

The Council of the Village of Millersburg met in regular session on March 9, 2020 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Tom Vaughn, Robert Shoemaker, Kelly Hoffee and Brad Conn. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Polen to suspend the reading of the minutes of the previous meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Conn voting aye. Motion made by Shoemaker to accept the minutes of the previous meeting. Seconded by Conn. Upon roll call, motion carried with Shoemaker, Conn, Hoffee, Vaughn, Hofstetter and Polen voting aye.

BILLS: Motion made by Hoffee to pay bill resolution 2020-08 bills \$45637.83; payroll \$48502.15; total \$94139.98. Seconded by Vaughn. Upon roll call, motion carried with Hoffee, Vaughn, Polen, Hofstetter, Shoemaker and Conn voting aye.

REPORTS OF OFFICERS:

Chief Shaner: Introduced new Police Department employees Joshua Neely (dispatcher) and Connor Bailey (patrol).

Administrator Troyer: Informed Council P&Z met March 4 at 6:30 P.M. and approved the change of zoning district and variance requests from the Holmes County Park District. The request is to change the parcels where the Depot and former bulk plant are located from R-3 Village Residential to SU Special Use District. The next step in the rezoning process is to set a public hearing. Troyer suggested April 13th at 6:50 P.M. Council had no objections.

Informed Council he spoke to Chris Young and he has approved the Village using permissive tax funds for the purchase/installation of the user activated flashing beacons for the 3 crosswalks around the school. Our current balance as of Feb. 25 of permissive tax was \$104,521.53. Troyer noted he ordered the crosswalks lights today and the street department will be able to install them. Delivery is estimated at two (2) to four (4) weeks at a cost of just under \$20,000.

Informed Council the SRTS (East Sidewalks) will not be moving forward this year. Because of a misunderstanding we won't be able to make the deadline to apply for the funding this year. Troyer noted he was under the impression OMEGA had gathered the required information and they thought he did. The good news is we will be able to apply in the future once we gather a full engineer's estimate on the project; however, it will be one more year before we do so.

Informed Council development of plans for the skate park continues by Spohn Ranch. Several conversations have taken place throughout the last few weeks. It was decided to remove the shade structure (\$12,000) and possibly construct a pavilion later for use by the visitors of the dog park, skate park and basketball courts. Since the Village is replacing the downtown trash receptacles, a few of the current containers will be relocated to the park area. A "bottle filler" was also added to the drinking fountain. Troyer also noted he would like to thank Tom Bird for offering to donate fill material for the project. Hoffee asked about lighting. Troyer noted he is in contact with Millersburg Electric.

Informed Council the generator transfer switch installation went very well on Feb. 27. The power was off for approx. one hour, with the total installation taking about half a day.

Informed Council a handicapped parking designation was requested for a space on Perkins Street between North Clay and North Washington. The requested space would be the 2nd space from North Clay Street. Troyer noted he told the requester, that we typically try to locate these on the end of a row of spaces; however, they are requesting this specific space because of the proximity to a sidewalk access between the street and main sidewalk. The requester was also told, if approved, this space is for public use and not designated for just them. Motion made by Polen to designate the 2nd parking space west of N. Clay St, along Perkins St. as handicapped. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Conn, Hoffee, Shoemaker and Vaughn voting aye.

Informed Council Spring Clean Up Day is scheduled for April 25th from 8:00 – 12:00 at the Street Department.

Informed Council the February septage receiving total was 120,000 gallons received for \$7,280.00.

Informed Council he received the traffic study completed by ODOT. Some minor recommendations were made. Troyer will forward the report to Council and the Mayor.

Clerk-Treasurer Shaffer: Presented the February 2020 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Mayor Huebner: Asked if Council would like to add a community shred day to the spring clean-up day. Council agreed that would be a great benefit to residents. Shaffer will contact GoShred for a cost.

NEW BUSINESS: Councilman Shoemaker brought up items that were previously discussed at Council and to date no further information has been available.

The first item was about Lipari Foods possibly coming to Millersburg with an estimate of 300-400 employment opportunities. Troyer noted Lipari opted to open their facility in Wisconsin as Millersburg was not able to provide them with water and sewer services.

The second item was that the Village was to compile a list of building lots in town. After completion of the list, property owners would be contacted about the possibility of putting the lots on the market for additional housing. Shoemaker said he would be willing to contact property owners and builders with the compiled information. Troyer and Shoemaker will compile a list of possible locations.

The third item was the possibility of a primitive camping site. No one in attendance recollected any discussion on this.

Councilwoman Hoffee addressed the vacant building ordinance (Codified Ordinance section 1357). Some buildings have been vacant for a long time and she felt the ordinance needs revisited. Hofstetter suggested Administrator Troyer touch base with owners and remind them of the ordinance.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Conn voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor