

ENTITY NAME: VILLAGE OF MILLERSBURG

BOARD NAME: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Special

VOTING SESSION: No

DATE: 10/6/2025

START TIME: 4:30 PM

MEETING LOCATION: COUNCIL CHAMBERS – 6 N WASHINGTON ST MILLERSBURG, OH 44654

CALLED TO ORDER BY: MAYOR, KELLY HOFFEE

RECORD OF PROCEEDINGS – Special Meeting

COUNCIL MEMBERS ROLL CALL

NAME:		NAME:	
Shoemaker	Present	Hofstetter	Present
Vaughn	Present	Conn	Present
Polen	Present	Kellogg	Present

IN ATTENDANCE

NAME:	TITLE/POSITION	NAME:	
Kelly Hoffee	Mayor	Nathan Troyer	Village Administrator
Bobbie Curry	Fiscal Officer	Matt Shaner	Police Chief
Chad Cline	Asst Administrator		Solicitor

LEGISLATION

NUMBER:	2025-25
TITLE: A Resolution Authorizing the Village of Millersburg, Ohio to Pay a Portion of the COBRA Health Insurance Premiums Directly to the Insurance Provider or Third-Party COBRA Administrator on Behalf of Troy Snyder and Declaring an Emergency.	
CLASSIFICATION:	Resolution
STATUS:	2nd Reading
DISCUSSION: Correction to 9/22/25 Meeting Minutes: The vote to suspend the 2 nd and 3 rd reading of this resolution failed to pass. (4 Yes, 2 No). According to Council Rule number 25, a vote to suspend the 2 nd and 3 rd readings must be approved by $\frac{3}{4}$ of council members (5 affirmative votes). Therefore, the vote to pass the resolution on 9/22/25 should not have occurred. This resolution will require all three readings by title only prior to a vote to pass it.	

EXECUTIVE SESSION 4:31PM

PURPOSE: ORC 121.22G1 To consider appointment employment of a Village solicitor

INVITED INTO EXECUTIVE SESSION: Council, Mayor, Administrator, Chief of Police, Fiscal Officer, and Assistant Administrator.			
MOTION BY:	Polen	MOTION SECONDED BY:	Hofstetter
VOTING ROLL CALL:			
Polen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Vaughn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofstetter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Conn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shoemaker	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Kellogg	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
VOTING RESULTS:	YES: 6 NO: 0		

RETURN FROM EXECUTIVE SESSION TO REGULAR/OPEN SESSION 7:20PM

EXECUTIVE SESSION ACTION

ACTION: No action taken at this time.

ADJOURNMENT

MOTION BY:	Polen	MOTION SECONDED BY:	Hofstetter
VOTING ROLL CALL:			
Polen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Vaughn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofstetter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Conn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shoemaker	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Kellogg	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
VOTING RESULTS:	YES: 6 NO: 0		

NEXT SCHEDULED MEETING

TYPE OF MEETING:	Regular
DATE:	<u>10/20/2025</u>
TIME:	7:00 PM
LOCATION: Council Chambers	6 N Washington St Millersburg, OH 44654

MINUTES PREPARED BY

SIGNATURE: Bobbie Curry	TITLE	DATE
	Fiscal Officer	10/9/2025

ATTESTED BY

SIGNATURE: Bobbie Curry	TITLE	DATE
	Fiscal Officer	10/13/2025

CERTIFICATION

SIGNATURE: Kelly Hoffee	TITLE	DATE
	Mayor	10/13/2025

