeting was with the Prosecutor regarding the Attorney General's Opinion letter. Hines noted that articles will be done for the press as well as educating the community (Amish & English) to give individuals a fair warning. The issue of tractors pulling wagons in town will stop.

LEGISLATION: Mayor Huebner read Ordinance 2018-101 "An Ordinance Amending Chapter 945 Of The Millersburg Ordinances Establishing A Columbarium At The Oak Hill Cemetery" for the third time by title only. Motion made by Hoffee to pass and adopt Ordinance 2018-101. Seconded by Baird. Upon roll call, motion carried with Hoffee, Baird, Shoemaker, Vaughn, Hofstetter and Polen voting aye.

Mayor Huebner read Emergency Ordinance 2018-102 "An Ordinance To Amend The Codified Ordinances Chapter 181 Of The Village Of Millersburg Income Tax Code To Adopt Sections 718.80 Through 718.95 Of The Ohio Revised Code, And Declaring An Emergency" for the first time by title only. Hoffee asked how much income tax will be lost by companies filing their return through the state and then collecting ½% of any tax due as administrative fees. Shaffer told Council at this point, it remains to be seen as it is unclear how many will opt to file through the state instead of the Village. Shaffer did note that as of now, she has been notified of approx..30 companies opting in with the state, and none of those are local businesses. As with any new procedure, it will take some time to realize the effect of this new tax law. Motion made by Hofstetter to suspend the rules requiring the second and third reading of Ordinance 2018-102. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Baird, Shoemaker, Vaughn and Polen voting aye. Motion made by Hoffee to pass and adopt Ordinance 2018-102. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.



Mayor Huebner: In looking forward to another successful construction season, he wanted to recap some of the improvements that have been made to the services and infrastructure in the past several years and provide a glimpse of what is planned for this year.

Street Paving:

2014-1.43 miles at a cost of \$139,608

2015-0.69 miles at a cost of \$136,466.43 (ODOT resurfaced additional 2.29 miles)

2016-2.62 miles at a cost of \$678,724.59 (ODOT resurfaced additional 1.21 miles)

2017-3.18 miles at a cost of \$718,523.00

To date we have resurfaced 7.92 miles (44%) of Village streets since 2013 with an investment of \$1,673,322. Inclusion of ODOT resurfacing takes the total mileage resurfaced to 11.42 miles (63%).

Parking Lots:

All Village owned downtown parking lots were resurfaced in 2016 (\$116,738), a new parking lot was created and opened in 2017 (\$25,360).

Storm Sewer/Sidewalk/Curb Improvements:

In 2017 we extended storm sewer 460' in Lakeview Addition at a cost of \$26,781.20 prior to resurfacing. An additional \$24,411 was spent to repair missing/damaged curb and basins prior to resurfacing in Rustic and Fairview areas.

Sign Grant:

Through a partnership with Hardy Township, we were able to obtain an ODOT grant that provided over \$18,000 worth of signs, reflectors, posts, and hardware to replace insufficient, damaged, aged signage throughout town. This includes regulatory and warning signs. The only cost to the Village is a gas powered sign post driver (that will be used after replacing these signs as well)-\$2100

Dog Park:

Through generous donations of \$16,180.45 and Village participation we were able to open Millersburg's first designated dog park in late 2016. Thanks to an Eagle Scout project, new benches and tables were placed throughout the park as well.

Tree City:

Now in our 3rd official year of being a Tree City USA community, we have been able to plant close to 100 trees that will provide years of shade, air and water quality, and aesthetic value for our residents and visitors. Additionally, we are now focusing on the maintenance and removal of existing trees to promote strong tree growth and safety while removing this burden from our residents. This has been accomplished through the receipt of \$12,282 in donations, \$3347 in bed tax funds, and an annual \$10,000 appropriation from Village Council.

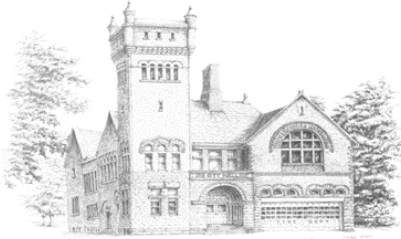
Columbarium:

We recently received the center section of a columbarium at Oak Hill Cemetery to offer our community another option for the care of their loved ones. Cost for the center section of the columbarium and concrete work was \$16,000.

Clay Street Park:

Thanks to the award of ODNR NatureWorks dollars, we were able to demolish and rebuild the pavilion and install an additional playset at Clay Street Park. The total cost of the project was \$41,380.06 of which \$31,035.05 was reimbursed through ODNR.

2018 Projects:



2018 plans are to resurface 1.63 miles which will take Village funded resurfacing to 9.55 miles (53%). Including ODOT plans to resurface 83 North in 2018 takes the total resurfacing to 14 miles (77%).

We are currently in the process of applying for two pools of money through ODOT which would allow for the installation of sidewalks along East Jackson Street/Lakeview Drive as well as to complete the sidewalks along South Washington Street. Additionally, Council has created an annual program for the installation and replacement of sidewalks at various locations throughout town.

Another project we look forward to completing is the acquisition and improvement of the vacant property at the intersection of South Washington/South Clay Street. This project is being funded through Ohio Public Works Commission and will create a green space/welcome area for the downtown.

Visitors to Deer Run Park will notice the addition of a pavilion between the concession stand and bleachers later this year. We also plan to add handicap accessible parking and spaces for concession stand workers on the south side of the concession stand.

We have met with several lighting companies and are exploring options to improve the downtown street lighting. Over the next 18-24 months we hope to have made major improvements to the downtown lighting to increase pedestrian and vehicular safety.

Lastly, we will be constructing a garage to house the Police Department vehicles which will protect the investment we have in this fleet. Additionally, this building will contain a meeting and training area for Police Auxiliary and special detail use.

ADDITIONAL ITEMS: Hoffee noted that with Mayor Huebner's re-cap and previous decisions by Council, residents should have peace of mind knowing the Village will now be responsible for sidewalk replacement and tree lawns.

Shoemaker thanked Hoffee and Hofstetter for their recent research on a service line protection program that could be offered to Village residents through Utility Service Partners.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor