

The Council of the Village of Millersburg met in regular session via ZOOM on February 8, 2021 at 7:00 p.m. The meeting was streamed on YouTube for public viewing (Covid-19). Mayor Huebner called the meeting to order. Clerk-Treasurer Karen Shaffer gave roll call, and the following members were in attendance: Devone Polen, Brent Hofstetter, Kelly Hoffee, Tom Vaughn, Robert Shoemaker, and Brad Conn. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Polen to suspend the reading of the minutes of Council held 01/25/21. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Hofstetter, Shoemaker, Conn, and Vaughn voting aye. Motion made by Shoemaker to accept the minutes as presented. Seconded by Conn. Upon roll call, motion carried with Shoemaker, Conn, Hofstetter, Polen, Vaughn, and Hoffee voting aye.

BILLS: Motion made by Hofstetter to pay bill resolution 2021-03 bills \$97,442.83, payroll \$51676.90; total \$149119.73. Seconded by Vaughn. Upon roll call, motion carried with Hofstetter, Vaughn, Hoffee, Conn, Polen, and Shoemaker voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council the DRB and P&Z approved the site plan for West Main Investments (Kaufman Realty) for a new multi-tenant building at the corner of E. Jackson and S. Crawford Streets. We also have received the CRA application for this project and will be presenting a proposed CRA agreement to provide a tax incentive for this project, hopefully by the next Council meeting.

Informed Council SJL is working on preparing the project documents and engineering for the sections of sidewalk that were added from last year. In addition to the sidewalks, Troyer told Council he was made aware of a local company that has a product used to level sidewalk areas that are needed for individual sections. A two-part polyurethane expanding foam is used and is sprayed underneath the sidewalk needing elevated. A list is being compiled and the company will offer a day rate for the repairs.

Informed Council at the last meeting of the Tree City Board, a proposal (attached to packet) was introduced for plantings at the Village owned parking lot on North Clay Street (Hub Lot). The Board would like to proceed with this plan pending Council approval. Mike & Tracy McDowell will be donating funds to the Tree City Commission for the project. Motion made by Hoffee to approve the plantings. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn, Shoemaker, and Conn voting aye. Council thanked McDowell's for their generous contribution.

Clerk-Treasurer Shaffer: Presented the January 2021 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments. A roll call was completed to confirm all members received the reports. Polen, Conn, Shoemaker, Vaughn, Hoffee, and Hofstetter replying aye.

NEW BUSINESS: Shoemaker noted he is interested in joining a webinar sponsored by OML. The webinar to be held on February 11th from 11:00 – 12:00 is for information on grants. The cost is \$125 for an unlimited amount of individuals from the Village of Millersburg. Shaffer will register the Village and anyone interested should let her know and she will send in their information.

EXECUTIVE SESSION: Motion made by Polen to adjourn into executive session to confer with the public body's attorney for the purpose of considering disputes if a court action is either pending or imminent. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Conn, and Hoffee voting aye.

REGULAR SESSION

EXECUTIVE SESSION ACTION: None.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Conn, Hoffee, Shoemaker, and Vaughn voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor