

2020 TAX BUDGET HEARING

Mayor Huebner opened the 2020 Tax Budget hearing on July 8 at 6:30 p.m. The following members were in attendance: Devone Polen, Brent Hofstetter, Jr. Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird.

Shaffer noted she made changes to the budget as directed by Council at the budget work session held on July 1st. In addition, she reduced other items in the General Fund, as she stated she was not comfortable with some of the numbers. The paving allowance for 2020 was reduced from the original draft total of \$400,000 to \$300,000. The Grant St.; Walnut St.; and S. Monroe/No Name St. storm sewer projects were removed from the draft as well. Those projects totaled \$290,000.

Shaffer noted that she received numbers of the estimated additional revenue the Village will receive from the additional gas tax recently enacted by the State. The Village will receive an additional estimated \$83,300. These funds will be posted to the Street (92.5%) and State Highway Funds (7.5%).

Hoffee asked Shaffer what she felt are good numbers for a carry-over balance in the Water and Sewer Funds. Shaffer estimated that \$200,000 in water and \$300,000 in sewer would be generally a decent number. Hoffee noted the utility funds are not in a healthy state and expenses should be watched closely. She asked in the future that items listed in the budget, be submitted for only the vital expenses and remaining "wish list" items be prioritized and scheduled through a three to five-year plan.

With no other comments, a motion was made by Polen to adjourn the budget hearing. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Hoffee, Shoemaker and Vaughn voting aye.

REGULAR SESSION

The Council of the Village of Millersburg met in regular session on July 8, 2019 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird.

VISITORS: Andrea Kellogg addressed Council regarding semi-truck traffic in Millersburg. Just this afternoon, Kellogg noted a truck was broken down on Clay St. park hill, hindering traffic flow. She commended Captain Kim Herman for directing traffic by himself and noted he did an excellent job. She feels trucks are breaking down due to being overweight and asked that they be ticketed. Chief Shaner noted the Village does not have portable scales to determine the weight. Kellogg said she spoke with previous Chief Tom Vaughn and she was told there is nothing the Village can do about truck traffic. She said that is an unacceptable answer. Traffic at the square is dangerous and she suggested cameras be utilized to be able to identify light violators. Another issue she noted is truck traffic on S. Washington St., trying to make a turn onto Deetz St. to get to Amish Wedding Foods and becoming disabled. She asked if signs could be installed indicating a "No Commercial Truck" route. She asked what a traffic study would do to help the situation. Mayor Huebner said this would give us a count of all vehicles and types and with starting the new traffic detection system at the south end of town, this will eventually be in place in the downtown area assisting with traffic flow. She pointed out her frustration on the issue and noted Council will discuss cat problems in town and parking spaces, but never discuss traffic. Hoffee and Baird noted many vehicles are going through red lights and agreed that the downtown area is not safe for pedestrians. Huebner noted the Village will work on "No Trucks" sign for Washington St. Hoffee also suggested that patrol sit and watch for red light violators and start ticketing them, and once the word got out, maybe drivers will be more cautious.

Kellogg also asked how much the Village was paying Grasshopper to maintain the new "Welcome to Millersburg" area. Troyer noted the cost is \$45 per week and stated we could not send two employees there to weed, mow and maintain the area for \$45.

Jen Miller, owner of The Jenny Wren, told Council some merchants are willing to cover the cost of expanding the "First Fridays" food truck event. They would like to close S. Washington St. (from Jackson to Center Alley) from 6:00 pm to 9:00 pm for entertainment and family activities.

With having the food trucks and entertainment, they hope to keep residents and tourists in the downtown area longer. Some discussion was made about accessing the parking lot across from the post office. It was noted the lot would still be accessible from S. Clay St. Miller asked if "No Parking – Police Order" signs could be installed along that section of the street. Chief Shaner and Administrator did not see any issue with the street closing. Motion made by Hoffee to approve the closing of S. Washington (from Jackson to Center Alley) on the first Friday of the month. Seconded by Baird. Upon roll call, motion carried with Hoffee, Baird, Polen, Hofstetter, Vaughn and Shoemaker voting aye.

MINUTES: Motion made by Polen to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Hofstetter, Shoemaker, Baird and Vaughn voting aye. Motion made by Baird to accept the minutes as presented. Seconded by Shoemaker. Upon roll call, motion carried with Baird, Shoemaker, Hoffee, Polen, Hofstetter and Vaughn voting aye.

BILLS: Shaffer noted the invoice listed on the bill resolution for Bunker Hill Engine in the amount of \$869.69 was incorrect. Tax was added so the correct amount to be paid is \$812.79. Motion made by Shoemaker to pay corrected bill resolution 2019-18 bills \$176,454.03; payroll \$49,321.66; total \$225,775.69. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Hofstetter, Baird, Vaughn and Polen voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council the N Mad Anthony St project is nearing completion. The remaining items to be completed are pavement and sidewalk installation and hand-rail installation on retaining/headwalls.

Informed Council the bid opening for the 2019 Street Resurfacing & Sidewalk Programs was held on June 28. Melway Paving submitted the lone bid at \$515,734.82 for the base bid, \$199,488.60 for the alternate (sidewalks) for a total bid of \$715,223.42. Documents have been reviewed and he is recommending Council award the contract to Melway Paving. Motion made by Hoffee to award the contract to Melway Paving. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Baird, Shoemaker, Vaughn and Hofstetter voting aye. Since the bid came in under the amount that was appropriated for paving, Hofstetter suggested that some crack sealing be done and/or add a few mores areas to be paved. Huebner asked that property owners be notified when sidewalk work is being done in front of their property.

Informed Council the equipment is ordered for the S Walmart Intersection Detection. Once a delivery date is known, an installation time will be scheduled with the contractor.

Informed Council a 12” old clay sewer pipe collapsed on S. Grant St. (across from Millersburg Ice). The sewer runs west over the bank and is 12’ to 13’ deep. GE Baker was called in to make the necessary repairs as the Village does not have the equipment needed. AEP was also called to stabilize a utility pole that was involved with the sink hole created by the collapse. Cost for the project from GE Baker is \$10,030. Troyer asked for approval to use permissive tax funds for this cost. Council had no objections.

Clerk-Treasurer Shaffer: Presented the June 2019 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Mayor Huebner: Asked Council for a motion to adopt 2020 Tax Budget. Motion made by Shoemaker to adopt the 2020 Tax Budget. Seconded by Hofstetter. Upon roll call, Shoemaker, Hofstetter, Polen, Vaughn, Hoffee and Baird voting aye.

LEGISLATION: Mayor Huebner read Ordinance 2019-104 “An Ordinance Allowing Limited Use Of Utility Vehicles In The Village” for the second time by title only.

OLD BUSINESS: Shoemaker noted the mosquito population is heavy and asked if spraying could be done weekly. Council agreed. Troyer will notify Holmes Pest Control to start weekly service.

NEW BUSINESS: Hoffee asked why there is no advertising on the “Second Saturday Movies”. She has asked several individuals, searched websites and in not able to find any information. Troyer, who also a board member of HDM, will check with the HDM Director and ask for the events to be published.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Shoemaker, Vaughn, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor