

PUBLIC HEARING
September 28, 2020

The Council of the Village of Millersburg met for a Public Hearing (via ZOOM/YouTube) on September 28 at 6:50 p.m. Mayor Huebner called the hearing to order. Council members in attendance were: Devone Polen, Brent Hofstetter, Tom Vaughn, Robert Shoemaker, Kelly Hoffee and Brad Conn.

The purpose of the hearing was for Council to accept public comments on the proposed annexation of 1.351-acre parcel of land in Hardy Twp. into the Corporation of Millersburg and the proposed change in zoning for this property from (R-1) Estate Residential District to (R-3) Village Residential District immediately upon annexation. The petitioners for this annexation are Arlie & Evelyn Rodhe. Troyer noted Hardy Township Trustees and the Holmes County Commissioners have signed their required documents.

No letters or comments were submitted to the Village.

Mayor Huebner closed the hearing.

REGULAR SESSION OF COUNCIL
September 28, 2020

The Council of the Village of Millersburg met in regular session via ZOOM on September 14, 2020 at 7:00 p.m. The meeting was streamed on YouTube for public viewing (Covid-19). Mayor Huebner called the meeting to order. Clerk-Treasurer Karen Shaffer gave roll call, and the following members were in attendance: Devone Polen, Brent Hofstetter, Tom Vaughn, Robert Shoemaker, Kelly Hoffee and Brad Conn. Solicitor Hines was also in attendance.

MINUTES: Motion made by Polen to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Conn, Hofstetter, Vaughn and Shoemaker voting aye. Motion made by Shoemaker to accept the minutes of the previous meeting. Seconded by Hofstetter. Upon roll call, motion carried with Shoemaker, Hofstetter, Hoffee, Vaughn, Conn and Polen voting aye.

BILLS: Motion made by Hoffee to pay bill resolution 2020-26 bills \$30,709.37; payroll \$52,209.14; total \$82,918.51. Seconded by Conn. Upon roll call, motion carried with Hoffee, Conn, Hofstetter, Polen, Vaughn and Shoemaker voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council DRB will meet on October 7th to consider a COA application for 19 square feet of signage for Harmonious Healing, located 11 South Washington Street.

Informed Council some terms of the Board members of the DRB & P & Z have expired. Those are DRB: Brett Gallion 2-year term; Brent Young 2-year term and P&Z: Brett Gallion 5-year term; Mike Uhl 3-year term. Troyer noted all have agreed for re-appointment with the exception of Brent Young, which he has not heard from. Shoemaker asked that an option be given to appoint new individuals. Hofstetter noted that it is sometimes difficult to fill the positions and that individuals have rotated through in the past. Troyer noted there are certain guidelines to filing the boards, such as building owners, occupation, council members, etc. After some discussion, a motion was made by Vaughn to re-appoint Brett Gallion to the DRB for a 2-year term and Brett Gallion and Mike Uhl to P & Z for a 5-year and 3-year term respectively. Seconded by Polen. Upon roll call, motion carried with Vaughn, Polen, Hofstetter, Shoemaker, Hoffee and Conn voting aye. Since Brent Young did not respond, a new member will be sought for the DRB.

Informed Council SJL and their subcontractors are performing survey and subsurface investigations currently for the TAP (S. Sidewalk Project).

Informed Council interviews were held for the open position at the Street Department. Troyer recommended that Blaine Rising be hired at the starting rate of \$14.00 per hour. He is from the Killbuck area and his previous employment consisted of working on the family farm and at Millersburg Ice. He also has experience running equipment. He currently does not have a CDL, but will be required to obtain his license within 6 months. Motion made by Hofstetter to hire Blaine Rising. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Conn, Shoemaker, Hoffee and Vaughn voting aye.

Informed Council Heather Daugherty (owner of Gypsy & Sage) has requested permission to put a food truck in a public parking space along W. Jackson or S. Washington (depending on if the truck can be leveled on W. Jackson) on October 9th. The vendor, "Fickle

Kitty” will be set up with the service window on the sidewalk side. At this time, service hours are not known. Conn asked Chief Shaner if he had any traffic concerns, of which he had none. Motion made by Hofstetter to approve the food truck for October 9th. Seconded by Vaughn. Upon roll call, motion carried with Hofstetter, Vaughn, Polen, Shoemaker, Hoffee and Conn voting aye.

Informed Council he spoke with County Engineer Chris Young regarding the use of Permissive Tax for the purchase of property on SR 241. There have been several crashes on the curve over the years. Purchasing the property would allow the Village to be able to widen the sharp curve along 241. The property owned by the Eppley’s could be purchased for \$19,000 with the balance of the appraisal to be wrote off. If Council wishes to proceed, Troyer said he would contact the City of Wooster to find out the procedure they used for a similar issue. Council agreed to pursue the property. Other discussion on SR 241 was the possibility of installing “Use Low Gear” signs.

Clerk-Treasurer Shaffer: Informed Council with the medical insurance renewing on Jan 1, 2021, she asked employees to update their medical information on “Form Fire”, so that we could receive quotes from several carriers in the open market. In the meantime, the renewal rates came in from Aultcare with only a 1% increase. Shaffer told Council she highly doubted any rate from the open market would be lower than staying with Aultcare. Council agreed and will wait to accept the formal quote from Aultcare when the hard copy is received.

The life insurance with Standard Ins. is in the second year of the 2-year rate guarantee which runs through 11/01/2021 (no increase).

Mayor Huebner: Asked Council how they wished to continue with meetings, either in person or continue with Zoom. Since the Governor’s orders are still in effect and no more than groups of 10 should congregate, Council agreed to continue with Zoom meetings.

LEGISLATION: Mayor Huebner read Resolution 2020-27 “A Resolution Annexing 1.351 acres to the Village of Millersburg” for the first time by title only.

Mayor Huebner read Ordinance 2020-102 “An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg” for the first time by title only.

COMMITTEE REPORTS: Park Committee Chairman, Kelly Hoffee, reported on the meeting held Wednesday, September 23, at Airport Park at 5:30pm. Members present were Huebner, Troyer, Hoffee, Conn, Hofstetter, Vaughn, and Mellor. There were several community members present as well. There was discussion of the various community ideas that had been received by the Village, which included an almost unanimous support for pickle ball. Other items such as playground equipment upgrades, and a larger path coming off of the trail to allow better access to the park were also suggestions. Administrator Troyer discussed the flood zone area, how we should let it revert to its natural state. This would allow bird watchers and other wildlife enthusiasts a place to enjoy nature. There was also discussion about the current baseball field. Troyer noted it would not take much to get it to a nice working field, and that could be done in-house. Suggestions were made to contact the 12-16U Softball league, to see if they would utilize this field, as the fence distance is rated for softball. Huebner suggested upgrades to the concession area as well as restrooms. Troyer suggested the Village look into ODNR funding for some of the upgrades. A local man volunteered to put new roofs on all three buildings for cost of materials only, which would save the village labor costs. A local business owner suggested the village add more parking area, as to not inconvenience the businesses who have parking near the park. Street Superintendent Pat Mellor, suggested we discuss opening conversations with the trailer park to see about possible handicapped parking access. Another community member suggested we utilize an area for community garden spots, for those in town who would like to have a garden, but don’t have the space. There is a local person who teaches gardening as well as farm to table opportunities. Discussion then ensued over the tennis and basketball courts. Troyer suggested using a sports surface for better play, however paving is much cheaper. A local man informed the group that as far as he knows, sports surfaces last from 10-15 years. The committee discussed options of having one tennis court, adding two pickle ball courts, and a basketball court. There was also discussion of adding on to the current tennis court to allow for more pickle ball courts. The discussions ended with the plan of Troyer talking to the schools about longevity of sports surfaces, and getting various costs for resurfacing the tennis/pickle ball/basketball area. The Committee is recommending to full Council to proceed with Phase 1 - Resurfacing of the Airport Park Revitalization Plan, and move on from there to the other projects at Airport Park. A motion was made by Conn to approve Phase 1. Seconded by Hofstetter. Upon roll call, motion carried with Conn, Hofstetter, Hoffee, Vaughn, Shoemaker and Polen voting aye.

VIEWER COMMENTS: Troyer noted a viewer commented that they agreed with continuing the Zoom meetings and they thanked Council for getting community input on Old Airport Park upgrades.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Conn voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor

Minutes corrected on October 12, 2020.

Regular session minutes should reflect that Council met on Sept. 28, 2020 and not Sept. 14, 2020.