



VILLAGE OF MILLERSBURG

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Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, *CMC, Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

Village Offices (330) 674-1886
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Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on October 8, 2018 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr. Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Motion made by Hoffee to excuse Solicitor Bob Hines. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Shoemaker, Vaughn, Hofstetter and Polen voting aye. Motion made by Hoffee to accept the minutes as presented. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Polen, Hofstetter, Vaughn and Baird voting aye.

BILLS: Motion made by Hoffee to pay bill resolution 2018-44 bills \$34303.40; payroll \$41189.65; total \$75493.05. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Vaughn, Shoemaker, Polen and Baird voting aye.

REPORTS OF OFFICERS

Chief Vaughn: Informed Council the Police Department was approved for a vest grant. The percentage of the grant award is not yet known.

Administrator Troyer: Informed Council the DRB met on October 3 and approved a COA for signage at the H.C. Health Department. The P&Z Board also met the 3rd and approved variance requests for Millersburg Christian Church for a proposed new building.

Informed Council the purchase agreement for the "Y" property has been signed. He is currently working with a title company and filing the notice to proceed. This is through the OPWC Clean Ohio Fund.

Informed Council Shaffer, Johnston & Lichtenwalter were given the go ahead to complete the engineering plans for the North Mad Anthony Storm Sewer replacement project. The project will involve the installation of a stone arch storm sewer with a pre-cast box culvert.

Informed Council different bulbs were installed in several street lights around the courthouse. He asked Council to look at the differences to see what they would prefer. Some are 5000, 4000, 3500 and 3000 illumens. Millersburg Electric and Fenton Bros are also evaluating the lights along Glen Dr. Recently several of those lights have been out. A slip fitter can be installed on a new head that would be adjustable to assist in the direction of the lights. There could also be AEP incentives which would save on the electric use.

Informed Council the anticipated delivery for the Jet Vac is still in November.

Informed Council 27 bids were received for the Sale of Public Property Council previously approved. The total of the awarded bids was \$6362.

Informed Council seven (7) applications were received for the Street Department replacement employee. Interviews will be scheduled for this week.

Asked Council for thoughts on becoming a Corporate Member of the Millersburg Rotary. Hofstetter noted if it makes the Village more accessible, he didn't have a problem with membership. Hoffee asked that emails be sent for meetings dates so that they could attend if they chose too. Rotary meets on Wednesdays at 11:30 at Comfort Inn. Council did not object to the membership.

Informed Council September Septage Receiving was 53,500 gallons for \$3005.00

Clerk-Treasurer Shaffer: Presented the September 2018 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

Informed Council she completed a draft of the new credit card policy. Members were given copies and Solicitor Hines will review the document before a final is presented to Council for approval.

Mayor Huebner: Informed Council the Civil Rights suit brought against the Village by Harold Mullet will more than likely be dismissed. The investigator contacted Solicitor Hines and informed him after reviewing the laws, they will not be pursuing the matter.

LEGISLATION: Mayor Huebner read Emergency Ordinance 2018-106 "An Emergency Ordinance Approving the Editing and Inclusion of Certain Ordinances and Resolutions as Parts of the Various Component Codes of the Codified Ordinances; to Provide for the Adoption and Publication of New Matter in the Updated and Revised Codified Ordinances; and to Repeal Ordinances and Resolutions in Conflict Therewith" for the second time by title only. Motion made by Hofstetter to suspend the third reading of Ordinance 2018-106. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Baird, Polen, Vaughn and Shoemaker voting aye. Motion made by Polen to pass and adopt Ordinance 2018-106. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor