



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
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Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on October 22, 2018 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr. Vaughn, Robert Shoemaker, Kelly Hoffee and Ruby Baird.

MINUTES: Motion made by Hoffee to suspend the reading of the minutes of the previous meeting. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Baird, Vaughn, Hofstetter and Polen voting aye. Motion made by Hoffee to accept the minutes as presented. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Shoemaker, Polen, Vaughn and Baird voting aye.

BILLS: Hoffee asked what the coupling repair was for the jet vac. Troyer noted it was for the old vac truck. Motion made by Hoffee to pay bill resolution 2018-45 bills \$76942.06; payroll \$43907.59; total \$120849.65. Seconded by Baird. Upon roll call, motion carried with Hoffee, Baird, Hofstetter, Vaughn, Shoemaker and Polen voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council P&Z will meet on November 7, 2018 to discuss a signage variance for Jitters.

Informed Council SJL has done the surveying work on the North Mad Anthony Storm Sewer and is working on the engineering and plans. According to one of the engineers working on the project, we may be required to extend the removal of the existing box culvert further than originally planned (18" more for a clean joint) due to deterioration, but, they are also looking at the possibility of a realignment/extension of the new box culvert that would reduce the proposed headwall/retaining wall and impact with the house at the north side of the outlet.

Informed Council the Village is working with AEP/Millersburg Electric & Fenton Bros. on calculating cost and incentives for Glen Drive lighting project. The possibility of a "slip fit" to go over existing poles is being explored.

Informed Council the Holmes County Economic Development Council is wanting to revisit their plan for Comprehensive/Strategic Planning. They have asked if the Village would like to do a joint project so only one set of RFP's would be needed. Each entity would have their own individual plans. Consultants are being contacted for opinions on a joint venture. This may have potential to pool resources.

HDM is requesting permission to use the public parking lot (across from Bag's) the evening of October 25 for the Halloween Parade. Troyer noted the lot would be blocked off late afternoon. Motion made by Hoffee to approve the lot closing. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Baird, Polen, Hofstetter and Vaughn voting aye.

Informed Council leaf pick-up will begin October 29. A schedule has been listed on Facebook, the Village website and with local news media.

Clerk-Treasurer Shaffer: Informed Council the new credit card policy has been reviewed by Solicitor Hines and is ready for adoption if Council desires. Motion made by Hoffee to accept the Credit Card Policy. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Hofstetter, Vaughn, Shoemaker and Baird voting aye.

Informed Council David & Sonja Bird have requested the Village buy back 2 cemetery lots they previously purchased and are not in need of now. The Village would reimburse them \$600. The endowment fees are not reimbursable. Motion made by Hofstetter to reimburse

David and Sonja Bird \$600 for two cemetery lots. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Baird, Hoffee, Shoemaker and Vaughn voting aye.

LEGISLATION: Mayor Huebner read Ordinance 2018-107 "An Ordinance Amending Section 331.36 Of The Millersburg Ordinances Establishing A Violation Prohibiting The Use Of "Jake Brakes" And Other Means Of Slowing A Motor Vehicle Which Causes An Unreasonably Loud Noise" for the first time by title only. Hoffee asked how this ordinance would be enforced and if it could not be enforced, why should the Village put this on the books. Chief Vaughn noted he checked with other municipalities and none of them have been able to enforce it. It will be difficult to enforce unless an officer would actually be there at the time of the incident and see/hear it. The hopes are that with signs installed, this will deter individuals from using these type of breaks. Visitor Adam Barnett said if an officer was sitting at the S. Washington St./S. Clay St. intersection they should be able to see and hear the trucks in violation and issue warnings and/or citations.

EXECUTIVE SESSION: Motion made by Polen to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye. Pat Mellor was asked to remain for Executive Session.

RECONVENED TO REGULAR SESSION

EXECUTIVE SESSION ACTION: Motion made by Hoffee to approve the new "step pay plan" for Police Dept. employees effective the next pay. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Polen, Hofstetter, Vaughn and Baird voting aye.

Motion mad by Polen to hire Andrew Zollars to fill a vacancy at the Street Department effective November 12, 2018 at \$12.16 per hour. Seconded by Baird. Upon roll call, motion carried with Polen, Baird, Hoffee, Shoemaker, Vaughn and Hofstetter voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor