

The Council of the Village of Millersburg met in regular session on April 8, 2019 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

VISITORS: HDM Director Judy Lamp asked Council for permission to close S. Monroe St. (from Jackson to Adams) for Antiques in the Alley on May 11. Motion made by Hofstetter to approve the street closing. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn Shoemaker, Hoffee and Baird voting aye.

MINUTES: Motion made by Hoffee to suspend the reading of the minutes of the previous meeting. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Shoemaker, Vaughn and Baird voting aye. Motion made by Hoffee to accept the minutes as presented. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Polen, Hofstetter, Vaughn and Baird voting aye.

BILLS: Motion made by Hofstetter to pay bill resolution 2019-12 bills \$59,358.51; payroll \$45,486.50; total \$104,845.01. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Baird, Shoemaker, Vaughn and Polen voting aye.

REPORTS OF OFFICERS

Chief Vaughn: Asked Council to approve the hiring of Tyler Larson as a full-time communications officer, effective April 13. Motion made by Polen to approve the hiring of Larson. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Baird, Shoemaker, Vaughn and Hofstetter voting aye.

Chief Vaughn thanked Council, the Mayor and the community for their support over the years. He noted during his tenure, there have been 24 council members and 7 mayors.

Administrator Troyer: Informed Council the wall is mostly done and landscaping has begun on the "Y" beautification project of the OPWC Clean Ohio Fund.

Informed Council the drawings and submittals are coming in for the North Mad Anthony Storm Sewer project. The contract documents were finalized and work should begin as soon as possible.

Informed Council the Glen Drive lighting is complete. He is currently waiting on a quote for light replacement on the north corner of Jackson and Monroe.

Informed Council a public hearing needs to be scheduled for the TAP (South sidewalks) project. The application is due May 17. Council agreed on May 13 at 6:45 for the public hearing.

Informed Council the Street Department Garage roof is mostly complete with some final trim work to be done, heat and power have been restored to the building and the lighting is about 75% installed. Two doors will also be replaced.

Informed Council the Vactor sold for \$27,275.00 on GovDeals to a company from Alaska.

Informed Council he is currently reviewing the drawings for the 2019 Street Resurfacing & Sidewalk Program. This should be ready to go to bid soon.

Asked Council for discussion on the Trash and Recycling Contract bids. In 2015, the Village entered into a 3-year contract with Kimble, with 5 – 1yr extension options. Council previously agreed to a 1-year extension (in year 1 of the 5-year extension option). The current monthly rate is \$14.32 per month. Kimble, the only company to bid on the service, provided several different options with a new contract. The lowest cost provided was \$17.86 per month. Council agreed to stay with the current contract and accept the 2nd year of the original 5-year extension.

Informed Council paperwork is completed for the Aggregation program with a new term effective date of May 2020.

Reminded Council Clean Up Day is scheduled for April 27th from 8-12 at the Public Works Department.

Informed Council 2 applications were received to replace Brian Collett in the Utility Department. After interviewing, Troyer is recommending Cole Woods for the position at the rate of \$12.16. Motion made by Hofstetter to approve the hiring of Cole Woods. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Baird, Shoemaker, Vaughn and Polen voting aye.

Informed Council the American Legion is requesting an additional handicap parking space in front the Legion. There are only 2 spaces directly in front of the building. One is currently designated as handicap parking and they would like the other one designated as well. More and more veterans are needing the use of handicap parking. Motion made by Shoemaker to approve the additional parking space. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Polen, Hofstetter, Vaughn and Baird voting aye.

Clerk-Treasurer Shaffer: Presented the March 2019 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Informed Council upon the retirement of Chief Vaughn, the credit card issued to him needs to be cancelled and a new card issued to incoming Chief Matt Shaner. The requires Council action per the Credit Card Policy. Motion made by Hoffee to approve the changes. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

Solicitor Hines: Hines congratulated Chief Vaughn on his retirement. He noted he has worked with Vaughn since 1979. He said Vaughn has always been very diligent, well prepared and a very upstanding individual in the community. The Village will miss his knowledge and experience and he wished him well.

Mayor: Made a recommendation to set the salary for the new Police Chief Matt Shaner effective April 20, 2019 at \$66,350. The range advertised for the position was \$66,350 - \$73,218. Motion made by Hoffee to set the salary for Chief Shaner at \$66,350. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Polen, Vaughn, Shoemaker and Baird voting aye.

LEGISLATION: Mayor Huebner read Emergency Ordinance 2019-103 “An Ordinance Establishing Retired Police Officer Benefits And Declaring An Emergency” for the first time by title only. Motion made by Hoffee to suspend the rules requiring the second and third reading of Ordinance 2019-103. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Baird, Vaughn, Hofstetter and Polen voting aye. Motion made by Hoffee to pass and adopt Ordinance 2019-103. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Polen, Vaughn, Shoemaker and Baird voting aye.

NEW BUSINESS: Shoemaker noted a community Easter Egg Hunt, sponsored by Scenic Pointe and the American Legion, is scheduled at Deer Run Park on Sunday, April 13 at 1:00 p.m.

Shoemaker asked that the possibility of additional affordable housing be looked into.

Hoffee noted (for incoming Chief Shaner) that the noise (jake brakes) of trucks on Clay St. continues to worsen.

Shaffer congratulated Chief Vaughn on his retirement and wished him and his family well. She thanked him for his service to the community and the support he has given to her over the years.

Mayor Huebner read a proclamation honoring retiring Chief S. T. Vaughn and designated Friday, April 19, 2019 as “Chief Tom Vaughn Day” in the Village.

Mayor Huebner noted the swearing in ceremony for Chief Matt Shaner will be held on April 11th at 6:00 p.m. in the Municipal Court Room. The public is welcome.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Shoemaker, Vaughn and Hoffee voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor