

The Council of the Village of Millersburg met in regular session on May 29, 2019 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

VISITORS: Representatives from the Holmes County Antique Festival Committee addressed Council asking for a variance and allow the use of utility vehicles in the village during the fall festival. Committee chairman Pam Akins submitted a request, including dates, routes and times showing it would not disrupt traffic in downtown Millersburg. She indicated the past 2 years, they have utilized a garden tractor/trailer to pick up trash move items to different locations. They are asking for the variance, as a utility vehicle is more convenient for moving equipment around and transporting trash to the dumpster on the N. Monroe St. parking lot. The utility vehicle to be used is owned by Todd Day (Board Member) and is equipped with all the safety requirements and is registered and plated and would only be driven by licensed drivers aged 18 and over. Solicitor Hines cited the requirements of the Ohio Revised Code and reminded everyone that the village would have to put an ordinance in place that allows utility vehicles and could then tailor it as the statute allows. Should Council choose to pass an ordinance the vehicle for special events would require an inspection as well. He also noted that the inspection by a local law enforcement agency is mandatory, including brakes, turn signals, steering mechanisms, horns and warning devices, windshield, tires and other equipment. Todd Day, president of the Ohio Festivals & Events Association, along with being a board member of the Antique Festival, said in checking with other communities that utilize these vehicles for festivals, they reported adding a rider to insurance that covers the cost of the vehicle as well as liability, of which they will do. Chief Shaner said he has no issues with the request from the Antique Festival committee as long as the required inspection of the vehicle is completed. Akins noted that HDM is requesting the use as well, although she was not sure what vehicle they would have available to them. In a letter from HDM Board President, Mark Leininger, is requesting the use for the two Antiques in the Alley events, as well as the "Thunder Over Holmes County" event. They requested use of the same streets/alleys, but also included from Monroe Street (on Jackson St) to the old fairgrounds. Chief Shaner said the antique festival is very specific who is using it and where, but Historic Downtown Millersburg wanting to use it for their Fourth of July festival, on Jackson St, he was not in favor of. He did not object to the same street/alleys that the Antique Festival will use. In addition, he didn't think the use of the vehicle for Antiques in the Alley was necessary. Mayor Huebner pointed out that now that the bridge over the Killbuck Creek is open, they might be able to use Clinton Street down to the bridge without going on the main roads. But they will need to get permission from the Park District. He also didn't see the need for use during Antiques in the Alley. Kelly Hoffee told the Antique Festival Committee that she appreciates their time in setting up the parameters and doing all the research for this request. The maps and information given to Council is very helpful. Council unanimously agreed to move forward with having Hines prepare the ordinance he described, tailoring it to the specific needs of the village.

Jennifer Miller, a business owner in the village (The Jenny Wren), asked for permission to have food trucks in town on First Fridays of the month. Merchants are invited to stay open until 8 p.m. Business owners could offer something different and/or specials. She would like approval to utilize 1 or 2 parking spaces beside her store on N. Washington St. for the food trucks. The dates would be July 5, August 2, September 6 and on Saturday November 16. She is considering Lerch's donuts and Rosemary's for food vendors. A motion was made by Hoffee to approve the request. Seconded by Baird. Upon roll call, motion carried with Hoffee, Baird, Shoemaker, Vaughn, Hofstetter and Polen voting aye.

Jennifer & Dan Miller, who also own property at 47 N. Crawford St. informed Council of a drainage problem. Since the alley was paved, water is running from the top of hill (located by Harter's property) down through their yard and driveway. Stone and dirt washed out and is creating a ditch beside their drive. They have repaired it several times, however it continues to worsen. Hoffee said she went and looked at it and had to use 4WD to get out. Administrator Troyer said he would go look at the area to see what could be done to resolve the issue.

MINUTES: Motion made by Shoemaker to suspend the reading of the minutes of the previous meeting. Seconded by Hofstetter. Upon roll call, motion carried with Shoemaker, Hofstetter, Polen, Vaughn, Hoffee and Baird voting aye. Hofstetter corrected the minutes in the Mayor's segment of the minutes. The date for the rescheduled meeting is May 29, not May 27 as was recorded. Motion made by Hoffee to accept the minutes as corrected. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Baird, Shoemaker, Vaughn and Polen voting aye.

BILLS: Hoffee asked about the \$1259 bill for merry-go-round repairs. Administrator Troyer noted the piece of equipment is old and new bearings were needed that had to be specially machined. Motion made by Hoffee to pay bill resolution 2019-16 bills \$203,860.11; payroll \$44,582.92; total \$248,443.03. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Polen, Hofstetter, Vaughn and Baird voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council DRB will meet on June 5 to review COA's for signage at 55 W. Jackson for New Town Faire, 95 W. Jackson for Gypsy & Sage, and 105 W. Jackson for Miller's Creamery.

Informed Council the North Mad Anthony Storm Sewer project got underway this week. Work was halted temporarily due to rain, sand and a power pole malfunction that AEP needed to be called in for. The walls are anticipated to be poured next week.

Informed Council the TAP (South sidewalks) application was submitted and we are awaiting the State response. The SRTS Program (East sidewalks) is moving forward. A walk through audit is scheduled for June 6 in Millersburg and other communities. The board (West Holmes, et. al.) has selected Millersburg and Killbuck for sidewalk projects.

Informed Council final documents were received for the 2019 Street Resurfacing & Sidewalk Programs. Bidding will commence in the near future.

Informed Council the Village will be having the triannual EPA Sanitary Survey on May 30th. EPA reps will be in and review all documents, facilities, etc. to ensure compliance with regulations.

Informed Council he was approached by a coach of a youth baseball team about using Deer Run Park for an overnight team camp out at the end of the season (late June/early July). Council had no objections and a firm date will be obtained from the coach.

LEGISLATION: Mayor Huebner read Resolution 2019-15 "A Resolution To Authorize The Sale Of Municipal Tangible Personal Property" for the second time by title only.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Shoemaker, Vaughn, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor