

The Council of the Village of Millersburg met in regular session on May 27, 2020 at 7:00 p.m. via Zoom. The meeting was streamed on YouTube for public viewing. Mayor Huebner called the meeting to order. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Tom Vaughn, Robert Shoemaker, Kelly Hoffee and Brad Conn. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Polen to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Conn, Hofstetter, Shoemaker and Vaughn voting aye. Motion made by Shoemaker to accept the minutes of the previous meeting. Seconded by Hofstetter. Upon roll call, motion carried with Shoemaker, Hofstetter, Polen, Hoffee, Vaughn and Conn voting aye.

BILLS: Motion made by Conn to pay bill resolution 2020-14 bills \$290,337.72; payroll \$49,232.63; total \$339,570.35. Seconded by Vaughn. Upon roll call, motion carried with Conn, Vaughn, Hoffee, Shoemaker, Hofstetter and Polen voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the DRB & P&Z will meet via Zoom on June 3rd. DRB will review an application for façade improvements at the Hotel Millersburg. P&Z will review a variance application for a proposed lot split that will create a building lot less than the minimum square footage requirement.

Informed Council the TAP (South sidewalk) responses were due at noon on May 22. Currently they are being reviewed and rating the respondents is the next step in selecting a design engineer for the project.

Informed Council work has continued on the Skate Park between rain and cold temps the last few weeks. We're still looking at a mid-June completion. The donor for the park is requesting a plaque be installed. Troyer is searching for a bronze plaque manufacturer.

Informed Council it is time to look at extending our contract with Kimble again. The proposed extension is for July 1, 2020-June 30, 2021. This would replace the amendment we signed last year where the monthly price was increased to \$14.12/month (plus \$2.51/month billing) for a total of \$16.63 per month. The proposed extension price is \$12.88/month (plus \$2.57/month billing) for a total of \$15.45 per month, for a total reduction of \$1.18 per month. This is the third of five extensions provided for in the original contract. Motion made by Hoffee to approve the extension. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn, Shoemaker and Conn voting aye.

Informed Council he has been working on putting together a project to apply to the County for CDBG funding. The project would be to replace the water line on Wooster Road from Walnut Street to W. Jones Street and tie in a dead-end line on Close Street. Income surveys are no longer required for CDBG projects. There is \$142,000 available for the program cycle 2021-2022.

Asked Council if they wished to proceed with the alley vacation work as previously discussed. Currently, \$10,000 was appropriated for the associated fees. Council agreed to move forward and have Baker Surveying start the project.

Reminded Council "Spring Clean-up" is scheduled for June 27th from 8:00 A.M.-12:00 P.M. at the Village Street Department.

Informed Council Johnathon Miller is working on his Eagle Scout. His selected project is to build a bridge (steel/concrete) on Village property at the Disc Golf site, at this cost. The location is on the north side of the creek near the landing area. The village would oversee the construction. In addition, James Park, who is also working on his Eagle Scout, would like to install a pavilion close to the basketball court/skate park at Deer Run. Council had no objections to either project.

Mayor Huebner: Mayor Huebner read Ordinance No. 2020-101 "An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg" for the third time by title only. Motion made by Polen to pass and adopt Ordinance 2020-101. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Hofstetter, Shoemaker and Conn voting aye. Vaughn abstained.

OLD BUSINESS: Shoemaker thanked all who participated in the recent caravan to Pomerene Hospital to show support of "Nurses Day". Shoemaker asked for "thank-you" notes to be sent to all local Fire/EMS/Law Enforcement departments that participated. Mayor Huebner thanked Shoemaker for organizing the event.

Hoffee asked is budget items were being prepared. Troyer noted he would be turning in departmental items to the Clerk tomorrow.

Shoemaker asked the status of hiring an additional office employee. Shaffer noted an add is being constructed however, with the social distancing requirements, the add has not finalized until interviews would be able to take place.

NEW BUSINESS: Council agreed to hold the next meeting (June 8) at Village Hall at 7:00 p.m. The meeting will not be open to the public (Covid-19), but will stream live on YouTube for public viewing.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Conn voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor