



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

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Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on April 23, 2018 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr. Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Hoffee to suspend the reading of the minutes of the previous meeting. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Baird, Hofstetter, Vaughn and Shoemaker voting aye. Motion made by Baird to accept the minutes as presented. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Shoemaker, Vaughn, Hofstetter and Polen voting aye.

BILLS: Clerk-Treasurer Shaffer asked for approval of payment of additional bills that were just received. The Visa statement (which will be due before Council meets again) in the amount of \$225.38 and payment to Pallotta Ford to take possession of the new Ford Explorer and the F-350 truck in the amount of \$52,303. Motion made by Hofstetter to pay bill resolution 2018-12 bills' \$110,703.47; payroll \$43,677.26; additional bills \$52,528.38; total \$206,909.11. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Polen, Vaughn, Shoemaker and Baird voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council the DRB will meet May 2 at 6:00 p.m. to consider COA applications for signage at White Elephant Trading Co. at 6 S. Washington St.; Jenny Wren at 96 W. Jackson and Colonial Homestead at 181 W. Jackson. P&Z will meet the same evening at 7:00 p.m. to review zoning changes for 423 Hebron St. (duplex to 4 units); 4145 CR 349 for a used car lot; and a parking lot expansion and set-back to enable an addition of a drive-thru at Jitters.

Informed Council he received two credit requests for the sewer portion of utility accounts. The first is from Carl Sinnett of 225 Massillon Rd. There was a leak in the laundry room pipe in the wall. There was no basement underneath this part of the home. They used 81,000 gallons of water. The average for this customer is 14,000. The water did not go down the sewer system. A credit of \$150.75 for the sewer portion of the bill is requested. The second request is for Best Housing at 800 S. Washington Street. There were 10 lots at the trailer park that had frozen and broken pipes. The water ran onto the ground and did not go down the sewer system. The four quarter winter average for this customer is 1,484,250 and 1,638,000 gallons of water was used. A credit for 154,000 gallons in the amount of \$354.20 is requested for the sewer portion of the bill. Motion made by Polen to approve the two credit requests. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Hofstetter, Vaughn and Baird voting aye. Shoemaker voted nay. Mayor Huebner asked Shoemaker his reasoning for voting nay. Shoemaker stated that 10 units seemed to be a lot for leaks in the mobile home park. Mayor Huebner explained that the request is only for the sewer portion and not the water. Shoemaker rescinded his nay vote.

Informed Council after the recent heavy rains, we have discovered a significant deficiency in a stone storm sewer under N. Mad Anthony Street that will require replacement. We met with an engineer 4/20/18 for an opinion/preliminary inspection. Our next steps will be to have a camera service in to run the line and then the engineer can begin working on an

estimate, sizing the new line etc. While we have the camera service in, we are going to have them run various other locations around town as well.

Informed Council the new traffic controllers were installed today.

Clerk-Treasurer Shaffer: Informed Council the 5-mil operating levy currently in place, will expire with real estate tax year 2018. If Council wishes to place the renewal levy on the ballot this fall, resolutions will need passed prior to the filing deadline with the Board of Elections in August. Council also has the option to simply let the operating levy expire and reduce the real estate tax bills of property owners. Estimated revenue from the levy is \$124,000. Hoffee noted she was in favor of letting the levy expire. Council opted to think about the options and make a decision at the next meeting.

Mayor Huebner Read a proclamation for the American Legion Auxiliary designating May 12th, 2018 as "Poppy Day" in the Village.

Read a Proclamation designating Police Memorial Day as May 15 and Police Memorial Week as the week in which May 15 falls.

Thanked everyone who came out to help for the Spring Clean-Up day. He also noted the County will be having a hazardous waste disposal day on May 15th at Harvest Ridge.

LEGISLATION: Mayor Huebner read Resolution 2018-11 "A Resolution Authorizing The Village Administrator Of The Village Of Millersburg To Prepare And Submit An Application To Participate In The Ohio Department Of Transportation's Transportation Alternatives Program, And To Execute Contracts As Required" for the second time by title only.

Mayor Huebner read Emergency Resolution 2018-13 "A Supplemental Appropriation Resolution For The General Fund And Declaring An Emergency" for the first time by title only. Motion made by Hoffee to suspend the rules requiring the second and third reading of Resolution 2018-13. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee Shoemaker, Baird, Vaughn, Hofstetter and Polen voting aye. Motion made by Hoffee to pass and adopt Resolution 2018-13. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

OLD BUSINESS: Shoemaker noted he continues to hear that every other week recycling is not enough for residents. Hoffee & Mayor Huebner stated that the cost of every week pick-up would result in higher fees for everyone in the Village. Those individuals that need additional room for recycling could rent an additional tote for \$3 per month or use clear bags and set them out with the existing tote.

NEW BUSINESS: Hoffee presented a list to Mayor Huebner of residents that are willing to sit on committees or that would like more information on committee appointments available.

Shoemaker asked if the manhole between Barnhart's and Tobacco Hut could be raised. Troyer stated the manhole is an odd size and risers aren't available to bring it up to grade.

EXECUTIVE SESSION: Motion made by Polen to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Shoemaker, Baird, Hofstetter and Vaughn voting aye.

RECONVENED TO REGULAR SESSION

EXECUTIVE SESSION ACTION: Motion made by Hofstetter to accept the resignations of Zack Steele and Amanda Steele effective May 4, 2018. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Shoemaker, Hoffee and Baird voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor