VILLAGE OF
MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Kelly Hoffee, *Mayor*

Nathan Troyer, *Village Administrator*
Bobbie Curry, *Village Fiscal Officer, Tax Administrator*
Matthew Shaner, *Police Chief*

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

AGENDA

Date: 3/9/2026

REGULAR SESSION OF COUNCIL - 7:00 P.M.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Community Spotlight
   a. Community Events/Meetings
   b. Discussion/Feedback
   c. Visitors

5. Previous Minutes — Meeting Date: 2/23/2026

6. Bills:

Resolution 2026-6

Bills	$76,263.28
Payroll Date 2/26/26	$75,279.36
Total	$151,542.64

7. Reports of Officers:
   a. Administrator: Report attached
   b. Chief:
   c. Fiscal Officer: February Financials
      Property/Liability Insurance Renewal
   d. Solicitor:
   e. Mayor:
      i. Upcoming Committee Meetings
      ii. Report Attached

8. Report of Committees:

9. Legislation:

3rd Reading & Vote to Pass **100-2026** An Ordinance Prohibiting Adult-Use Cannabis And Medical Marijuana Cultivators, Processors, Dispensaries, And Related Operators Within The Village Of Millersburg, Ohio.

1st Reading **2026-4** A Resolution Authorizing The Village Administrator To Enter Into Agreement With Aspen Energy Corp. To Provide Consulting Services Related To Consideration Of An Electricity Aggregation Program

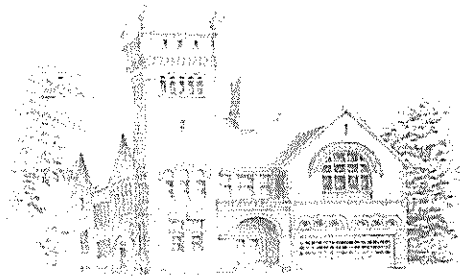
10. Old/Unfinished Business:
    - Downtown Sidewalk Project– **Updated on Administrator's Report**
    - Airport Park Lighting Project – **Updated on Administrator's Report**
    - Smart Traffic Lights – **Updated on Administrator's Report**
    - EPA Generator Grant - **Updated on Administrator's Report**
    - Phone system – No Update per **Administrator's Report**
    - Housing Study – No Update per **Administrator's Report**
    - Alley vacation between 419 Wise St and 711 Maxwell Ave – No Update per **Administrator's Report**
    - Deer Run Amphitheater Project – **Updated on Administrator's Report**
    - Wooster Rd Waterline Project -
    - New water bill system – No Update
    - S Clay Street pavement striping – No Update Waiting for ODOT
    - Employee Leave Donation Policy – No Update – work to begin later in 2026
    - Indigent Burial Site dedication – No Update - Waiting for Ceremony Date
    - Amend DORA guidelines (Sunday Sales) – No Update
    - Streetlights (Burnt Out/Dark Areas) –
    - Former Terrace View Property Legal Action –
    - Downtown Crosswalks/lighting/safety solutions –
    - Millersburg Mobile Home Park (periodic update) –
    - 2026 Council Goals
        - United States Semi Quincentennial Celebration –
        - New Logos & Réflective Chevrons for Village Vehicles –
    - Seating at New Playground Equipment at Old Airport Park –
    - Trash Cans at Curbs
    - New Ohio Flag for Village Hall

11. New Business:

12. Executive Session:

13. Executive Session Action:

14. Adjournment



VILLAGE OF MILLERSBURG

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FROM THE DESK OF

MAYOR

KELLY HOFFEE

Community Calendar

- March 28 - Hop Around Millersburg- Scavenger Hunt for Kids, Open House at all our Downtown Businesses, Adult Easter Egg Hunt with store discounts
- April 3 - 5-8pm, First Friday Kickoff in Downtown Millersburg! Take the tour throughout town, stop at each participating business, and collect their favorite recipe cards! Throughout the tour you can find different DORA specials, food samples, live entertainment, and other fun activities!
- April 16 - Girls Night Out at Sheiyah Market
- April 18 - Clue Game at the Victorian House
- April 25 - Millersburg Garage Sale Day
- April 25 - A Grand Tea Time for America - 10:30am, at the Castle Club Event Center, tickets available online
- May 1 - Downtown Art Walk in Millersburg

Council Calendar

- March 23 - Council Meeting 7pm
- April 1 - DRB and Planning and Zoning Meetings
- April 13 - Council Meeting 7pm
- April 27 - Council Meeting 7pm

ENTITY NAME: VILLAGE OF MILLERSBURG **BOARD NAME: MILLERSBURG VILLAGE COUNCIL**

TYPE OF MEETING: Regular **VOTING SESSION: Yes**

DATE: 2/23/2026 **START TIME: 7:00 PM**

MEETING LOCATION: COUNCIL CHAMBERS – 6 N WASHINGTON ST MILLERSBURG, OH 44654

CALLED TO ORDER BY: MAYOR, KELLY HOFFEE

RECORD OF PROCEEDINGS – REGULAR SESSION

COUNCIL MEMBERS ROLL CALL

NAME:		NAME:	
Shoemaker	Present	Zollars	Present
Vaughn	Present	Kellogg	Present
Hershberger	Present	Hofstetter	Present

MOTION TO EXCUSE:	Police Chief Shaner		
MOTION BY:	Hofstetter	**MOTION SECONDED BY:**	Vaughn
VOTING ROLL CALL:			
Hofstetter	☒Yes ☐No	Hershberger	☒Yes ☐No
Vaughn	☒Yes ☐No	Zollars	☒Yes ☐No
Shoemaker	☒Yes ☐No	Kellogg	☒Yes ☐No
VOTING RESULTS:		YES: 6 NO: 0	

IN ATTENDANCE

NAME:	TITLE/POSITION	NAME:	
Kelly Hoffee	Mayor	Nathan Troyer	Village Administrator
Bobbie Curry	Fiscal Officer		
Chad Cline	Asst Administrator	Melissa Patrick	Media/Reporter
Tom Abraham	Visitor	Shirley Gerber	Visitor

COMMUNITY CALENDAR/EVENTS

Community Calendar

- Feb 28 - Girls Night Out in Downtown Millersburg
- March 28 - Hop Around Millersburg- Scavenger Hunt for Kids, Open House at all our Downtown Businesses, Adult Easter Egg Hunt with store discounts.
- April 3 - 5-8 pm, First Friday Kickoff in Downtown Millersburg! Take the tour throughout town, stop at each participating business, and collect their favorite recipe cards! Throughout the tour

you can find different DORA specials, food samples, live entertainment, and other fun activities!

- April 16 - Girls Night Out at Sheiyah Market
- April 25 - Millersburg Garage Sale Day
- May 1 - Downtown Art Walk in Millersburg

VISITORS

TOM ABRAHAM

Tom Abraham, Holmes County Commissioner Candidate, thanked council for the opportunity to address them. Abraham explained his family history and professional history as well as his passion for various Christian Ministries that he has had the pleasure of doing. Abraham was born and raised in the Cleveland area where he spent the first 30 years of his life. He moved to Holmes County in 1995. He lived in Millersburg since then until he moved to the Nashville area about 4 years ago. He has been married for 35 years, has 5 children and 5 grandchildren. He loves Holmes County's work ethic and its conservative, Christian values. Abraham has had a variety of roles and professions. His first job was delivering the Cleveland Plain Dealer at age 11. He then worked as a television repair technician. Began working in the wastewater field and 25 years ago, had the opportunity to purchase Agri-Sludge. In recent years he sold his wastewater businesses, however, he remains in that field today as the Interim Wayne County Environmental Services Director. He has been involved with Habitat for Humanity for many years. He has contributed to many building projects over the years.

Abraham said he feels he has many gifts to offer the county. He has been in the service industry for most of his life, but first and foremost his service goes to Christ.

Dealt with municipal and county government quite a bit while in the wastewater business. He knows what is expected of him as commissioner. Now that he is no longer in the wastewater industry there is no conflict of interest and he can use his gifts and talents to serve the county as commissioner.

Abraham feels there is no better time than now to have people in service for Christ serving the public.

Discussion:

Hofstetter: Which seat? Dave Hall's seat.

Shoemaker: What part of Cleveland are you from? West side. Parma.

SHIRLEY GERBER

Gerber addressed council with gratitude in three areas.

- She thanked the person(s) responsible for securing grant funding for the Wooster Water Line Project.
- She thanked the Street Department for their hard work clearing the large amount of snow that accumulated during the recent winter storm.
- Lastly, Gerber thanked Council, the Mayor and Administration for all the work they do for Millersburg. She acknowledged that they do not have an easy job. She appreciates all they do.

APPROVAL OF PREVIOUS MINUTES

TYPE OF MEETING:		Regular	
SUSPEND READING OF MINUTES HELD ON:		2/9/2026	
MOTION BY:	Hershberger	**MOTION SECONDED BY:**	Zollars
VOTING ROLL CALL:			
Hershberger	☒Yes ☐No	Hofstetter	☒Yes ☐No
Zollars	☒Yes ☐No	Shoemaker	☒Yes ☐No
Kellogg	☒Yes ☐No	Vaughn	☒Yes ☐No
VOTING RESULTS:		YES: 6 NO: 0	
MOTION TO APPROVE BY:	Kellogg	**MOTION SECONDED BY:**	Vaughn
VOTING ROLL CALL:			
Kellogg	☒Yes ☐No	Hershberger	☒Yes ☐No
Vaughn	☒Yes ☐No	Zollars	☒Yes ☐No
Shoemaker	☒Yes ☐No	Hofstetter	☒Yes ☐No
VOTING RESULTS:		YES: 6 NO: 0	

APPROVAL OF BILLS

BILL RESOLUTION 2026-5	Bills $104,788.66	Payroll $74,963.82	Total $179,752.48
QUESTIONS/COMMENTS/DISCUSSION: Troyer answered Hoffee's question about a bard installation/split for the generator. Hofstetter asked about brine charges.			
MOTION TO APPROVE BY:	Hofstetter	**MOTION SECONDED BY:**	Zollars
VOTING ROLL CALL:			
Hofstetter	☒Yes ☐No	Hershberger	☒Yes ☐No
Zollars	☒Yes ☐No	Vaughn	☒Yes ☐No
Kellogg	☒Yes ☐No	Shoemaker	☒Yes ☐No
VOTING RESULTS:		YES: 6 NO: 0	

REPORTS OF OFFICERS

DEPARTMENT:	**ADMINISTRATION**
REPRESENTATIVE'S NAME:	**VILLAGE ADMINISTRATOR, NATHAN TROYER**

DRB & P&Z Commission

P&Z will meet March 4th to review a preliminary design for a proposed lot split and rezoning of 1.24 acres at 898 E. Jackson Extension. Owner is looking to re-divide the land and build two duplexes.

Sidewalk Project

Merchant meeting held 2/12 at American Hall, good discussion and ideas from attendees. We have passed the comments along to Spicer. We are also meeting with MJK Electrical Engineering on Tuesday to finalize the underground electrical plans for the project.

Airport Park Lighting Project
Poles, brackets, fixtures received-just awaiting weather/ground conditions to change for installation.
Housing Study
No update
Downtown Traffic Signals
I have had several discussions with Pathmaster, they are monitoring and collecting data now that everything is running and will continue to do so for several more weeks. The next step in this entire process would be the incorporation of the Currux Adaptive Module for signal timing optimization. This is a one-time fee of $12,000 per intersection. Council would like our Pathmaster representative to visit to explain how the adaptive module can help with traffic flow. Troyer said that there are endless upgrades that are available to the system to optimize traffic flow. He also said Pathmaster is surprised at the volume of traffic in the village.
Phone System
No update, waiting on fiber installation.
EPA Generator Grant
Submitted-waiting on announcement
Alley Vacation Update
No update
Deer Run/Amphitheater
I met with Jenna Brumme about a potential Eagle Scout Project. She talked with Brenna Barbey and they came up with the idea to construct a pavilion/roof structure for the stage area of the amphitheater. Discussion: Troyer said it would need to be designed in a way that does not block the view of performers. Shoemaker thinks it is a needed project. Zollars is in favor of gathering design and cost data. Kellogg asked if the village will be responsible for maintenance and repairs. Hofstetter said a covered stage area would be good. Troyer said he looks at this project as a free upgrade to Deer Run Park. A summer concert series is being organized.
Parking Spot Closure
Cottonwood Shanty will be hosting a coffee truck on March 14th to celebrate their anniversary. A parking space will be closed. Signs will be posted.

DEPARTMENT:	**FISCAL**
REPRESENTATIVE'S NAME:	**FISCAL OFFICER, BOBBIE CURRY**

Income Tax: Asked if council has had any feedback about income taxes. She reminds everyone that if they need help with the new forms or have any questions, please reach out to her. While the forms are new this year, all tax laws are the same. Filing deadline is 4/15/26.

DEPARTMENT:	**MAYOR**
REPRESENTATIVE'S NAME:	**KELLY HOFFEE**

Hoffee, Troyer and Shaner had a brief meeting with the Village solicitor this week. The solicitor is pleased with how things are going with the village.

Council Calendar
- March 4 - DRB & Planning and Zoning

• March 9 - Council Meeting 7pm • March 23 - Council Meeting 7pm

COMMITTEE REPORTS

COMMITTEE:	**Tree City**
PRESENTED BY:	Asst. Admin. Cline
DISCUSSION: The Tree City Committee met last week. Cline came to council on behalf of the Tree City Committee with their decision/recommendation on the species of trees they would like in the downtown area. Cline presented council with images of the Goldspire Ginko Tree and the Crimson Sentry Maple Tree. Through the committee's research and discussion, they decided to recommend these two species of trees. There was discussion of their height, dropping of leaves and roots systems. None is an issue for these species. Regular maintenance and trimming will keep the trees in best condition and will prevent overgrowth. Cline also asked council to consider increasing the yearly budget/appropriation of funds for the Tree City Committee. The budget has been $10,000.00 for many years. Fiscal Officer Curry asked Cline and the committee to present a budget with requested funding amount before the budgeting process begins in May of 2026. The 2026 Arbor Day Celebration will be held at Millersburg Elementary for the final time this Spring. Cline spoke to West Holmes Superintendent, Jurkovic, about the planning of the 2027 celebration at the new central elementary school.	

LEGISLATION

NUMBER:	**100-2026**
TITLE: An Ordinance Prohibiting Adult-Use Cannabis And Medical Marijuana Cultivators, Processors, Dispensaries, And Related Operators Within The Village Of Millersburg, Ohio.	
CLASSIFICATION:	Ordinance
STATUS:	2nd Reading

OLD/UNFINISHED BUSINESS

TOPIC:	**Downtown Sidewalk Project, Airport Park Lighting Project, Smart Traffic Lights, EPA Generator Grant, Phone system, Housing Study.**
PRESENTED BY:	Administrator Troyer
DISCUSSION: See Administrator's Report	

TOPIC:	**Electric Aggregation – Aspen Energy**
PRESENTED BY:	Administrator Troyer
DISCUSSION: The legislation is still in process. It will be introduced to council soon. Troyer reminded council that the contract and legislation will be designed in a way that will allow Aspen to closely watch electric rates and quickly lock in a low rate when it becomes available. There was discussion that rates are much higher now than they were when were when we locked in our current rate. Although they cannot predict future rates, Aspen Energy would like to lock us in at a rate less than $0.10/kWh.	

Shoemaker stated that it would be nice to be able to do something about our natural gas rates. Gas bills are remarkably high for residents right now.

TOPIC:	**New Water/Sewer Billing System**
PRESENTED BY:	Fiscal Officer Curry
DISCUSSION: From Mary, the Utility Clerk No changes are REQUIRED; all are optional. Online accounts can be created at any time. Enrollment in autopay can be done at any time. March billing will have a fresh look. No postcard! You will continue to get a paper bill unless you have enrolled in paperless billing.	

TOPIC:	**2026 Council Goals**
PRESENTED BY:	Zollars
DISCUSSION: Councilman Zollars has been working on a couple of his goals for 2026. He would like to have reflective chevrons added to the back of the village's trucks. He has also worked on a few updated logos/graphics for village vehicles. He asked about that process for getting quotes for these things. Troyer and/or Cline will begin getting quotes. Zollars would like to see that work done locally and would like at least a couple different quotes.	

OTHER UNFINISHED BUSINESS:

- Electric Aggregation – Legislation next meeting
- Wooster Rd Waterline Project
- S Clay Street pavement striping – No Update Waiting for ODOT
- Employee Leave Donation Policy – No Update – work to begin later in 2026
- Indigent Burial Site dedication – No Update - Waiting for Ceremony Date
- Amend DORA guidelines (Sunday Sales) – No Update
- Streetlights – No Update
- Former Terrace View Property Legal Action – No Update
- Downtown Crosswalks/lighting/safety solutions – No Update
- Millersburg Mobile Home Park (periodic update) – No Update
- United States Semi Quincentennial Celebration – No Update

NEW BUSINESS

TOPIC:	**Bench or Picnic Table near New Playset at Old Airport Park**
PRESENTED BY:	Zollars
DISCUSSION: Zollars spoke to a resident who suggested some seating or a picnic table near the new place set at Old Airport Park. There is no seating nearby.	

TOPIC:	**Trash Cans left at Curb after Trash Pick Up**
PRESENTED BY:	Zollars

DISCUSSION: Zollars has noticed that many people are leaving their Kimble Trash/Recycling receptacles out for days after trash pick up day. Troyer said there is an ordinance in place that outlines the times that the receptacles are permitted to be curbside. Zollars would like to see the guidelines adhered to. Kellogg said that the problem is that we do not enforce things. Hofstetter suggests that we issue some warnings. Zollars suggested that a message appear on the Kimble bill.

TOPIC:	**New Ohio Flag Requested**
PRESENTED BY:	Shoemaker
DISCUSSION: Curry will reach out to the American Legion to request a new Ohio Flag.	

ADJOURNMENT

MOTION BY:	Hofstetter	**MOTION SECONDED BY:**	Kellogg
VOTING ROLL CALL:			
Hofstetter	☒Yes ☐No	Hershberger	☒Yes ☐No
Kellogg	☒Yes ☐No	Vaughn	☒Yes ☐No
Zollars	☒Yes ☐No	Shoemaker	☒Yes ☐No
VOTING RESULTS:		YES: 6 NO: 0	

NEXT SCHEDULED MEETING

TYPE OF MEETING:	Regular
DATE:	3/9/2026
TIME:	7:00 PM
LOCATION: Council Chambers	6 N Washington St Millersburg, OH 44654

MINUTES PREPARED BY

SIGNATURE: Bobbie Curry	TITLE	DATE
	Fiscal Officer	2/25/2026

ATTESTED BY

SIGNATURE: Bobbie Curry	TITLE	DATE
	Fiscal Officer	3/9/2026

CERTIFICATION

SIGNATURE: Kelly Hoffee	TITLE	DATE
	Mayor	3/9/2026

Resolution for the payment of certain bills. Now be it ordained by the Council of the Village of Millersburg, Holmes County, Ohio, that the following described bills be allowed and paid from the respective funds designated below, and that the Fiscal Officer is directed to draw proper warrants of said Village for the amounts so designated.

RESOLUTION 2026-6

Vendor	Description	Fund	Total
Ace Truck & Equip	HYDRAULIC PUMP	STREET	$4,932.00
Aultworks	MRO Services with Lab	Multiple	$188.00
Brightspeed	Phone lines	Multiple	$1,057.73
Buckeye Pumps	Pump replacement	Water	$13,695.82
C & S Visa	See Below	Multiple	$1,657.33
Carter Lumber	4 Door closers	Sewer	$346.14
Century Link	Utilities	General	$23.17
Cline	Water Softener	General	$165.00
Cole Andreas	2025 Itax Refund	Gen Tax	$134.14
Com Doc	Copier contract	Police, General	$26.00
Core & Main	Water Supplies	Water	$5,574.87
Doreen Dixon	2025 Itax Refund	Gen Tax	$47.58
E & H Hardware	Supplies	Multiple	$92.65
Galls	Pants, Hemming	Police	$205.66
Hawkins	Cylinder c12, 75 gal lpc 4	Water	$1,291.34
Holmes Oil	Gasoline, Diesel	Multiple	$1,797.73
Holmes Power Equip	Park Mower	Park	$6,884.29
Jason Baker	2025 Itax Refund	Gen Tax	$654.48
Lane Darr	2025 Itax Refund	Gen Tax	$265.45
Local IQ	Advertising	Advertising	$38.77
Matthew Andreas	2025 Itax Refund	Gen Tax	$184.83
Nichole Hepner	2025 Itax Refund	Gen Tax	$182.00
Northeast Ohio Gas	Utilities	Multiple	$4,180.02
Rachelle Stevens	2025 Itax Refund	Gen Tax	$1,778.34
Schneider	1 Yr Service Support	Gen, Police	$465.00
Signal Services	Install Currux Video detection	Gen Transp.	$13,500.00
Southeastern Equipment	Ball valves, check valves	Sewer	$280.82
Stan & Judith Boyd	2025 Itax Refund	Gen Tax	$46.00
The Berlin Water CO	Meters	Water	$2,200.00

Total ID	ID Card Printing Package	Gen, Police	$3,350.00
Treasurer of State	Brine	Street	$23.20
UniFirst	Mats,Uniforms, Towels etc.	Multiple	$1,794.54
WinWater	meter horn ,box, repair lid	Water	$3,534.40
		TOTAL	**$ 70,597.30**

CSB VISA CHARGES: Car wash, Gloves, Wire caddy, motor saver, Challenge targets, Label maker, pencils, ripsaw, nozzle repair kit, overload relay, smart signs, LPC-4 Pump, & Padlocking handle

Electronic payments

Vendor	Description & Date Paid	Fund	Total
USA Roller Chain & Sprocket	Falk Shaft Mounted Reducer (Remaining 50%)	Sewer	$ 5,665.98
		Total	**$ 5,665.98**

Total Bills	**$**	**76,263.28**

PAYROLL CHECK DATE 2/26/26

Employee	Purpose	Dept	Gross Wages
Arnold, Rodney	Wages	Street	$ 2,340.80
Baker, Daniel	Wages	Gen Police	$ 2,794.75
Boggs, Conner	Wages	Gen Police	$ 1,926.40
Cline, Chad	Wages	General	$ 2,495.20
Cox, Caleb	Wages	Gen Police	$ 2,309.60
Curry, Roberta	Wages	General	$ 3,108.00
Duff, Kevin	Wages	Street	$ 2,474.40
Hershberger, Ryan	Salary	General - Council/Mayor	$ 416.66
Hoffee, Kelly	Salary	General - Council/Mayor	$ 500.00
Hofstetter, Brent	Salary	General - Council/Mayor	$ 458.33
Judson, Blake	Wages	Wat/Sew	$ 2,646.40
Kellogg, Andrea	Salary	General - Council/Mayor	$ 291.67
Kiner, Jessica	Wages	General	$ 2,248.52
Kiner, Ron	Wages	Gen Police	$ 2,500.42
Markley, Michelle	Wages	Gen Police	$ 2,828.80
McKinney, Steve	Wages	Street	$ 1,900.00

Meek, Nathaniel	Wages	Gen Police	$ 1,104.80
Mellor, Pat	Wages	Cem/Str	$ 3,648.00
Miller, James	Wages	Street	$ 2,583.20
Miller, Javen	Wages	Gen Police	$ 2,042.40
Miller, Kenneth	Wages	Wat/Sew	$ 3,359.20
Opfer, Stephanie	Wages	Gen Police	$ 2,472.57
Shaffer, Mary	Wages	Gen/Wat/Sew	$ 2,514.40
Shaner, Matt	Salary	Gen Police	$ 3,709.86
Shepler, Clay	Wages	Wat/Sew	$ 2,438.40
Shoemaker, Robert	Salary	General - Council/Mayor	$ 416.67
Shows, Logan	Wages	Gen Police	$ 3,044.24
Skolmutch, Nathan	Wages	Wat/Sew	$ 3,964.00
Snyder, Troy	Wager	Street/Park	$ 2,282.40
Troyer, Nate	Salary	Gen/Wat/Sew	$ 3,915.84
Vaughn, Tom	Salary	General - Council/Mayor	$ 291.67
Weaver, Matthew	Wages	Wat/Sew	$ 3,754.40
Yoder, Kelly	Wages	Gen Police	$ 2,080.70
Zollars, Andy	Salary	General - Council/Mayor	$ 416.66
		TOTAL PAY	**$ 75,279.36**

Bill Res 2026-6 Total $ 151,542.64

Administrator's Report

March 9, 2026

DRB & P&Z Commission
P&Z met March 4th and recommended proceeding with preliminary design for a proposed lot split and rezoning of 1.24 acres at 898 E. Jackson Extension.

Sidewalk Project
Met w/ MJK Electrical Engineering on 2/24, they are working on underground electrical, still on schedule for late spring bid date.

Airport Park
No update

Housing Study
Attended United Way Holmes County Housing Coalition meeting, good kick-off to what we're hoping is a successful program.

Downtown Traffic Signals
Pathmaster is planning on attending the March 23rd Council meeting to discuss the data collected so far as well as the Adaptive Module capabilities.

Phone System
Fiber was installed from the pole to the server rack, awaiting next steps.

EPA Generator Grant
Submitted-waiting on announcement

Alley Vacation Update
No update

Deer Run/Amphitheater
Followed up with Jenna Brumme, she will begin design process and report back as it progresses.

FYI
Jason Troyer w/HC EMA will be attending the April 13 meeting to discuss the Hazard Mitigation Plan update and adoption process.

VILLAGE OF MILLERSBURG

RESOLUTION 2026 - 4

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AGREEMENT WITH ASPEN ENERGY CORP. TO PROVIDE CONSULTING SERVICES RELATED TO CONSIDERATION OF AN ELECTRICITY AGGREGATION PROGRAM

WHEREAS, Aspen Energy Corp. is certified with the Public Utilities Commission of Ohio as a broker and aggregator; and,

WHEREAS, Aspen Energy Corp. has the necessary expertise to investigate, evaluate and, if warranted, accomplish the required tasks to implement any alternative electricity supply for the benefit of Village of Millersburg, Holmes County, Ohio; and

WHEREAS, the Council of the Village of Millersburg believes it is in the best interests of the Village to authorize Aspen Energy Corp. to act as its electricity consultant.

NOW THEREFORE BE IT RESOLVED, by the Council of the Village of Millersburg, Holmes County, Ohio, as follows:

SECTION 1.

That the Council of the Village of Millersburg hereby authorizes the Village Administrator of the Village to enter into an agreement with Aspen Energy Corp. to act as its agent and electricity broker, as set forth on the attached agreement.

SECTION 2.

Potential approval of an electricity aggregation supply agreement through Aspen Energy Corp. shall require additional action by this Council.

SECTION 3.

This Council finds and declares that all formal action concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its Committees, in compliance with law.

SECTION 4.

This Resolution shall take effect and be in full force from and after the earliest date allowed by law.

Notice of this Resolution shall be published in the Wooster Daily Record and/or the Holmes County Bargain Hunter once per week for two (2) consecutive weeks as required by the Ohio Revised Code.

Reading 1_____ Reading 2 _____ Reading 3_____

PASSED in Council this _____ day of _____, 2026.

Vote: _____

Attest: _____ _____

Bobbie Curry, Fiscal Officer Brent Hofstetter, President of Council

Approved: _____, 2026 _____

Kelly Hoffee, Mayor

CERTIFICATE OF FISCAL OFFICER

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcription of a resolution adopted by the Council of the Village of Millersburg, Holmes County, Ohio in session this 9th day of March 2026.