

ENTITY NAME: VILLAGE OF MILLERSBURG

BOARD NAME: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 7/12/2021

START TIME: 7:00 P.M.

END TIME: 7:15 P.M.

MEETING LOCATION: COUNCIL CHAMBERS – 6 N WASHINGTON ST.; MILLERSBURG, OH 44654

CALLED TO ORDER BY: MAYOR, JEFF HUEBNER

## RECORD OF PROCEEDINGS

### COUNCILMEMBERS ROLL CALL

NAME		NAME	PRESENT
Polen	Present	Shoemaker	Present
Hoffee	Present	Vaughn	Present
Conn	Present	Hofstetter	Present

### IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	NAME	VISITOR/EMPLOYEE
Jeff Huebner	Mayor	Nate Troyer	Administrator
Bob Hines	Solicitor	Matt Shaner	Police Chief
Karen Shaffer	Clerk-Treasurer		Assist Fiscal Officer

MOTION TO EXCUSE	Choose an item.	Karen Cool Miller	
MOTION BY	Polen	MOTION SECONDED BY	Hoffee
VOTING ROLL CALL		VOTE	
Polen	Yes	Vaughn	Yes
Hoffee	Yes	Shoemaker	Yes
Conn	Yes	Hofstetter	Yes
VOTING RESULTS		YES: 6 NO: 0	

### APPROVAL OF PREVIOUS MINUTES

TYPE OF MEETING		<b>Regular</b>	
SUSPEND READING OF MINUTES HELD ON		6/28/2021	
MOTION BY		Conn	
MOTION SECONDED BY		Shoemaker	
VOTING ROLL CALL		VOTE	
Conn	Yes	Hoffee	Yes
Shoemaker	Yes	Vaughn	Yes
Polen	Yes	Hofstetter	Yes
VOTING RESULTS		YES: 6 NO: 0	
MOTION TO APPROVE BY:		Polen	
MOTION SECONDED BY:		Hofstetter	
VOTING ROLL CALL		VOTE	
Polen	Yes	Conn	Yes
Hofstetter	Yes	Shoemaker	Yes
Hoffee	Yes	Vaughn	Yes
VOTING RESULTS		YES: 6 NO: 0	

### APPROVAL OF BILLS

BILL RESOLUTION 2021-19	Bills \$ 205,774.43	Payroll \$ 50,079.05	Total \$ 255,853.48
QUESTION ABOUT BILLS: Hoffstetter: What was the emergency on Wells 3 & 5? Troyer responded that Sunday into Monday, there was no power in Wells 3 & 5. Skolmutch (the newly appointed Superintendent) went down to check, and the wires had melted. Over the years, and with things changing, and adding wires, it			

overpowered the panel. The heat from it blew out the contacts from the box. From the box onward was dead and all the controls are after the box, so no controls. Skolmutch got ahold of Millersburg Electric, and they came down. They installed new wires to the main feed and new controls and got it running. Hoffee asked if we needed to look at other wells as well. Troyer replied, no because the power for those two wells is ran thru the one building, the others are fine.			
MOTION BY		Hoffee	
MOTION SECONDED BY		Conn	
VOTING ROLL CALL		VOTE	
Hoffee	Yes	Shoemaker	Yes
Conn	Yes	Vaughn	Yes
Polen	Yes	Hofstetter	Yes
VOTING RESULTS		YES: 6 NO: 0	

**DEPARTMENT HEAD/OFFICIAL REPORT**

<b>DEPARTMENT</b>	<b>POLICE DEPARTMENT</b>
<b>REPRESENTATIVE'S NAME</b>	<b>CHIEF MATT SHANER</b>
DISCUSSION: Hoffee: Is there any way you can give us a report at each meeting? She stated that it didn't have to be about ongoing investigations, but if a street or something is shut down it would be nice if we knew so when people call in, we know what's going on. Shaner stated that he could do that.	

<b>DEPARTMENT</b>	<b>ADMINISTRATION</b>
<b>REPRESENTATIVE'S NAME</b>	<b>NATE TROYER</b>
DISCUSSION: <b>DRB &amp; P&amp;Z COMMISSION:</b> DRB approved the sign application submitted by Jackpot Pottery on Wednesday, June 7. <b>RESURFACING/SIDEWALK PROJECTS:</b> Mid-Ohio Concrete has been working on curb installations and will begin sidewalks this week. Troyer asked Council if they would be okay with having Mid-Ohio do some additional curbs and sidewalks on East Clinton, South Crawford, and North Mad Anthony. Troyer stated he is not wanting to deplete the ODOT Tap Fund, however we do have some extra and they are willing to do the work. Hoffee asked if we needed a motion for this. Troyer stated that we didn't need a motion necessarily due to the fact the project was bid out previous and they agreed to do more work at that price, and they are available to do it. Council approved. <b>DEER RUN PARK:</b> The Health Department has scheduled a ribbon cutting ceremony for Friday July 16 <sup>th</sup> at 12:15 for the outdoor fitness equipment. Troyer also stated that the street department has also installed all the Storywalk boards for the library. He also wanted to thank the street department for all their hard work at the ball fields/park. They have had several projects this summer and they are completing them.	

<b>DEPARTMENT</b>	<b>FISCAL</b>
<b>REPRESENTATIVE'S NAME</b>	<b>KAREN SHAFFER/KAREN COOL-MILLER</b>
DISCUSSION: Everyone has received the June Financial Statements. Yes	

<b>DEPARTMENT</b>	<b>LEGAL</b>
<b>REPRESENTATIVE'S NAME</b>	<b>BOB HINES</b>
The emergency resolution is for our participation in a bankruptcy suit involving Purdue Pharma for 4.5 billion dollars regarding the opioid epidemic. Not sure how it will be divided up, or if we would get anything out of it at all. However, if we don't pass this resolution, then we would need to pursue the remedies individually and that could get costly. Shaffer stated that it was an emergency resolution and would have to pass tonight. Hines replied that it did have to pass tonight because the paperwork needs to be turned into the courts by Wednesday.	

<b>DEPARTMENT</b>		<b>Mayor</b>	
<b>REPRESENTATIVE'S NAME</b>		<b>Jeff Huebner</b>	
DISCUSSION: Motion to pass the Tax Budget for 2022.			
MOTION BY		Shoemaker	
MOTION SECONDED BY		Vaughn	
VOTING ROLL CALL		VOTE	
Shoemaker	Yes	Hoffee	Yes
Vaughn	Yes	Conn	Yes
Polen	Yes	Hofstetter	Yes
VOTING RESULTS		YES: 6 NO: 0	

**LEGISLATION**

<b>NUMBER</b>		<b>Emergency Resolution 2021 - 20</b>	
<b>TITLE: A Resolution Authorizing The Village Solicitor To Cast A Ballot Accepting The Fifth Amended Joint Chapter 11 Plan Of Reorganization Of Purdue Pharma L.P. And Its Affiliated Debtors And Declaring An Emergency</b>			
CLASSIFICATION		Resolution	
STATUS		Emergency	
DISCUSSION: Mayor read for the first time by title only.			
MOTION TO		Suspend the Rules for 2nd & 3rd Reading	
MOTION BY		Hoffee	
MOTION SECONDED BY		Hofstetter	
VOTING ROLL CALL		VOTE	
Hoffee	Yes	Polen	Yes
Hofstetter	Yes	Vaughn	Yes
Conn	Yes	Shoemaker	Yes
VOTING RESULTS		YES: 6 NO: 0	

MOTION TO		Pass & Adopt	
MOTION BY		Vaughn	
MOTION SECONDED BY		Polen	
VOTING ROLL CALL		VOTE	
Vaughn	Yes	Conn	Yes
Polen	Yes	Hofstetter	Yes
Hoffee	Yes	Shoemaker	Yes
VOTING RESULTS		YES: 6 NO: 0	

**LEGISLATION**

<b>NUMBER</b>		<b>Ordinance 2021 - 105</b>	
<b>TITLE: An Ordinance Revising The Sign Ordinance Regarding Billboards</b>			
CLASSIFICATION		Ordinance	
STATUS		1st Reading	
DISCUSSION: 1 <sup>st</sup> Reading by title only. Hoffee asked if this had to do with something happening right now or something that just needs to change. Troyer stated that last year someone asked of the Design Review Board if they could put a 300 square foot digital billboard at the intersection of Glenn Drive and South Washington St. He stated that there are a few pockets of land that would allow this type of sign. This is just a way of controlling it better. Hofstetter asked Hines if the only difference between the way it is now, and this ordinance is going from 1500 square feet from a residence to 3000 sq feet. Hines stated that was correct. The ordinance now and this new ordinance are worded the same except for the distance between the billboard and residence.			

**NEW BUSINESS**

TOPIC	<b>New Minute Format</b>
PRESENTED BY	<b>Shoemaker</b>
DISCUSSION Stated that he likes the new format of the minutes. That it is easier to read. Shaffer commented that we needed to adjust it some and that we are still working on it.	

**NEXT SCHEDULED MEETING**

TYPE OF MEETING	<u>Regular</u>
DATE	<u>7/26/2021</u>
TIME	7:00 pm
LOCATION: Council Chambers	6 N Washington St.; Millersburg, OH 44654

**ADJOURNMENT**

MOTION BY	Polen		
MOTION SECONDED BY	Hofstetter		
VOTING ROLL CALL		VOTE	
Polen	Yes	Conn	Yes
Hofstetter	Yes	Shoemaker	Yes
Hoffee	Yes	Vaughn	Yes
VOTING RESULTS		YES: 6 NO: 0	

**MINUTES PREPARED BY**

SIGNATURE: Karen Cool-Miller	TITLE	DATE
	Asst Fiscal Officer	7/26/2021

**ATTESTED BY**

SIGNATURE: Karen Shaffer	TITLE	DATE
	Clerk-Treasurer	7/26/2021

**CERTIFICATION**

SIGNATURE: Jeff Huebner	TITLE	DATE
	Mayor	7/26/2021