



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on July 23, 2018 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr. Vaughn, Robert Shoemaker and Ruby Baird. Solicitor Robert Hines was also in attendance. Motion made by Shoemaker to excuse Councilwoman Kelly Hoffee. Seconded by Baird. Upon roll call, motion carried with Shoemaker, Baird, Polen, Hofstetter and Vaughn voting aye.

VISITORS: Arlie Rodhe shared his thoughts about why the village should support the renewal levy in the upcoming November election. While he understands that Council said they would leave it up to the voters, he wished to speak about it in a positive manner. He commended council for all of the progress he has seen in recent years. He pointed out that the renewal levy on his home costs around \$42 a year. Rodhe stated this is not really a large tax. He wanted to point out the village has taken over the sidewalk repair and replacement, which for a property owner, would be a major expense for repairs or replacements of their sidewalk.

Rodhe also noted Tree City USA has been included in the Village budget. The village is now taking down trees in the tree lawns that used to be the property owner's responsibility, which is also another major cost to property owners. He noted that some of these things could get done without the renewal, however it would be difficult to continue these services and to replace the estimated \$120,000 that would be lost. Rodhe also noted the beautification of downtown and the hanging baskets around town, is a very nice addition to the village.

Furthering his comments, Rodhe said there could be future expenses as the village grows. With growth comes additional expenses, as more things need taken care of, the budget will grow, the police force may need increased or additional village employee's may be needed. Rodhe noted in his opinion, the cost of the renewal tax to property owners is a bargain. He urged residents to look at their property tax bill and see where all their tax dollars go. (schools, county, fire, etc.) What the village gets is minimal in comparison. The renewal levy is based on 1980 valuation of homes, and it would cost a lot more if a new levy were to be sought.

Rodhe said he looks at the village as a business and the residents as customers, and he feels the Village are treating the customers very good. With the technology in this day and age, he urged Council to work on a plan to better help people get through town. Councilman Bob Shoemaker agreed and noted that traffic is unbearable in all directions.

Mayor Huebner thanked Rodhe for his input and feedback, and added that the village is seeking funding for a sidewalk project at the south end of town, but pointed out it will be a few years before it is finished. In addition, the Village is also looking into doing a traffic study and money has been allocated for equipment repair in the intersections.

Visitor Sabra Aaron, a marketing representative from WKSU radio spoke with Council about marketing options for the village. She shared her experience of speaking with some Holmes County business owners who have looked at collectively doing some on-air announcements and doing some underwriting with WKSU. While she noted there are a lot of marketing efforts on behalf of Millersburg, through the Holmes County Chamber and Historic Downtown Millersburg, in her observation, a lot of the effort of the chamber is directing visitors to Berlin. She said from exploring businesses here, she thinks that the artisan and handmade movement that is happening in Millersburg is unique, and could provide an interesting hook for marketing. This could focus on bringing people to downtown Millersburg, from the businesses

on main street and into the side streets, could really make a difference. Her reason for addressing Council is to note that radio could be a good value for the village. A way to invest in and promote itself and collectively promote downtown businesses. Aaron said WKSU radio would be a good way to reach people the village wants coming to visit.

WKSU is restricted by the FCC because they are a nonprofit organization. Aaron noted all of their underwritings are a live read by the trusted voice of the announcer. She said 16 air spots would cost the village around \$700, and would attract an audience from all over Northeast Ohio, reaching about 160,000 people a week. Their signal covers 22 counties and draws the local Ohio visitor who is looking for something to do, and could make a trip to Millersburg part of their weekend plans. A regular monthly campaign is also available. The audience is heavily based in Stark, Summit and Portage Counties, but 89.7 has a repeater in Wayne County and Tuscarawas County. People who are in these areas and close by, could very well be interested in events happening in Millersburg. She said Council's leadership in providing funding to help support the marketing of businesses here in downtown, could be a wonderful addition to really capitalize about what is special about Millersburg.

Mayor Jeff Huebner explained that bed tax dollars the village receives are already allotted and divided up through the Lion's Club, Historic Downtown Millersburg, Holmes County Historical Society and the Antique Festival. He asked if anyone has approached the Chamber of Commerce or Historic Downtown Millersburg about doing some sort of advertising on NPR (National Public Radio). Huebner also said that HDM does do quite a bit of advertising through Ohio Country Magazine and brochures, as well as social media. Aaron said she hopes to meet with HDM and the chamber as well as she noted there are great things happening in Millersburg.

MINUTES: Motion made by Polen to suspend the reading of the minutes of the previous meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Vaughn and Shoemaker voting aye. Motion made by Baird to accept the minutes as presented. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hofstetter, Shoemaker and Vaughn voting aye.

BILLS: Motion made by Hofstetter to pay bill resolution 2018-32 bills' \$65,623.97 payroll \$43,798.47; total \$109,422.44. Seconded by Vaughn. Upon roll call, motion carried with Hofstetter, Vaughn, Shoemaker, Polen and Baird voting aye.

REPORTS OF OFFICERS

Chief Vaughn: Informed Council orders are being placed for new police cruisers (for delivery in 2019) that will still be the Ford Explorer SUV's. In waiting for next year to place an order, the police cruiser package will be a Hybrid. Vaughn noted he is not opposed to the Hybrid, he just felt he didn't want to purchase a hybrid in the first year of its release. A cruiser was budgeted for 2019, but Vaughn asked Council to adopt a supplemental appropriation to be able to place an order for the SUV this year. A cruiser will not be ordered in 2019. Motion made by Shoemaker to proceed with a supplemental appropriation. Seconded by Hofstetter. Upon roll call, motion carried with Shoemaker, Hofstetter, Polen, Vaughn and Baird voting aye. The legislation will be presented at the next meeting.

Administrator Troyer: Informed Council the DRB approved the COA for signage at 31 N. Mad Anthony St. for McCleery Law Office. The P & Z Board approved a lot split by Steve McCrossin on East Jackson St as well as a rezoning at 423 Hebron St at their respective July 11 meetings. A public hearing will need to be scheduled for the re-zoning. Council agreed to hold the public hearing on August 27 at 6:45 p.m.

Informed Council the appraisal was received for the Clean Ohio Application (S. Washington "Y" property). A meeting will be scheduled with the property owner this week.

Informed Council the sink hole on N. Mad Anthony St. grew larger within the last week. He is working on submitting information to OPWC for consideration of emergency funding for repairs.

Informed Council the anticipated delivery date of the VacAll is estimated for November, 2018.

Informed Council of some information on installing "Children-at-Play" signs. Solicitor Hines indicated some of the negatives in installing signs are a false sense of security; the visibility newly installed signs for motorists may wear off; signs being vandalized; non-enforceable; and streets may be used as playgrounds. Hines noted people can't assume they

work or don't work, however some agencies discourage the use as they may be nothing but an additional expense. Councilman Shoemaker asked if the speed limit was posted on Elm/Uhl, of which staff was not sure at this point, however the lawful speed limit in town/residential is 25mph. Hines also noted that it was mentioned previously that the Village may possibly be liable on any issues that may arise. He researched case files for lawsuits against municipalities whether the signs were installed or not. He was not able to find any cases. Hofstetter noted that safety is his main concern and the benefit out-weighs the cost of the signs. Council mutually agreed to proceed with the sign installation.

Informed Council he is working on the list of vehicles to be placed up for sealed bids. Legislation will be forthcoming.

Informed Council Frank Arnold, property owner of 942 Forlow St. is requesting credit on the sewer portion of the bill. There was a broken pipe underneath the mobile home. The average for this customer is 6,000. Cline Plumbing verified the water did not go down the sewer system. A credit is requested of \$101.20 for the sewer portion of the bill. Motion made by Polen to approve the credit request. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

LEGISLATION: Mayor Huebner read Resolution 2018-29 "A Resolution Authorizing Placement Of A Renewal Of The Five Mill Outside Operating Levy On The November 6, 2018 Ballot" for the third time by title only. Motion made by Shoemaker to pass and adopt Resolution 2018-29. Seconded by Baird. Upon roll call, motion carried with Shoemaker, Baird, Polen, Hofstetter and Vaughn voting aye.

Mayor Huebner read Ordinance 2018-103 "An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Millersburg" for the third time by title only. Motion made by Polen to pass and adopt Ordinance 2018-103. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Shoemaker and Vaughn voting aye.

Mayor Huebner read Emergency Resolution 2018-33 "A Supplemental Appropriation Resolution For The General Fund And Declaring An Emergency" for the first time by title only. Motion made by Baird to suspend the second and third reading of Resolution 2018-33. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hofstetter, Vaughn and Shoemaker voting aye. Motion made by Hofstetter to pass and adopt Resolution 2018-33. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Baird, Shoemaker and Vaughn voting aye.

Mayor Huebner read Emergency Resolution 2018-34 "A Resolution Authorizing The Creation Of A Capital Project – OPWC Fund - Project Number CNLAD – South Washington Street Triangular Park And Declaring An Emergency" for the first time by title only. Motion made by Vaughn to suspend the rules requiring the second and third reading of Resolution 2018-34. Seconded by Polen. Upon roll call, motion carried with Vaughn, Polen, Hofstetter, Baird and Shoemaker voting aye. Motion made by Baird to pass and adopt Resolution 2018-34. Seconded by Shoemaker. Upon roll call, motion carried with Baird, Shoemaker, Vaughn, Hofstetter and Polen voting aye.

Mayor Huebner read Emergency Resolution 2018-35 "A Supplemental Appropriation Resolution For The Capital Project – OPWC Fund - Project Number CNLAD – South Washington Street Triangular Park And Declaring An Emergency" for the first time by title only. Motion made by Hofstetter to suspend the rules requiring the second and third reading of Resolution 2018-35. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Baird, Vaughn and Shoemaker voting aye. Motion made by Baird to pass and adopt Resolution 2018-35. Seconded by Shoemaker. Upon roll call, motion carried with Baird, Shoemaker, Vaughn Hofstetter and Polen voting aye.

Mayor Huebner read Emergency Resolution 2018-36 "A Resolution Authorizing The Transfer Of Sums From The General Fund To The Capital Project – OPWC Fund - Project Number CNLAD – South Washington Street Triangular Park And Declaring An Emergency" for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Resolution 2018-36. Seconded by Shoemaker. Upon roll call, motion carried with Polen, Shoemaker, Hofstetter, Vaughn and Baird voting aye. Motion made by Hofstetter to pass and adopt Resolution 2018-36. Seconded by Baird. Upon roll call, motion carried with Hofstetter, Baird, Polen, Vaughn and Shoemaker voting aye.

NEW BUSINESS: Shoemaker noted a tree has fallen at 275 Rich St and appears it is on village property. Troyer will look at the area.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor