

ENTITY NAME: VILLAGE OF MILLERSBURG

BOARD NAME: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 5/9/2022

START TIME: 7:00 P.M.

MEETING LOCATION: COUNCIL CHAMBERS – 6 N WASHINGTON ST.; MILLERSBURG, OH 44654

CALLED TO ORDER BY: MAYOR, JEFF HUEBNER

RECORD OF PROCEEDINGS

COUNCILMEMBERS ROLL CALL

NAME:		NAME	PRESENT
Polen	Present	Shoemaker	Present
Hoffee	Present	Vaughn	Not Present
Conn	Present	Hofstetter	Present

MOTION TO EXCUSE:	Vaughn & Solicitor, Robert Hines		
MOTION BY:	Polen	MOTION SECONDED BY:	Hoffee
VOTING ROLL CALL:			
Polen	Yes	Hoffee	Yes
Conn	Yes	Shoemaker	Yes
Hofstetter	Yes		
VOTING RESULTS:	YES: 5 NO: 0		

IN ATTENDANCE

NAME:	VISITOR/EMPLOYEE	NAME:	VISITOR/EMPLOYEE
Jeff Huebner	Mayor	Nate Troyer	Administrator
Karen Shaffer	Clerk-Treasurer	Matt Shaner	Police Chief
Melissa Patrick	Visitor	Kevin Lynch	Visitor

APPROVAL OF PREVIOUS MINUTES

TYPE OF MEETING:	Regular		
SUSPEND READING OF MINUTES HELD ON:	4/25/2022		
MOTION BY:	Hofstetter		
MOTION SECONDED BY:	Polen		
VOTING ROLL CALL:			
Hofstetter	Yes	Polen	Yes
Hoffee	Yes	Conn	Yes
Shoemaker	Yes		
VOTING RESULTS:	YES: 5 NO: 0		
MOTION TO APPROVE BY:	Conn		
MOTION SECONDED BY:	Hofstetter		
VOTING ROLL CALL:			
Conn	Yes	Hofstetter	Yes
Polen	Yes	Hoffee	Yes
Shoemaker	Yes		
VOTING RESULTS:	YES: 5 NO: 0		

APPROVAL OF BILLS

BILL RESOLUTION 2021-13	Bills \$58,106.93	Payroll \$51,006.28	Total \$109,113.21
MOTION BY:	Shoemaker		
MOTION SECONDED BY:	Conn		
VOTING ROLL CALL:			
Shoemaker	Yes	Conn	Yes

Polen	Yes	Hoffee	Yes
Hofstetter	Yes		
VOTING RESULTS:		YES: 5	NO: 0

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT:	ADMINISTRATION
REPRESENTATIVE'S NAME:	ADMINISTRATOR NATE TROYER
<p>DRB & P&Z Commission: Informed Council DRB met May 4th and approved the COA applications from Urban Farmgirl for signage at 96 West Jackson and the County for façade improvements to the Prosecutor's Office building. P&Z approved a variance application for a garage at 376 N. Mad Anthony.</p> <p>Resurfacing/Sidewalk Projects: Informed Council the Melway Paving contract documents have been signed and we are waiting for scheduling information. Informed Council we are still working on the ROW acquisition for the ODOT TAP Project.</p> <p>ARPA Projects: Informed Council the project has been filed with the County for CDBG funding. Based on updated estimates, the project will likely need to be scaled back or seek additional funding to complete these projects due to drastic price increases.</p> <p>163 & 187 N. Crawford Street Demolitions: No update</p> <p>W. Jackson Lighting Project: Informed Council he met with MJK Electrical last week and they are putting a proposal together for the installation of streetlights and power along W. Jackson.</p> <p>Aggregation Update: Informed Council he had a brief conversation with our broker last week, the AEP price to compare seems to be hovering around \$.07/kWh. The 12-month aggregation options are higher than that, while 24 month and longer seem to be starting to stabilize. He recommends we continue to wait and hope the markets settle down before we enter another agreement.</p>	

DEPARTMENT:	FISCAL
REPRESENTATIVE'S NAME:	CLERK-TREASURER KAREN SHAFFER
<p>April Financial Statement: Presented the April Financial Statement and acknowledgement form that Council received the report consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll.</p>	

LEGISLATION

NUMBER: Ordinance 2022-100	Mayor read by title only		
TITLE: An Ordinance Amending Section 925.06 (d) Of The Water Ordinances			
CLASSIFICATION:	Ordinance		
STATUS:	3rd Reading		
MOTION TO:	Pass & Adopt		
MOTION BY:	Polen		
MOTION SECONDED BY:	Hofstetter		
VOTING ROLL CALL:			
Polen	Yes	Hofstetter	Yes
Hoffee	Yes	Conn	Yes
Shoemaker	Yes		
VOTING RESULTS:		YES: 5	NO: 0

NUMBER: Emergency Ordinance 2022-101	Mayor read by title only		
TITLE: An Ordinance Repealing Section 2022-101 Of The Millersburg Ordinances And Declaring An Emergency			
CLASSIFICATION:	Introduction		
STATUS:	1st Reading		
<p>DISCUSSION: Hoffee expressed her concerns regarding Council passing resolutions or ordinances and then later repealing/rescinding the same. The ordinance on the agenda is to repeal the one passed in 2012 that prohibits the rehire of a retiree on a full-time basis. She stated "Ordinances like this are not why we are here". Council in 2012 used this ordinance to prevent the re-hire of a retiree, instead of standing up and saying no. Hoffee said Council is here to make decisions, not to approve everything that is presented to them. She agreed that this ordinance needs to be repealed, but this type of legislation should never happen again.</p>			

MOTION TO:		Suspend the Rules for 2nd & 3rd Reading	
MOTION BY:		Polen	
MOTION SECONDED BY:		Hofstetter	
VOTING ROLL CALL:			
Polen	Yes	Hofstetter	Yes
Hoffee	Yes	Conn	Yes
Shoemaker	Yes		
VOTING RESULTS:		YES: 5 NO: 0	
MOTION TO:		Pass & Adopt	
MOTION BY:		Polen	
MOTION SECONDED BY:		Conn	
VOTING ROLL CALL:			
Polen	Yes	Conn	Yes
Hoffee	Yes	Hofstetter	Yes
Shoemaker	Yes		
VOTING RESULTS:		YES: 5 NO: 0	

NEW BUSINESS

TOPIC:	Composting Area
PRESENTED BY:	Kelly Hoffee
DISCUSSION: Hoffee brought up the need for a village wide compost area. Currently, there is no place for residents to take grass, tree trimmings, yard waste, etc. Mayor Huebner agreed that a location needs to be found, however he does not want it to turn into a grounds for dumping trash. If an area were to be found, it more than likely would need to be fenced in and manned, with only designated hours for operation. Administrator Troyer will look into the matter.	

EXECUTIVE SESSION

PURPOSE: To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.			
MOTION BY:		Polen	
MOTION SECONDED BY:		Hofstetter	
VOTING ROLL CALL:			
Polen	Yes	Hofstetter	Yes
Hoffee	Yes	Shoemaker	Yes
Conn	Yes		
VOTING RESULTS:		YES: 5 NO: 0	

EXECUTIVE SESSION ACTION

ACTION: Change the employment status of Mary Shaffer from probationary to permanent full-time status.			
MOTION BY:		Polen	
MOTION SECOND BY:		Conn	
VOTING ROLL CALL:			
Polen	Yes	Conn	Yes
Hofstetter	Yes	Shoemaker	Yes
Hoffee	Yes		
VOTING RESULTS:		YES: 5 NO: 0	

ACTION: Increase the wages of Mary Shaffer and Marty Grice by 6.5%			
MOTION BY:		Shoemaker	
MOTION SECOND BY:		Hoffee	
VOTING ROLL CALL:			
Shoemaker	Yes	Hoffee	Yes
Hofstetter	Yes	Conn	Yes

Polen	Yes		
VOTING RESULTS:		YES: 5	NO: 0

NEXT SCHEDULED MEETING

TYPE OF MEETING:	<u>Regular</u>
DATE:	<u>5/23/2022</u>
TIME:	7:00 PM
LOCATION: Council Chambers	6 N Washington St.; Millersburg, OH 44654

ADJOURNMENT

MOTION BY:		Polen	
MOTION SECONDED BY:		Hofstetter	
VOTING ROLL CALL:			
Polen	Yes	Hofstetter	Yes
Conn	Yes	Shoemaker	Yes
Hoffee	Yes		
VOTING RESULTS:		YES: 5	NO: 0

MINUTES PREPARED BY

SIGNATURE: Karen Shaffer	TITLE	DATE
	Clerk-Treasurer	5/12/2022

ATTESTED BY

SIGNATURE: Karen Shaffer	TITLE	DATE
	Clerk-Treasurer	5/23/2022

CERTIFICATION

SIGNATURE: Jeff Huebner	TITLE	DATE
	Mayor	5/23/2022