



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

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Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on September 24, 2018 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Brent Hofstetter, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance. Motion made by Hoffee to excuse Councilwoman Devone Polen and Councilman Jr Vaughn. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee Hofstetter, Shoemaker and Baird voting aye.

MINUTES: Motion made by Hoffee to suspend the reading of the minutes of the previous meeting. Seconded by Baird. Upon roll call, motion carried with Hoffee, Baird, Hofstetter and Shoemaker voting aye. Motion made by Baird to accept the minutes as presented. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Hofstetter and Shoemaker voting aye.

BILLS: Hofstetter asked where the grinding was done that was billed by Melway. Troyer noted grinding along the curb on the north side of S. Alexander was done. The curb was only about 1 ½" so this was done to help with water flow and to raise the curb. Motion made by Hofstetter to pay bill resolution 2018-43 bills \$546,792.18; payroll \$46,540.17; total \$593,332.35. Seconded by Shoemaker. Upon roll call, motion carried with Hofstetter, Shoemaker, Baird and Hoffee voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council the DRB will meet on October 3 to consider a COA for signage at the H.C. Health Department. The P&Z Board will also meet the 3rd to consider variance requests for Millersburg Christian Church for a proposed new building.

Informed Council the property owner has signed the purchase agreement for the property at S. Washington and S. Clay St. ("Y").

Informed Council Shaffer, Johnston & Leichtenwalter was given the go ahead to complete engineering plans for the replacement of the stone arch storm sewer with a pre-cast box culvert for the North Mad Anthony Storm Sewer

Informed Council two (2) lights (bulbs) around the courthouse have been replaced and are significantly brighter. Millersburg electric will try a few other types to see what provides the best lighting. They also cleaned the glass panes which gets the yellow out. With new bulbs and glass cleaning, Troyer noted we will try this first before doing a full blown lighting project.

Informed Council it is still anticipated that the delivery of the Jet Vac will be in November.

Informed Council the equipment/vehicles we are taking bids on have been advertised and we are accepting bids through October 5.

Informed Council the open position at the Street Department has also been advertised and we are accepting applications through the October 5 as well. This was a joint posting with the Police Department opening. To date a few applications were received for the Street Dept., however none have been received for the Police Dept.

Informed Council at the time of awarding the contract for the street resurfacing project, a purchase order was issued to the contractor for the contract amount. Since then, we added \$142,067.40 worth of work. Due to the amount being over \$3,000 we need Council approval of a "then and now" P.O. Motion made by Hofstetter to approve the "Then & Now" purchase

order. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Baird and Shoemaker voting aye.

Informed Council that he would like their input on the Village joining the Millersburg Rotary Club as a Corporate Member. This would allow up to 4 Village representatives to be members of the Club. Dues are \$140 per year and invoiced semi-annually. We are also proposing that weekly meal costs be paid by the Village for the person attending that week if Council chooses to become a member. Hoffee asked what the benefit is for the Village to become a member. Troyer noted it would be more for community involvement. Becoming a member is by invitation only and the Village has been asked to become a member. Shoemaker asked if that is a reasonable expenditure of tax dollars. Solicitor Hines noted that it would be a reasonable expense as it allows to Village to become more involved in community events. Council agreed that they should take some time to think about the membership.

LEGISLATION: Mayor Huebner read Ordinance 2018-105 “An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg” for the third time by title only. Motion made by Baird to pass and adopt Ordinance 2018-105. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Shoemaker and Hofstetter voting aye.

Mayor Huebner read Resolution 2018-41 “Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor” for the third time by title only. Motion made by Shoemaker to pass and adopt Resolution 2018-41. Seconded by Baird. Upon roll call, motion carried with Shoemaker, Baird and Hofstetter voting aye. Hoffee voted nay.

Mayor Huebner read Emergency Ordinance 2018-106 “An Emergency Ordinance Approving the Editing and Inclusion of Certain Ordinances and Resolutions as Parts of the Various Component Codes of the Codified Ordinances; to Provide for the Adoption and Publication of New Matter in the Updated and Revised Codified Ordinances; and to Repeal Ordinances and Resolutions in Conflict Therewith” for the first time by title only.

OLD BUSINESS: Shoemaker asked if the street light was repaired as Cindy Miller reported at a previous Council meeting. Miller, who was in attendance, noted the street light is working.

NEW BUSINESS: Shoemaker asked if it was possible to start beautification projects as some properties are in need of cleaning up, specifically on N. Mad Anthony St. Troyer noted that if it is junk vehicles, the Police Dept. can send letters requiring the removal. If it is façade issues, the Village could speak with the owners.

Hoffee asked if we could provide more police presence around the elementary school. She was contacted by a resident that feels some drivers are being too aggressive, specifically in the area behind the school. Chief Vaughn noted someone from the department is there almost every morning and they will monitor the traffic.

EXECUTIVE SESSION: Motion made by Hofstetter to adjourn into executive session to consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Shoemaker and Baird voting aye.

RECONVENED TO REGULAR SESSION

EXECUTIVE SESSION ACTION: None.

ADJOURNMENT: Motion made by Hofstetter to adjourn the meeting. Seconded by Shoemaker. Upon roll call, motion carried with Hofstetter, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor