

PUBLIC HEARING

The Council of the Village of Millersburg met for a Public Hearing at the Millersburg Auxiliary Building on May 24, 2021, at 6:50 p.m. Mayor Huebner called the hearing to order. Council members in attendance were: Devone Polen, Brent Hofstetter, Tom Vaughn, Robert Shoemaker, Kelly Hoffee and Brad Conn.

The purpose of the hearing was for Council to accept comments on the proposed change of Zoning District Request for Parcel ID# 0701881000 (on CR 58). The proposed change will take the property from the B-2 (Highway Commercial District) to an I (Industrial District). The Planning & Zoning Board previously recommended approval of the proposed change of zoning to Council.

Also, for Council to accept comments on the proposed change of Zoning District Request for Parcel ID# 0701563000 (corner of Wooster Rd and Uhl St). The proposed change will take the property from the R-3 (Village Residential District) to an SU (Special Use District). The Planning & Zoning Board previously recommended approval of the proposed change of zoning to Council.

There were no visitors or any comments from Council on the matter. With no further business, Mayor Huebner closed the hearing.

Date Approved

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor

REGULAR SESSION

The Council of the Village of Millersburg met in regular session at the Millersburg Auxiliary Building on May 24, 2021, at 7:00 pm. The meeting was streamed on YouTube for public viewing (Covid-19). Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Assistant Clerk-Treasurer Karen Cool Miller gave roll call, and the following members were in attendance: Kelly Hoffee, Devone Polen, Brent Hofstetter, Tom Vaughn, Bob Shoemaker, and Brad Conn. Clerk-Treasurer Karen Shaffer, Chief Matt Shaner, and Solicitor Bob Hines were in attendance for the meeting.

MINUTES: Motion made by Polen to suspend the reading of the minutes of Council held May 10, 2021. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Conn, Hoffee, Shoemaker, and Vaughn voting aye. Mayor Huebner asked for any corrections on the minutes. Hoffee stated that under the Minutes section, it reads "Motion made by Hofstetter to suspend the reading of the minutes of Council held May 10, 2021", it should read as April 26, 2021. Solicitor Hines also stated that "Mayor's Alley" is not correct. The correct spelling/name is "Mayers Ave". Hoffee made the motion to accept the minutes as corrected. Seconded by Shoemaker. Motion passed with Hoffee, Shoemaker, Vaughn, Conn, Hofstetter, and Polen voting aye.

BILLS: Motion made by Hofstetter to pay Bill Resolution 2021-15: Bills \$115,903.61 Payroll \$51,395.56 for a total of \$167,299.17. Seconded by Vaughn. Upon roll call, motion carried with Hofstetter, Vaughn, Conn, Shoemaker, Hoffee, and Polen voting aye.

REPORTS OF OFFICERS:

Chief Shaner: Nothing to report

Administrator Troyer: DRB & P&Z Commission: DRB will meet on June 2nd at 6:00 pm to consider a COA Application for the installation of awnings at 111 E. Jackson Street for the OSU Extension Office. The P&Z Commission will also meet on June 2nd at 6:30 P.M. for several rezoning applications. The first is to consider a change of zoning district request submitted by Gateway Fellowship for 430 Hebron St (the old Castle Property). The request is to change the zoning from B-1 Village Business District to SU, Special Use District, to allow for the use of the property as a secondary/post-secondary, adult, vocational and higher education center. In their application packet, there are letters to support them from Ashland University and Ashland/Holmes County JVS. The P & Z Commission will also consider a change of zoning district request submitted by Stenwood Development for a proposed housing development west of Forlow Street, to be accessed from Sill Street and Cary Street. There will be a mix of duplexes,

triplexes, and possibly single units for a total of around 56 units. Shoemaker asked if that would exclude Garrison Alley. Troyer stated he did ask about that and they have no interest in using Garrison Alley.

Resurfacing/Sidewalk Projects: No update

Airport Park: Vasco is tentatively scheduled to begin grinding up the old tennis courts in mid-June. Resurfacing will possibly begin in July.

First Fridays: Looking to start these back up. Received a request from HDM to allow the closing of South Washington Street on the First Friday of June, July, and August from 5:30 pm until the band/music is finished, approximately 9 pm. This would be the first block of S. Washington from Jackson to the alley. Motion to approve this was made by Conn. Seconded by Hoffee. Upon roll call, motion carried with Conn, Hoffee, Hofstetter, Vaughn, Polen, and Shoemaker voting aye.

N. Crawford St Property: About a week ago, Troyer received an email from OMEGA (Ohio Mid-Eastern Governors Association), the RTPO (Regional Transportation Planning Organization) that we are a part of in the OMEGA district, and along with ODOT, stating they are looking for safety projects in each of the member counties. Holmes County didn't have any projects. Chris Young, Holmes County Engineer, contacted Troyer to see if the village had any such projects. Troyer, along with Young, submitted the application. Troyer spoke with our representative at OMEGA, and he stated that this is exactly what they are looking for. Each project is eligible for \$500,000 in funding with a 10% match. OMEGA is also looking into if that money can be used for acquisition to purchase the neighboring house. Troyer is looking at trying to get in contact with the owners, that just purchased the house, to see if they want to sell it. The grant could cover both, acquisition and street project. Hofstetter asked if it could be used for the purchase of the first house. Troyer stated that he wasn't sure, but that some grants do allow for the prior purchase to be used as the match. He is waiting to hear back with more details. Hoffee asked if each county is eligible. Troyer replied one per county.

Comprehensive Plan: We have a kickoff meeting starting in June. Arnie Oliver, Mark Leininger, and Troyer are the executive committee. They are looking for a steering committee to steer how this will go. They are looking for one or two more representatives from the village that will be on the steering committee. Those people will help with the overall guidance of the project and work in any of the work spots as they occur. The time commitment is:

2 Steering Committee meetings (1.5 hours each)

1 Public Visioning Event (1.5 – 2 hours)

1 – 2 Stakeholder Workshops (1.5 – 2 hours each) (depending on their core area of expertise – Economic Development, Land Use, Housing, Transportation, Historic Preservation, Infrastructure/Capital Improvements, Agricultural Preservation and Preservation of Natural/Cultural Resources).

1 Public Review Meeting (1.5 – 2 hrs.)

Hoffee asked if these meetings will be held during business hours like the other meetings are in the village. Troyer responded that the steering committee will be made up of 12 to 15 people from across the county. Troyer stated he would think that some of them would have to be after business hours for everyone to go to, but not totally sure yet. Hoffee asked if this was an original committee getting together to start planning. She also asked if we would have our own committees for the village within the framework of these groups. Troyer replied yes. Hoffee, Vaughn, and Shoemaker are interested in being on the committee. Troyer stated that he can name two elected official spots and if two can go that would be great.

Clerk-Treasurer Shaffer: Had nothing to report.

Solicitor Hines: Had nothing to report.

Mayor Huebner:

Legislation:

Mayor Huebner read Resolution 2021-13 "A Supplemental Appropriation Resolution For The Accumulated Leave Fund" for the 3rd time by title only. Motion made by Polen to pass. Seconded by Conn. Motion carried with Polen, Conn, Shoemaker, Hoffee, Vaughn, and Hofstetter voting aye.

Mayor Huebner read Ordinance 2021-102 "An Ordinance Granting Approval And Consent To The Director Of The Ohio Department Of Transportation To Apply, Maintain, And Repair Standard Longitudinal Pavement Markings And Erect Regulatory And Warning Signs On State Highways Inside Village Corporation Limits; Remove Snow And Ice And Use Snow And Ice Control Material On State Highways Inside The Village Corporation Limits And Authorize The Mayor To Sign An Agreement With The Director Of The Ohio Department Of Transportation For The Removal And Control Of Snow And Ice On State Highways Inside The Village Corporation Limits" for the 3rd time by title only. Motion to pass made by Conn. Seconded by

Hoffee. Motion carried with Conn, Hoffee, Shoemaker, Polen, Hofstetter, and Vaughn voting aye.

Mayor Huebner read Ordinance 2021-103 "An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg" for the first time by title only.

Mayor Huebner read Ordinance 2021-104 "An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg" for the first time by title only.

Mayor Huebner read Resolution 2021-16 "A Resolution Declaring The Necessity And Intention To Appropriate For Street And Parking Lot Purposes A Fee Simple Interest In And To A Certain Strip Of Property" for the first time by title only. Hofstetter asked what the steps were that this would go through. Hines stated the right now it is going through the title work. Then service by publication, which will take about 6 weeks. He stated that it will be the end of summer before this is done.

COMMITTEE REPORTS: Hofstetter stated that the Tree City Committee met and mulched and did some tree trimming around the main streets. He wanted to thank Rodhe's IGA, Walmart, Tractor Supply, and Ace Hardware who donated mulch. Also, thanks to the small group from the Millersburg Christian Church that came out to help.

OLD BUSINESS: Troyer stated that there was a piece of the outdoor exercise equipment outside the garage. It is one of two new pieces that will be installed next week. Met with Kerry McKeen to start picking out the spots for it. The next purchase will be two stationary bikes.

NEW BUSINESS: Shoemaker stated that he spoke with Kathy Foster, who lives in the 800 S. Washington trailer court, stated that there is a street going into the trailer court that is a village street and she is looking for speed bumps to slow traffic. Troyer stated he is personally opposed to speed bumps because it will destroy the plows and people's cars. The only road in the trailer park that is a village street runs East/West and it's not the whole road. Troyer is not sure of what signage there is, possibly a 10-mph sign. Vaughn suggested that it could be something we could investigate.

COMMENTS: Someone asked about the flowerpots. Troyer stated that he will check with Grasshopper. Hoffee stated that probably due to the late frost is why they weren't up yet.

Someone also asked about the mosquito spraying. Shoemaker stated that it was done by his house last week. Troyer verified that yes, mosquito spraying has started.

EXECUTIVE SESSION: Motion made by Conn to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Seconded by Polen. Upon roll call, motion carried with Conn, Polen, Vaughn, Hofstetter, Hoffee and Shoemaker voting aye.

REGULAR SESSION:

EXECUTIVE SESSION ACTION:

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Conn, Shoemaker, Hoffee, and Vaughn voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor