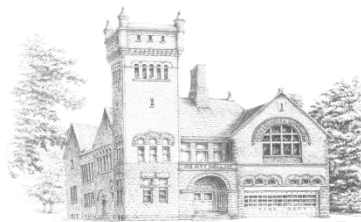


VILLAGE OF MILLERSBURG
INCOME TAX DEPARTMENT
 6 N WASHINGTON STREET
 MILLERSBURG, OH 44654
 PHONE: (330) 674-6891
 FAX: (330) 674-9044
WWW.MILLERSBURGOHIO.COM
 BOBBIE CURRY, TAX ADMINISTATOR



BUSINESS QUESTIONNAIRE

Please complete all questions. The information will be used to update information on file or to determine your filing requirements. If you have any questions concerning this form or about the municipal income tax, please contact our office.

GENERAL/ACCOUNTING INFORMATION

Business Name: _____ Federal Tax ID No: _____

Type Of Business: _____

Trade Name (If Different): _____

Home Office Address: _____

Phone: _____ Email: _____

Millersburg Address (If Different): _____

Phone: _____ Email: _____

Purpose of this registration: ☐ Business Net Profit Filing ☐ Withholding Tax ☐ Courtesy Withholding

Date Business Began In Millersburg: _____ Number Of Employees: _____

Type Of Organization: ☐ Sole Proprietorship ☐ Corporation ☐ S-Corporation
☐ Partnership ☐ Ltd. Liability Co. ☐ Other: _____

Owners, Partners Or Principal Officers Information:

| NAME, TITLE | ADDRESS | PHONE |
|-------------|---------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Name, Address, Phone Number and Email of Bookkeeper/Accountant/Payroll Company: _____

Accounting Period: ☐ Calendar Year ☐ Fiscal Year - Month Ending: _____

Address To Which Tax Forms Are To Be Mailed:

Business Net Profit Tax Return Form: ☐ Home Office ☐ Millersburg Office ☐ Other*

*Other Address: _____

Payroll Withholding Tax Forms: ☐ Home Office ☐ Millersburg Office ☐ Other*

*Other Address: _____

Does your business occupy, as a tenant, real property in Millersburg/Do you rent or lease your business property?

☐ Yes: Please provide name and address of landlord _____

☐ No _____

Withholding Account Type (Check all that apply):

- ☐ Workplace Tax (Business is located in Millersburg)
- ☐ Residence Tax/Employee Courtesy Withholding (Business is not located in Millersburg)
- ☐ Remote Employment (Employees work from home in Millersburg)
- ☐ Hybrid Schedule. (Works from Millersburg home AND in non-Millersburg location)

How often will you remit withholding tax?

☐ Quarterly ☐ Monthly

Do you plan to use the Ohio Business Gateway to file your Net Profit Return or your Payroll Withholding Tax?

☐ Yes ☐ No

SUPPLEMENTAL INFORMATION: _____

I hereby certify that to the best of my knowledge the above information is true and complete.

Signature

Printed Name

Date

Email Address

Phone Number

Title

OFFICE USE ONLY

NET PROFIT ACCOUNT #: _____

DATE REC'D: _____

PAYROLL WITHHOLDING ACCT #: _____

ENTERED BY: _____