



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, *CMC, Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

2019 TAX BUDGET HEARING

Mayor Huebner opened the 2019 Tax Budget hearing on July 9 at 6:45 p.m. The following members were in attendance: Devone Polen, Brent Hofstetter, Jr. Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird.

Shaffer noted that the numbers have not changed since the prior draft was given to them. Hoffee asked about the Law Enforcement Trust Fund and why the 2019 estimated year-end balance is \$15. Shaffer and Chief Vaughn noted that the fund receives fine money from drug fines and can only be used for specific items. This assists the police department with expenses. Hoffee also asked about the Vacant Building Fund being at zero balances. Admin Troyer noted the fund is to collect fines assessed as provided for in the Vacant Building Ordinance. To this point, the Village has not had to issue any fines, as all buildings are compliant with the ordinance. Hoffee also noted the Sewer Fund continues to spend more than the incoming revenue and noted they need to cut expenses by appropriation time.

With no other comments, Mayor Huebner closed the hearing.

REGULAR SESSION

The Council of the Village of Millersburg met in regular session on July 9, 2018 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr. Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Motion made by Hoffee to excuse Solicitor Hines. Seconded by Polen. Upon roll call motion carried with Hoffee, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Polen, Hofstetter, Vaughn and Shoemaker voting aye. Hofstetter corrected the minutes from "*Shaffer noted it was first passed in 1979 (effective tax year 2008) and has been renewed every 5 years since*" to the corrected date of "*effective tax year 1980*". Motion made by Hofstetter to accept the minutes as corrected. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Baird, Shoemaker, Vaughn and Polen voting aye.

BILLS: Motion made by Hofstetter to pay bill resolution 2018-30 bills' \$101,410.39 payroll \$45,037.54; total \$146,447.93. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Shoemaker, Polen, Vaughn and Baird voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council the DRB will review a COA for signage at 31 N. Mad Anthony for McCleery Law Office. The P&Z Board will review a lot split by Steve McCrossin on East Jackson Street as well as a rezoning at 423 Hebron Street at their July 11 meetings.

Informed Council the ODOT resurfacing project is mostly complete, striping remains. Superior has met with us on site to look at locations and is planning on being in town within the next few weeks for the Village resurfacing project.

Informed Council he received information from Ms. Shelton to go on the Honorary Street Name sign as requested in memory of Willie Shelton. Once the family approves of a rendering the sign will be ordered.

Informed Council Septage receiving for June was 72,000 gallons received for \$3990.

Thanked the Millersburg Christian Church for their recent work to weed and mulch around the downtown trees as part of their annual community service project. They have completed several projects throughout the Village.

Informed Council hydrant flushing will begin next week during daytime hours. The process will take two to three weeks to complete.

Informed Council after speaking with a sign company regarding "Slow-Children at Play" signs, he was informed that the placing of numerous signs could leave the Village open to lawsuits. The theory is the Village would be acknowledging there are children playing in the ROW. After brief discussion, Council asked that an opinion be sought from Solicitor Hines.

Informed Council Berlin Contractors and Grasshopper Property Maintenance were awarded a joint contract for the County's rehab project around the courthouse. The contract was awarded in the amount of \$583,977.45. The Village portion agreed to for signal work/utility relocation is \$42,381. Peram Electric will be a sub-contractor for the signal work as Millersburg Electric does not provide that type of service. Law Enforcement for traffic control was included in the bid.

Informed Council he will be on vacation starting July 13 and may not be in attendance at the next Council meeting.

Clerk-Treasurer Shaffer: Presented the June 2018 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Mayor Huebner: Asked Council for a motion to adopt 2019 Tax Budget. Motion made by Shoemaker to adopt the 2019 Tax Budget. Seconded by Hofstetter. Upon roll call, Shoemaker, Hofstetter, Polen, Vaughn and Baird voting aye. Hoffee voted nay. Mayor Huebner asked Hoffee her reason for a nay vote. Hoffee stated she will never vote to spend more money than we are bringing in.

LEGISLATION: Mayor Huebner read Resolution 2018-29 "A Resolution Authorizing Placement Of A Renewal Of The Five Mill Outside Operating Levy On The November 6, 2018 Ballot" for the second time by title only.

Mayor Huebner read Emergency Resolution 2018-31 "A Supplemental Appropriation Resolution For The Sewer Operating Fund And Declaring An Emergency" for the first time by title only. Troyer explained the two quotes from Andritz. The first quote is for \$76,727 and is for their technicians to come here. If they would not happen to have all the parts needed with them, they would need to order them or fly back to Texas to retrieve them. That would result in more expense and more time to complete the project. The other quote is for \$58,687. This would require the Village taking out the compactor and shipping it to Texas. Bogner construction has quoted \$6,280 to prepare it for shipping and a trucking estimate is for \$8,000. Troyer noted staff determined option two would best suit the needs of the Village. The supplemental appropriation will cover these costs. Motion made by Hoffee to suspend the rules requiring the second and third reading of Resolution 2018-31. Seconded by Baird. Upon roll call, motion carried with Hoffee, Baird, Shoemaker, Vaughn, Hofstetter and Polen voting aye. Motion made by Hoffee to pass and adopt Resolution 2018-31. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Polen, Vaughn, Shoemaker and Baird voting aye.

Mayor Huebner read Ordinance 2018-103 "An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg" for the first time by title only. Motion made by Baird to suspend the second reading of Ordinance 2018-103. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hoffee, Shoemaker, Vaughn and Hofstetter voting aye.

VISITORS: Eric Smeby and Tim Harding of the Millersburg Fraternal Order of Eagles presented Chief Vaughn with a donation of \$2,000 for the Auxiliary Police and thanked the department for all they do for the community. The Chief, Council and Mayor thanked the Millersburg Eagles for their continued support and generosity.

EXECUTIVE SESSION: Motion made by Polen to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or

compensation of a public employee and to consider the purchase or sale of public property if the public interest would be hurt by the premature disclosures of the information. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

RECONVENED TO REGULAR SESSION

EXECUTIVE SESSION ACTION: Motion made by Polen to accept the resignation of Jason Whitman effective July 26, 2018. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Hoffee, Shoemaker and Vaughn voting aye.

Motion made by Shoemaker to accept the pay rate recommendation as presented by Chief Vaughn to be effective upon the hiring of new Police Department employees. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Polen, Hofstetter, Vaughn and Baird voting aye.

ADDITIONAL BUSINESS: Shoemaker asked about the Village vehicles that were going to be up for bid. Troyer noted there are 3 trucks, 1 police cruiser and the Jeep. The jet vac will be put up for sealed bids once the new Vac Truck is delivered. Council agreed to put the vehicles up for sealed bids.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor