

The Council of the Village of Millersburg met in regular session on June 24, 2019 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Motion made by Hoffee to excuse Solicitor Robert Hines. Seconded by Baird. Upon roll call, motion carried with Hoffee, Baird, Polen, Hofstetter, Shoemaker and Vaughn voting aye.

MINUTES: Motion made by Hoffee to suspend the reading of the minutes of the previous meeting. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Shoemaker, Baird and Vaughn voting aye. Motion made by Shoemaker to accept the minutes as presented. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Polen, Hofstetter, Vaughn and Baird voting aye.

BILLS: Motion made by Hoffee to pay bill resolution 2019-18 bills \$54,944.30; payroll \$47,849.88; total \$102,794.18. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Baird, Shoemaker, Vaughn and Polen voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Updated Council on the North Mad Anthony Storm Sewer project. The box is installed and backfilled with the exception of the last section and connection to the existing structure on the upstream side. This will be completed once the water line is relocated (delayed due to valve failure north of relocation) which is scheduled for June 24. All effected residents have been advised of the water disruption and boil order once service is restored.

Informed Council Mark Leininger is sending our RFP's for the Comprehensive/Strategic Planning project. The plan is to receive proposals back by August 8th.

Informed Council the bid opening for the 2019 Street Resurfacing & Sidewalk Program is scheduled for June 28 at 10:00 AM.

Informed Council he requested quotes for video and radar detection options for the south Wal Mart Intersection. The east bound approach loops need replaced as they are not working, (estimated at \$3500-\$4000) so before anything is ordered he wanted to see if video or radar would be an option. A video system was quoted at \$21,995 and radar was quoted at \$25,995 and \$27,595 (2 different manufacturers) for the entire intersection. His suggestion to Council would be to go to a radar system versus the in-ground loops and use permissive tax funds to pay for it. Currently the Village has \$132,204 in the permissive account and the account generally receives \$1,100 - \$1,200 per month in tax revenues. Troyer said the radar system is tagged as being maintenance free, and if it works out well at the south end of town, the village could work to implement that same system on the lights along Jackson Street. This system would also detect pedestrians, bikes, buggies, etc. Troyer noted that in-ground loop detectors often get cut when utility work or resurfacing is done, and he would like to get away from them. The radar system will be linked thru ethernet/wireless and would not need to be programmed. It would be based on traffic demands. A traffic study would probably be recommended before continuing with the installation. Loop detectors are typically 20-foot long sections, and once a car is on it, it detects the motion and trips the light. Radar can go out several hundred feet and classify vehicle types. Radar is used on a lot of interstate ramps with signalized intersections. If there is no traffic on the ramp, it keeps the traffic flowing in the other direction. Radar is a constant scan. Troyer noted that in time, the three downtown traffic lights could be linked to the system as well and help with traffic issues in the downtown area. Troyer will gather more information on the companies that provide this system and get estimated costs for the ethernet/wireless monthly fees. They all have NEMA (National Electrical Manufacturers Association) standard hardware to interface with the controllers. Motion made by Shoemaker to proceed with the project. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Polen, Hofstetter, Vaughn and Baird voting aye.

Informed Council Albert & Julie Miller are looking to buy property at 310 S. Crawford St. to be used as a rental. They are requesting two "no" parking spaces be removed on Crawford St. (directly across from Pearl St.). Street Supt. Pat Mellor had noted that the no parking signs were installed approx. 20 years ago to make snow removal easier when all the Village had was large trucks. To add the parking again, he didn't feel would be an issue as the Village now has smaller plows for narrow streets. Hofstetter said any chance to add parking spaces is a good thing. Motion made by Polen to add the two parking spaces. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Informed Council HDM is requesting permission to close S. Monroe St. from Jackson to Adams on Saturday, June 29 for "Thunder Over Holmes County". Motion made by Hofstetter to approve the street closing. Seconded by Baird. Upon roll call, motion carried with Hofstetter, Baird, Hoffee, Shoemaker, Vaughn and Polen voting aye.

Informed Council the Danbury Group is requesting CRA approval for the assisted living/villas project. They are asking for a 75% tax rebate for 12 years on real estate tax. The reduction would be on the improved value only and not the current value. The property owner is required to make the application for the CRA, however it has not transferred to Danbury yet. Troyer asked if Council would consider approving the CRA, contingent upon the closing and transfer of property to Danbury. Motion made by Shoemaker to approve the request contingent upon the transfer. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Baird, Vaughn, Hofstetter and Polen voting aye.

Mayor Huebner: Asked Council to agree to a budget work session on July 1 at 6:00 and the 2020 Budget Hearing on July 8 at 6:30. Council approved the dates.

LEGISLATION: Mayor Huebner read Ordinance 2019 – 104 “An Ordinance Allowing Limited Use Of Utility Vehicles In The Village” for the first time by title only.

OLD BUSINESS: Hoffee asked for an update on the phone notification system. Troyer noted he is reviewing the self-update portal. The system will be in place for the public when the new website is up and running, which will allow users to sign up for the service. A notice will also be included on the water/sewer bills. Hoffee asked for an internal test to be done.

Hofstetter asked for an update on tree removals. Troyer noted we are currently waiting on estimates from contractors.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Shoemaker, Vaughn, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor