

The Council of the Village of Millersburg met in regular session on July 22, 2019 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Hines was also in attendance.

**VISITORS:** Deb Polin and Carol Sechriest addressed Council regarding a dead tree that needs to be removed along the alley between their properties. They inquired about it being removed last year and were told funds were not available, but that it would be taken care of this Spring. Limbs are continually falling onto their property and alley way. Mayor Huebner noted the Village is on the process of removing trees. The contractor is scheduled to remove trees along S Washington, N Clay and E Jackson. The tree they are inquiring about will be added to the list and should be removed within the next 2 to 3 months.

**MINUTES:** Motion made by Polen to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Hofstetter, Shoemaker, Baird and Vaughn voting aye. Motion made by Shoemaker to accept the minutes as presented. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Polen, Hofstetter, Vaughn and Baird voting aye.

**BILLS:** Motion made by Hoffee to pay bill resolution 2019-20 bills \$108,179.20; payroll \$48,394.12; total \$156,573.32. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Shoemaker, Baird, Vaughn and Polen voting aye.

#### **REPORTS OF OFFICERS**

**Administrator Troyer:** Informed Council the DRB will review a sign COA from Kno Ho Co for signage at 186 W. Jackson Street and P&Z will review a variance from Jenyce Haudenschild-Wise for the construction of a garage at 342 N. Washington Street.

Informed Council the North Mad Anthony Storm Sewer project is near completion. Clean-up work remains, as well as backfilling and railing.

Informed Council the RFP is complete for the Comprehensive/Strategic Planning and the proposals will be sent out soon.

Informed Council the contract documents were sent to Melway Paving last week for the 2019 Street Resurfacing & Sidewalk Programs.

Informed Council the new Website is up and running. He asked Council/Mayor to review the site and let him know if any changes need to be made. Troyer noted he is happy with the final outcome and the site is much more user friendly. Included on the site is the One Call Notification link that is available for residents to sign up for important notifications. Residents may also contact the office with their information and staff will manually add them to the system. Troyer said he plans to send an announcement on the next round of utility billings as well.

Informed Council two bids were received for the 2008 Crown Vic. The high bid was \$676.00 and has been paid for and picked up.

Informed Council of a request to close E. Clinton Street (from Clay to Monroe) on July 24 for a few hours to assist with parking for a funeral at the Millersburg Christian Church. The alley to the west of the County building will be open to other traffic. Motion made by Polen to approve the street closing. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

Informed Council HDM is requesting permission to close Court St. and S. Monroe St from Jackson to Adams for Antiques in the Alley on August 3. Motion made by Hofstetter to approve the street closings. Seconded by Baird. Upon roll call, motion carried with Hofstetter, Baird, Hoffee, Shoemaker, Vaughn and Polen voting aye.

Informed Council the 2018-2019 recycling rebate from Kimble has ended. The rebate amount that is to be awarded to a non-profit by Council is \$1695.76. A motion was made by Shoemaker to award the rebate to Holmes Fire District 1 to assist with the purchase of a second Lucas Device. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Polen, Hofstetter, Vaughn and Baird voting aye.

Informed Council all of the necessary entities approved the request of a CRA for the Danbury Group.

Informed Council the remaining wings of the Columbarium were installed and the project is complete.

**LEGISLATION:** Mayor Huebner read Ordinance 2019-104 "An Ordinance Allowing Limited Use Of Utility Vehicles In The Village" for the third time by title only. Motion made by Hoffee to pass and adopt Ordinance 2019-104. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Baird, Shoemaker, Vaughn and Polen voting aye.

Mayor Huebner read Emergency Resolution 2019-21 "A Resolution To Allow The Mayor To Sign A Letter Allowing An Encroachment On North Grant Street On Behalf Of The Village

And Declaring An Emergency” for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Resolution 2019-21. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye. Motion made by Hofstetter to pass and adopt Resolution 2019-21. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Baird, Hoffee, Shoemaker and Vaughn voting aye.

**EXECUTIVE SESSION:** Motion made by Polen to adjourn into executive session to consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information. Seconded by Shoemaker. Upon roll call, motion carried with Polen, Shoemaker, Hofstetter, Vaughn, Hoffee and Baird voting aye.

**RECONVENED TO REGULAR SESSION**

**EXECUTIVE SESSION ACTION:** None.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Shoemaker, Vaughn, Hoffee and Baird voting aye.

Approved Date \_\_\_\_\_

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Karen Shaffer, Clerk-Treasurer

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Jeff Huebner, Mayor