

**ENTITY NAME: VILLAGE OF MILLERSBURG**

**BOARD NAME: MILLERSBURG VILLAGE COUNCIL**

**TYPE OF MEETING: Regular**

**VOTING SESSION: Yes**

**DATE: 3/24/2025**

**START TIME: 7:00 PM**

**MEETING LOCATION: COUNCIL CHAMBERS – 6 N WASHINGTON ST MILLERSBURG, OH 44654**

**CALLED TO ORDER BY: MAYOR, KELLY HOFFEE**

## **RECORD OF PROCEEDINGS**

### **COUNCILMEMBERS ROLL CALL**

<b>NAME:</b>		<b>NAME:</b>	
Shoemaker	Present	Hofstetter	Not Present
Vaughn	Present	Conn	Present
Polen	Present	Kellogg	Present

<b>MOTION TO EXCUSE:</b>	Hofstetter		
<b>MOTION BY:</b>	Conn	<b>MOTION SECONDED BY:</b>	Kellogg
<b>VOTING ROLL CALL:</b>			
Conn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Vaughn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Kellogg	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Polen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shoemaker	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>VOTING RESULTS:</b>	YES: 5 NO: 0		

### **IN ATTENDANCE**

<b>NAME:</b>	<b>TITLE/POSITION</b>	<b>NAME:</b>	
Kelly Hoffee	Mayor	Nate Troyer	Administrator
Bob Hines	Solicitor	Matt Shaner	Police Chief
Bobbie Curry	Fiscal Officer	Melissa Patrick	Media/Reporter
Steve & Elaine Maag	Visitor	Lt Ryan Peterman	Visitor
Taylor Sigler	Visitor	Christopher Neville	Visitor
Jamie Bates	Visitor	Cheryl & Stephen Yetka	Visitor

### **COMMUNITY CALENDAR/EVENTS**

- April 12 - Millersburg's Hop Around Town Event

Here is what is happening:

- Easter Bunny at Miller's Creamery 11 - 1
- Downtown Scavenger Hunt for kids
- Coloring Contest at Miller's Creamery

<ul style="list-style-type: none"> <li>- Spring Open House at Businesses throughout Millersburg</li> <li>- Adult Easter Egg Hunt filled with store coupons &amp; gift cards to our local shops.</li> </ul> <ul style="list-style-type: none"> <li>• May 2-4 - Heartland Self-Reliance Conference at Harvest Ridge</li> <li>• May 17 - Vintage in the Village and Garage Sale Day</li> <li>• May 31 - Village Clean Up and Shredding Day</li> <li>• June 7 - Closing Ceremony Holmes Center for the Arts Theater</li> <li>• June 8 - Bicentennial Closing Weekend In Millersburg, Old Fashioned Band Concert, Closing of Millersburg's Time Capsule, and Old-Fashioned Baseball Game at Deer Run Park</li> </ul> <p><b>Bicentennial Celebration Updates from Mayor Hoffee</b></p> <p>Millersburg Elementary students have completed their coloring pages for the Bicentennial Coloring Contact. The top three from each grade level will be chosen. The coloring pages will be in Council Chambers for the next week or two. Council members are to stop in at their convenience to select their top 5 for each grade level. Selections will be tallied, and the winners will be announced at a later date.</p>
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## VISITORS

<p>Christopher Neville addressed council to request a handicap accessible parking space at 30 S Alexander St. He reports that there used to be a designated space but at some point, the sign was removed. Christopher's mother lives at the residence and has physical limitations that require accessible parking. Admin. Troyer will investigate it and reach out to Neville.</p> <p>Steve and Elaine Maag visited to resolve possible issues with the water meter at 180 W Jackson St. Elaine asked if the cause of the issue could be a broken meter. Troyer let her know that someone would be out to check it tomorrow.</p>
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## APPROVAL OF PREVIOUS MINUTES

<b>TYPE OF MEETING:</b>		Regular	
<b>SUSPEND READING OF MINUTES HELD ON:</b>		3/10/2025	
<b>MOTION BY:</b>	Polen	<b>MOTION SECONDED BY:</b>	Conn
<b>VOTING ROLL CALL:</b>			
Polen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Vaughn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Conn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Kellogg	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shoemaker	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>VOTING RESULTS:</b>		YES: 5 NO: 0	
<b>MOTION BY:</b>	Shoemaker	<b>MOTION SECONDED BY:</b>	Vaughn
<b>VOTING ROLL CALL:</b>			
Shoemaker	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Conn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Vaughn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Kellogg	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Polen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>VOTING RESULTS:</b>		YES: 5 NO: 0	

#### APPROVAL OF BILLS

<b>BILL RESOLUTION 2024-8</b>	Bills \$129,455.25	Payroll \$73,205.11	Total \$202,660.36
<b>MOTION BY:</b>	Conn	<b>MOTION SECONDED BY:</b>	Kellogg
<b>VOTING ROLL CALL:</b>			
Conn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Vaughn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Kellogg	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Polen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shoemaker	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>VOTING RESULTS:</b>		YES: 5 NO: 0	

#### DEPARTMENT HEAD/OFFICIAL REPORT

<b>DEPARTMENT:</b>	<b>ADMINISTRATION</b>
<b>REPRESENTATIVE'S NAME:</b>	<b>ADMINISTRATOR, NATE TROYER</b>
<p><b><u>DRB &amp; P&amp;Z Commission</u></b>  DRB will meet at 6:00 on April 2<sup>nd</sup> to review window replacements at American Hall and signage for Urban Farmgirl/Modern Farmhouse at 36 W. Jackson. P&amp;Z will also meet at 6:30 on April 2<sup>nd</sup> to review a change of zoning district request from JDM Rentals for 440 Marchand St. as well as fence height variance requests from Alan &amp; Toni Fair at 336 S. Alexander and Gayle Patterson at 615 Elm St.</p> <p><b><u>Wooster Road/Jones Street Intersection</u></b>  No update, work slowly happening.</p> <p><b><u>Sidewalk Project</u></b>  No update-weather</p> <p><b><u>Post Office/Parking Lot Crosswalk Upgrades</u></b>  Met with Thomas Concrete, awaiting a good weather window and then will proceed.</p> <p><b><u>Vehicles</u></b>  Our 2 vehicles have been ordered. We have not received delivery dates yet.</p> <p><b><u>Pomerene Hospital</u></b>  Requested that we consider installing RRFB crosswalk warnings at the hospital. Since we do not have the money budgeted for this year, Troyer suggests using Permissive Funds for the project. The cost should be approximately \$12-13k. <b>Polen made a motion to proceed with plans to upgrade the crosswalk at the hospital. Shoemaker seconded the motion. All voted aye. Motion carried.</b></p> <p><b><u>Downtown Traffic Signals</u></b>  I have had several conversations with Pathmaster. They are concerned after talking with Currux representatives that installing one system will not do what we are trying to accomplish. They have provided updated pricing for installation of a system at each of the 3 downtown intersections. This would allow the intersections to communicate, coordinate and give us preemption ability through the AI field monitoring units. The quote to install Currux and AI FMU's per intersection is \$20,577. There are 3-, 5-,</p>	

and 10-year options for the AI communications, support/warranty and they are priced at \$1230, \$2000, and \$3100 per intersection, respectively. Signal Service has quoted us \$4500 per intersection to install the systems. Total cost for systems and installation would be \$78,921 for 3 years, \$81,231 for 5 years, and \$84,531 for 10 years. After those terms, our only recurring cost would be the cellular data package. Maintenance costs are included. How soon would council like to proceed? This year or next? If we proceed this year, Permissive funds can be used. Or the project can be budgeted for 2026.

Discussion: Kellogg asked for clarification of the cost breakdown. Conn said that the north-south traffic seems to back up more in the mornings. Troyer said the system is set up to recognize traffic back up and remedy situations as they occur. Kellogg is concerned that for the cost, there is really no guarantee that it will fix our traffic issues. Vaughn would like to check with similar sized villages that have used the system to get their feedback. Troyer will ask Pathmaster for references. The topic will be discussed again before a decision is made.

#### **Arbor Day Program**

Tree City will hold their annual Arbor Day program with the Millersburg Elementary 1<sup>st</sup> grade classes on 4/25 at 1:15. Holmes Soil & Water Conservation will be supplying the saplings for the elementary students. A big thank you to them.

#### **Steimel Easement**

I have been working with Ronda Steimel to acquire an easement for the water tank drive on Massillon Road as they are looking to sell the property. Baker Surveying is working on the survey and descriptions, once we have this information, we will get with Solicitor Hines to finalize the documents and get everything signed and recorded.

#### **On Street Food Truck Request**

Starlight Antiques has requested permission to have a food truck in one of the on-street parking spaces in front of the store on April 11<sup>th</sup> and 12<sup>th</sup>. **Vaughn made a motion to approve the request. Polen seconded the motion. All voted aye. Motion carried.**

#### **Food Truck Requests**

Troyer reminds other businesses seeking permission for food trucks to be sure to allow plenty of time for their requests to be approved by council.

#### **Park/Cemetery Committee Meeting**

We are at a point where we need to set up a meeting of this committee to discuss equipment options at Airport Park as well as begin discussions on laying out a new section of Oak Hill Cemetery.

Park: \$25k is appropriated this year for new equipment at Old Airport Park. \$140k is appropriated for other projects in our parks. Troyer received an email from Gametime. They were offering a \$35K funding opportunity. Troyer completed the simple funding application and will wait to hear if those funds are awarded to Millersburg. Troyer received playground equipment ideas from Gametime. Components are more affordable than Troyer expected. Troyer is optimistic that with or without the additional funding from Gametime, we can use our budgeted funds to secure new equipment this year.

Cemetery: It is time to start planning the opening of a new section of the cemetery.

Conn: A committee meeting was scheduled for next Monday, March 31<sup>st</sup>. He will reach out to the health department and ask them to participate in the meeting.

#### **Credit Requests**

*Lucinda Sigrist, Owner*

*January Bonifant, Occupant  
37 Critchfield St*

*High usage in 4<sup>th</sup> quarter of 2024. Used 21,000 gallons and never goes above the minimum of 5,000 gallons per quarter. Contacted occupant and owner. They found that an outside spigot was leaking. Water did not enter the village sewer system as it was outside and ran into the ground. Requesting a credit for the excess sewer portion of the bill for 16,000 gallons in the amount of \$38.40.*

*Deborah Parrish, Owner  
Kendra Cornelius, Occupant  
65 South Mad Anthony St*

*High usage in 1<sup>st</sup> quarter. Used 47,000 gallons and 18,000 gallons is her average usage. Contacted the occupant and she said they found an outside spigot was leaking and then completely broke. Water did not enter the village sewer system as it was outside and ran into the ground. Requesting a credit for the excess sewer portion of the bill for 29,000 gallons in the amount of \$69.60.*

*Paul & Molli Money  
188 North Monroe St*

*High usage in 1<sup>st</sup> quarter. Used 65,000 gallons and 22,000 gallons is their average usage. Residents were contacted and they said an outside spigot broke. Water did not enter the village sewer system as it ran into the ground. Water also ran into their basement and was cleaned up with a wet/dry vacuum. Requesting a credit for the excess sewer portion of the bill for 43,000 gallons in the amount of \$103.20.*

*Terry Metzler, Owner  
Marni Hall, POA for Terry  
898 East Jackson St*

*High usage in 1<sup>st</sup> quarter. Used 49,000 gallons and 1,000 gallons is the average usage. Terry is not able to live in his house and Marni is preparing the house for sale. Marni lives in Columbus and comes to Millersburg about once a month. Found that one of the baseboard radiators on the second floor was leaking. The water did not enter the village sewer system as it ran down the wall and ceiling to the first floor and then into the basement. Requesting a credit for the excess sewer portion over the minimum billing for 44,000 gallons in the amount of \$105.60.*

*Jon Stitzlein  
J&S Big House  
180 West Jackson St*

*High usage in 1<sup>st</sup> quarter. Used 1,025,000 gallons and average quarterly usage is less than 1,000 gallons. Contacted the owner and he found the water line on the first-floor toilet separated and water was spraying all over the bathroom and eventually running*

*into the basement. Requesting a credit for the excess sewer portion over the minimum billing for 1,020,000 gallons for \$2,448.00.*

*Myron Hershberger, Owner*

*863 Massillon Road - Trailer Park*

*High usage in 1<sup>st</sup> quarter. Used 450,000 gallons and 410,000 gallons is the 1<sup>st</sup> quarter average usage. The park had a leak in the main water line in December. Water did not enter the village sewer system as it ran into the ground. Requesting a credit for the excess sewer portion of the bill for 40,000 gallons in the amount of \$96.00.*

**Motion was made by Polen to approve all credit requests. Conn seconded the motion. All voted aye. Motion carried.**

<b>DEPARTMENT:</b>	<b>POLICE DEPARTMENT</b>
<b>REPRESENTATIVE'S NAME:</b>	<b>CHIEF, MATT SHANER</b>
<p>-The new Police Cruiser has been delivered. Minor modifications are needed, lights are to be added, and the decals should be added to the vehicle by mid-April.</p> <p>-Chief would like to recognize officer Lehman and Captain Lay for their diligent work last Thursday in detaining an individual who was acting suspicious in the Forlow Street area. At the time of the incident, between 3:30 and 4:40PM, the individual was detained but LEADS showed no active warrants. Based on the individual's behavior, Lay and Lehman transported him to the hospital for evaluation. A couple of hours later, while at the hospital, a LEADS hit came though revealing that a new felony warrant had been issued for the individual which stemmed from an incident that occurred earlier in the day at about 1:30PM in the Columbus area where he assaulted two people and fled. Chief recognizes Captain Lay's intuition and Lehman's assistance in locating and detaining the individual. The suspect was transferred to Columbus. Kudos Captain Lay and Officer Lehman!</p>	

<b>DEPARTMENT:</b>	<b>SOLICITOR</b>
<b>REPRESENTATIVE'S NAME:</b>	<b>ROBERT HINES</b>
<p><b>DORA:</b> Hines reports that the DORA application which was primarily completed by Taylor Sigler was reviewed, edited, and submitted today. Hines explained the timing of the application approval process. Council must decide if 3 readings are to be required or if the process can be shortened by eliminating one or two readings.</p> <p>Council discussed and decided that a public hearing will be held on 4/14/25 at 6:45pm. The first reading of the ordinance relating to DORA will be read on April 14<sup>th</sup>. The second reading will be on 4/28/25. The third reading will be waived, and the ordinance will be voted upon also on 4/28/25. Kellogg made a motion to hold the public hearing and have the first reading of the ordinance on April 14<sup>th</sup>, 2025, then have the second reading, waive the third reading, and hold the council vote on April 28<sup>th</sup>, 2025.</p>	

Once the ordinance is passed, the process is then handed over to the Division of Liquor Control for final approval.

**Millersburg Mobile Home Park:** Legal Aid represents the residents of the park. A lawsuit will soon be filed. The hope is that a receiver will be appointed. Tenants will pay their rent to the receiver rather than the owner. The second mortgage holder is also expected to file a lawsuit soon as well. The Health Department and Department of Commerce have been made aware of the condition of the trailer park.

**Maurice Mann Lawsuit:** Hines hopes to have an update at the next meeting.

<b>DEPARTMENT:</b>	<b>MAYOR</b>
<b>REPRESENTATIVE'S NAME:</b>	<b>KELLY HOFFEE</b>
<b><u>Council &amp; Committee Meetings:</u></b> <ul style="list-style-type: none"><li>• April 2 - DRB &amp; Planning/Zoning Meeting</li><li>• April 14 – Council Meeting</li><li>• April 28 – Council Meeting</li></ul> <p>-Council is invited by the Holmes County Historical Society to a dedication and ribbon cutting for the renaming of the Millersburg Glass Museum on April 9<sup>th</sup>.</p>	

#### LEGISLATION

<b>NUMBER:</b>	<b>2025-100</b>
<b>TITLE: An Ordinance Amending The Millersburg Personnel Policy Regarding Police Patrol Essential Functions</b>	
<b>CLASSIFICATION:</b>	Ordinance
<b>STATUS:</b>	1st Reading

#### OLD BUSINESS

<b>TOPIC:</b>	<b>Retired Police Cruiser</b>
<b>PRESENTED BY:</b>	<b>Mayor Hoffee</b>
<b>DISCUSSION:</b> <p>Mayor Hoffee read a statement from Holmes Fire District 1 Chief, Brian Rafferty. Holmes Fire District 1 would like to acquire the recently retired Police Cruiser. Rafferty asked council to consider donating the vehicle to HFD1. Rafferty says that taxpayers have paid for the vehicle once already and could continue to benefit from its use for several more years. HFD1 would cover all costs of the vehicle transfer, removing any police equipment and will accept the vehicle as is.</p> <p>Conn asked for the appraised value of the cruiser. It was appraised at \$5500.00. Vaughn stated that while Village of Millersburg taxpayer money has paid for the vehicle, the other townships have not and should share in the cost. Conn suggests a reduced price for the cruiser. Lt. Ryan Peterman was present. Mayor Hoffee asked Peterman if the HFD1 board would consider an offer. Peterman said they likely would. Kellogg asked what the vehicle would be used for. Peterman stated it would be used for</p>	

inspection, etc. Conn suggested a 25% reduction in the appraised value, \$4,125.00. Shoemaker agrees with Rafferty – Taxpayer dollars have already paid for the vehicle.

**Conn made a motion to offer the retired police cruise to Holmes Fire District 1 at a reduced price of \$4,125.00. Vaughn seconded the motion. All voted aye.**

<b>TOPIC:</b>	<b>Committee to Amend Council Rules</b>
<b>PRESENTED BY:</b>	<b>Kellogg</b>
<p><b>DISCUSSION:</b> Kellogg would like to have a committee to evaluate and amend the Rules of Council. Hoffee spoke to Personnel Committee Chairperson Vaughn to determine if the rules of council fall under the purview of the Personnel Committee. After some discussion with Vaughn and Kellogg, the consensus is that each council member should be asked to come to the next council meeting with their ideas and suggestions for changes they would like to see to the council rules. Council will then discuss whether to utilize an already-formed committee or create a new committee for the task of amending/revising the Rules of Council. The discussion will give the committee direction. Kellogg reiterated that she wants to see the rules adhered to. An example that she cited was the process of adding items to the meeting agenda. Council agreed to come to the next council meeting with their suggestions and ideas for the Rules of Council.</p>	

#### NEW BUSINESS

<b>TOPIC:</b>	<b>Renaming of Alley Next to the American Legion</b>
<b>PRESENTED BY:</b>	<b>Mayor Hoffee</b>
<p><b>DISCUSSION:</b> Hoffee distributed a GIS map to council highlighting the alley next to the American Legion. She read the following statement:</p> <p><i>John Mathie was a 1950 graduate of Millersburg High School. He was a proud Korean War veteran serving in the United States Army from 1952 to 1954. On February 15th, 1958, he married Betty Snyder. Together they raised four children. They owned and operated Mathie's Marathon for 20 years. John drove truck for Holmes County Oil for many years. During his retirement he worked for Moore's Lawn and Garden and as a courier for Park National Bank retiring at the age of 88. John was a member of the Millersburg American Legion Post 192 for 71 years where everyone knows him as Papa John. Papa John was a father to every single person who walked in the door of the American Legion, and he especially took under his wings all the younger veterans. Veterans of our military are a brotherhood. They have seen things and gone through things that none of us can comprehend. Papa John understood that and formed a special bond with each of them. Papa John passed away on December 5th, 2024, and left a collective hole in our hearts. When he passed away his family asked for donations to be made to the Columbus Honor Flight and this week that Honor Flight has enough money from the people here in Holmes County that an Honor Flight named in honor of Papa John Mathie.</i></p> <p>I, along with the American Legion, would like to propose a motion to change Horn Alley to the west - right beside the American Legion - to Mathie Alley in honor of this great man who gave of himself and gave to other veterans and put a sign there "Mathie Alley" to honor him.</p> <p><b>Vaughn made a motion to rename Horn Alley to Mathie Alley. Shoemaker seconded the motion. All voted aye. Motion carried.</b></p>	



<b>TOPIC:</b>	<b>Roof Project on N Monroe</b>
<b>PRESENTED BY:</b>	<b>Shoemaker</b>
<b>DISCUSSION:</b> Shoemaker pointed out that the cones set up around the project are blocking valuable parking spots in the evening.	

<b>TOPIC:</b>	<b>No Sidewalks on Sill Street</b>
<b>PRESENTED BY:</b>	<b>Shoemaker</b>
<b>DISCUSSION:</b> Shoemaker has observed children getting off the school bus at Maxwell Ave and Sill Street. There is nowhere safe for the children to walk on Sill St. because there are no sidewalks. To make matters worse, the street is narrow. People drive far too fast on that street. It is not safe for the kids. Shoemaker would like to see sidewalks installed. Troyer will check it out and determine what can be done and when.	

#### EXECUTIVE SESSION

<b>PURPOSES:</b>				
a) To consider the employment of a public employee				
b) To consider the promotion of a public employee				
c) To consider the purchase of property				
<b>MOTION BY:</b>		Polen	<b>MOTION SECONDED BY:</b>	Conn
<b>VOTING ROLL CALL:</b>				
Polen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Vaughn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Conn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Kellogg	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shoemaker	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<b>VOTING RESULTS:</b>			YES: 5 NO: 0	
<b>INVITED INTO SESSION:</b> Council, Mayor, Administrator, Fiscal Officer, Police Chief, Solicitor. 8:20PM				

#### EXECUTIVE SESSION ACTIONS (If Any)

<b>Regular Session reconvened at 9:01PM</b>			
<b>ACTION:</b> Permit Fiscal Officer Curry to repost the Administrative Assistant vacancy as a full-time position if need be.			
<b>MOTION BY:</b>	Shoemaker	<b>MOTION SECONDED BY:</b>	Polen
<b>VOTING ROLL CALL:</b>			
Shoemaker	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Conn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Polen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Kellogg	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Vaughn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>VOTING RESULTS:</b>		YES: 5 NO: 0	

<b>ACTION:</b> Create the position of Patrol Sergeant. The position will include an immediate 5% pay increase followed by another 5% increase in pay after 6 months.
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<b>MOTION BY:</b>	Conn	<b>MOTION SECONDED BY:</b>	Vaughn
<b>VOTING ROLL CALL:</b>			
Conn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Polen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Vaughn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Kellogg	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shoemaker	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>VOTING RESULTS:</b>		YES: 5 NO: 0	

<b>ACTION:</b> <b>Promote Officer Daniel Baker to Patrol Sergeant.</b>			
<b>MOTION BY:</b>	Vaughn	<b>MOTION SECONDED BY:</b>	Conn
<b>VOTING ROLL CALL:</b>			
Vaughn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Polen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Conn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Kellogg	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shoemaker	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>VOTING RESULTS:</b>		YES: 5 NO: 0	

**NO ACTION taken on the topic of the purchase of property – discussion only.**

<b>ACTION: Allow Officer Steph (Genet) Opfer to be off work in non-pay status.</b>			
<b>MOTION BY:</b>	Polen	<b>MOTION SECONDED BY:</b>	Shoemaker
<b>VOTING ROLL CALL:</b>			
Polen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Conn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shoemaker	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Kellogg	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Vaughn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>VOTING RESULTS:</b>		YES: 5 NO: 0	

#### **ADDITIONAL NEW BUSINESS**

<b>TOPIC:</b>	<b>Killbuck Creek Cleanup</b>
<b>PRESENTED BY:</b>	<b>Shoemaker</b>
<b>DISCUSSION:</b> Shoemaker forgot to mention earlier in regular session that he spoke to Trevor from Holmes Water and Soil about Killbuck Creek Cleanup. Trevor said he can come to a council meeting to discuss creek cleanup.	

#### **NEXT SCHEDULED MEETING**

<b>TYPE OF MEETING:</b>	DORA Public Hearing then Regular Session
<b>DATE:</b>	<u>4/14/2025</u>
<b>TIME:</b>	6:45PM and 7:00 PM
<b>LOCATION:</b> Council Chambers	6 N Washington St Millersburg, OH 44654

**ADJOURNMENT**

<b>MOTION BY:</b>	Polen	<b>MOTION SECONDED BY:</b>	Vaughn
<b>VOTING ROLL CALL:</b>			
Polen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Conn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Vaughn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Kellogg	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shoemaker	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>VOTING RESULTS:</b>		YES: 5 NO: 0	

**MINUTES PREPARED BY**

SIGNATURE: Bobbie Curry	TITLE	DATE
	Fiscal Officer	3/28/2025

**ATTESTED BY**

SIGNATURE: Bobbie Curry	TITLE	DATE
	Fiscal Officer	4/14/2025

**CERTIFICATION**

SIGNATURE: Kelly Hoffee	TITLE	DATE
	Mayor	