



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on September 10, 2018 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr. Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

VISITORS: HDM Director Judy Lamp asked for Court Street to be closed for the Halloween Parade on October 25 and for Boo-In-The-Burg activities on October 27. Motion made by Hoffee to approve the street closing. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Polen, Vaughn, Shoemaker and Baird voting aye. Lamp noted she should have included the approval of wine tasting along with Boo-In-The-Burg with her request. Motion made by Hoffee to approve the street closing and wine tasting. Seconded by Baird. Upon roll call, motion carried with Hoffee, Baird, Hofstetter, Vaughn and Shoemaker voting aye. Polen voted nay.

MINUTES: Motion made by Polen to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Baird, Hofstetter, Vaughn and Shoemaker voting aye. Motion made by Baird to accept the minutes as presented. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Polen, Hofstetter, Vaughn and Shoemaker voting aye.

BILLS: Motion made by Hoffee to pay bill resolution 2018-42 bills \$15785.86; payroll \$48908.50; total \$64694.36. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Vaughn, Shoemaker, Polen and Baird voting aye.

REPORTS OF OFFICERS

Chief Vaughn: Asked Council to approve the line item transfer of \$12,000 from the payroll line item (1000-100-111) to the maintenance line item (1000-110-430) to be used to tear down the unused auxiliary building. Motion made by Hoffee to approve the transfer. Seconded by Shoemaker. Upon roll call motion carried with Hoffee, Shoemaker, Baird, Polen, Hofstetter and Vaughn voting aye.

Administrator Troyer: Informed Council P&Z approved the variance request for a new pylon sign at Comfort Inn at their Sept.5 meeting.

Informed Council the property owner is reviewing the purchase contract and exhibits for the south "Y" land purchase.

Informed Council the OPWC emergency funding request for the N. Mad Anthony St. storm sewer repair/replacement was denied. OPWC denied the request as an emergency due to the age of the infrastructure. Regular OPWC funds could be applied for, however after all the ratings the application would need to go through, it would be next June until we would find out if the project would be funded. Council previously decided the repairs were to be for the removal of the old culvert and replace with a pre-cast box culvert. This replacement has a life expectancy of 30 to 50 years. The engineers cost is estimated at \$209,900 plus the engineering/design fees. Troyer noted those fees would be in the neighborhood of \$26,500. Council agreed the project should move forward. Troyer and Shaffer will work with the numbers provided and prepare a supplemental appropriation resolution to present to Council. The project

could be ready to bid out as soon as a month. Paving may not be able to be completed until next Spring.

Informed Council we received notification that our application was denied for the TAP (South sidewalks). There were 53 applications requesting over \$42 million in funding while the program has \$11 million available. They did provide a few items for us to consider revising to make our application stronger for the next funding cycle.

Informed Council the anticipated delivery for the Jet Vac is still scheduled for November.

Informed Council the resurfacing for 2018 is complete, and we are just waiting on the subcontractor to perform the striping. Cary and Forlow will be paved under a separate project.

Informed Council an unveiling ceremony is scheduled for September 22nd at 11:00 A.M. at the Christian Church for the Willie Shelton Memorial sign.

Informed Council septage receiving for August was 62,500 gallons received for \$3420.

Informed Council a Downtown Revitalization Grant was received for \$300,000. This was applied for by the County. The grant is for property owners in the downtown area to improve facades, operating systems, storefronts, etc. at a 50/50 match. A committee will be formed and a scoring system will be applied in awarding the funds.

Informed Council the annual Kimble recycling incentive is complete for this year. The incentive total is \$1687.62. Troyer noted that Council would need to decide a recipient for this year. Past recipients were the Crissey Memorial Pool, the Community Dog Park and Holmes Fire District 1. Others previously mentioned were the Senior Center and the Artisan Guild. Council said both entities were good choices. A motion was made by Hoffee to award the incentive money to the Artisan Guild. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Polen, Hofstetter, Vaughn and Baird voting aye. Troyer also noted the since 2012, the recycling in Millersburg has increased by 80%.

Thanked Art Miller for his years of service with the Village and for working so well with him over the years. He wished him well in his retirement.

Clerk-Treasurer Shaffer: Presented the August 2018 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Informed Council Martin & Carol Fair wished to sell two (2) cemetery lots back to the Village. The original cost was \$500 which included \$100 for the Cemetery Endowment Fund. The amount to be returned to the Fair's should Council approve, is \$400. Motion made by Polen to approve the buy-back of the lots. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Baird, Hoffee, Shoemaker and Vaughn voting aye.

Mayor Huebner: RETIREMENT

LEGISLATION: Mayor Huebner read Ordinance 2018-104 "An Ordinance To Authorize The Sale Of Municipal Tangible Personal Property" for the third time by title only. Motion made by Polen to pass and adopt Ordinance 2018-104. Seconded by Shoemaker. Upon roll call, motion carried with Polen, Shoemaker, Hofstetter, Vaughn, Hoffee and Baird voting aye.

Mayor Huebner read Ordinance 2018-105 "An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg" for the second time by title only.

Mayor Huebner read Resolution 2018-41 "Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor" for the second time by title only.

NEW BUSINESS: Hoffee informed Chief Vaughn that the same vehicle as before is parked in the new parking lot (beside the old laundry mat) with a flat tire again.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor