

VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Kelly Hoffee, Mayor

Nathan Troyer, Village Administrator
Bobbie Curry, Village Fiscal Officer, Tax Administrator
Matthew Shaner, Police Chief

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

AGENDA

Date: 7/13/2026

Budget Hearing – 6:30PM

Rezoning Hearing – 6:45PM

REGULAR SESSION OF COUNCIL - 7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Community Spotlight
 - a. Community Events/Meeting
 - b. Discussion/Feedback
 - c. Visitors
 - Mark Boley, Holmes County Historical Society: Historical Marker Program

5. Previous Minutes

Meeting Date: 6/8/2026

6. Bills:

Resolution 2026-17

Bills 6/18/26	\$129,787.73
Bills 7/6/26	\$47,664.14
Payroll Date 6/18/26	\$77,901.93
Payroll Date 7/2/26	\$75,818.17
Total	\$331,171.97

7. Reports of Officers:

a. Administrator:

Report attached

- b. Chief: Cadet Boggs graduated academy
- c. Fiscal Officer: -June Financials Acknowledgement
-Motion to accept the 2027 Budget
- d. Solicitor:
- e. Mayor: -Upcoming Committee Meetings
-Report

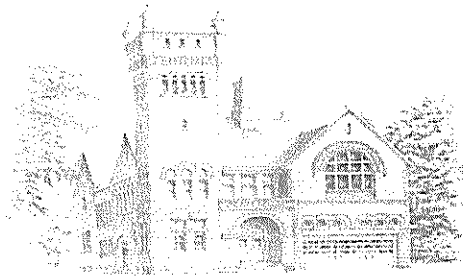
8. Report of Committees:

9. Legislation:
- 101-2026** - 2nd Reading
An Ordinance Authorizing The Holmes County GIS Department To Administer All House Numbering And Street Address Assignments Within The Village Of Millersburg.
- 102-2026** - 2nd Reading
An Ordinance Amending The Hours Of Operation For The Village Of Millersburg, Ohio Designated Outdoor Refreshment Area (Dora) To Include Sundays, Pursuant To Ohio Revised Code Section 4301.82.
- 103-2026** - 1st Reading
An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg (Revamp Investments)

10. Old/Unfinished Business:

- Side-by-Side UTV use in the village
- Electric Aggregation Contract – **Presentation of proposed pricing**
- Downtown Sidewalk Project– **No Update per Administrator’s Report**
- Old Airport Park Lighting Project – **Completed per Administrator’s Report**
- Old Airport Park seating at New Playground Equipment & Bike Racks for Parks– **Updated on Administrator’s Report**
- Clay Street Park Mulching Project – **Updated on Administrator’s Report**
- Housing Study – **No Update per Administrator’s Report**
- Phone system/Internet Switchover – **Updated on Administrator’s Report**
- EPA Generator Grant - **No Update per Administrator’s Report**
- Wooster Rd Waterline Project – **Updated on Administrator’s Report**
- Smart Traffic Lights –
- Amend DORA guidelines (Sunday Sales) – In process
- Downtown Crosswalks/lighting/safety solutions –
- Alley vacation between 419 Wise St and 711 Maxwell Ave –
- S Clay Street pavement striping –Waiting for ODOT
- Employee Leave Donation Policy – No Update – Work to begin later in 2026
- Short-Term Rental Regulation -
- 2026 Council Goals
 - New Logos & Reflective Chevrons for Village Vehicles –
 - 4th of July Celebration Planning Group -

11. New Business:
 - Nuisance Properties – Brent Hofstetter
12. Executive Session:
13. Executive Session Action:
14. Adjournment



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Millersburg, Ohio 44654
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CELL (330) 275-0279
FAX (330) 674-9044
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FROM THE DESK OF
— MAYOR —
KELLY HOFFEE

Community Calendar

- July 18 - Farmers Market S Monroe St in Millersburg 8-noon
- July 25 - America's 250th Celebration in Holmes County at Harvest Ridge
- August 1 - Summer Concert Series at Tim Baker Amphitheater 5-8pm
- August 7 - First Friday in Downtown Millersburg 5-8pm
- Sept 1 - America's 250th Anniversary Tree Planting at Deer Run Park 6pm

Council Calendar

- July 13 - Budget Hearing 6:30pm
- July 13 - Rezoning Hearing 6:45pm
- July 13 - Council meeting 7pm
- July 15 - Volunteer Police Officer's Dependent Fund Committee Meeting 6pm
- August 5 - DRB & Planning and Zoning Board Meetings 6 & 6:30pm
- August 10 - Council Meeting 7pm
- September 14 - Records Commission 6:45pm
- September 14 - Council Meeting - 7pm

HERITAGE PARTNERSHIP

HOLMES COUNTY

Historic Marker Partnership Proposal – America 250 Project

Purpose

The Heritage Partnership, Holmes County Historical Society and the Heritage Leader Foundation are supporting a joint effort to work collaboratively with villages, townships, and communities throughout Holmes County to identify, recognize, and preserve historically significant locations through the installation of permanent historic markers.

These signs will educate residents and visitors, strengthen community identity, encourage heritage tourism, and preserve local history for future generations.

Section 1

Responsibilities of the collaborative team:

Our team will provide the following services and support for approved historic marker projects:

Historical Research & Documentation

- Assist with researching the historical significance of the site, building, event, or individual.
- Review and verify historical accuracy of submitted information.
- Provide guidance regarding historical eligibility and interpretation.

Sign Content Development

- Assist in drafting and editing the wording (verbiage) for the historic marker.
- Ensure content is concise, historically accurate, and appropriate for public display.
- Final approval of all historical text prior to fabrication.

Design Assistance

- Coordinate or assist with standardized marker design, layout, and formatting to maintain county-wide consistency.
- Provide marker materials for appearance, and durability.

Partnership & Promotion

- Promote completed projects through county historical and tourism channels.
- Support community heritage preservation efforts.
- Assist in identifying possible grant or sponsorship opportunities when available.

Funding & Costs

Our collaborative team will be responsible for:

- Marker fabrication costs
 - Post and mounting hardware
-

Section 2

Responsibilities of Participating Communities

Each participating village, township, organization, or community shall be responsible for the following items related to the installation and maintenance of the historic marker.

Site Selection

- Select and approve the location for the historic marker.
- Ensure the site is publicly accessible and safe for viewing.
- Obtain all necessary permissions, easements, or approvals for installation.

Installation Labor

- Provide all labor and equipment necessary for installation of the marker and post.
- Coordinate any required utility locates or ground preparation.
- Ensure installation meets local safety and zoning requirements.

Sign Wording Approval

The participating community will:

- Review proposed wording for accuracy and local relevance.
- Submit suggested revisions during the review process.
- Approve final wording prior to production.

Ongoing Maintenance

After installation, the participating community shall:

- Participate in a marker dedication event.
- Maintain the marker location in a neat and presentable condition.
- Monitor for damage or vandalism.
- Coordinate future repairs or replacement if needed.

Suggested Project Process

1. Historical Society reviews historical accuracy of all narratives.
 2. Draft wording and design are developed collaboratively.
 3. Community approves final wording and location.
 4. Fabrication and installation are completed.
 5. Dedication or public recognition event will be scheduled.
-

Closing Statement

Representing the Heritage Partnership, the Holmes County Historical Society and the Heritage Leader Foundation, we value collaboration with local communities to preserve and share the rich history of Holmes County. Through this cooperative effort, historic markers will serve as lasting educational resources and points of community pride for generations to come.

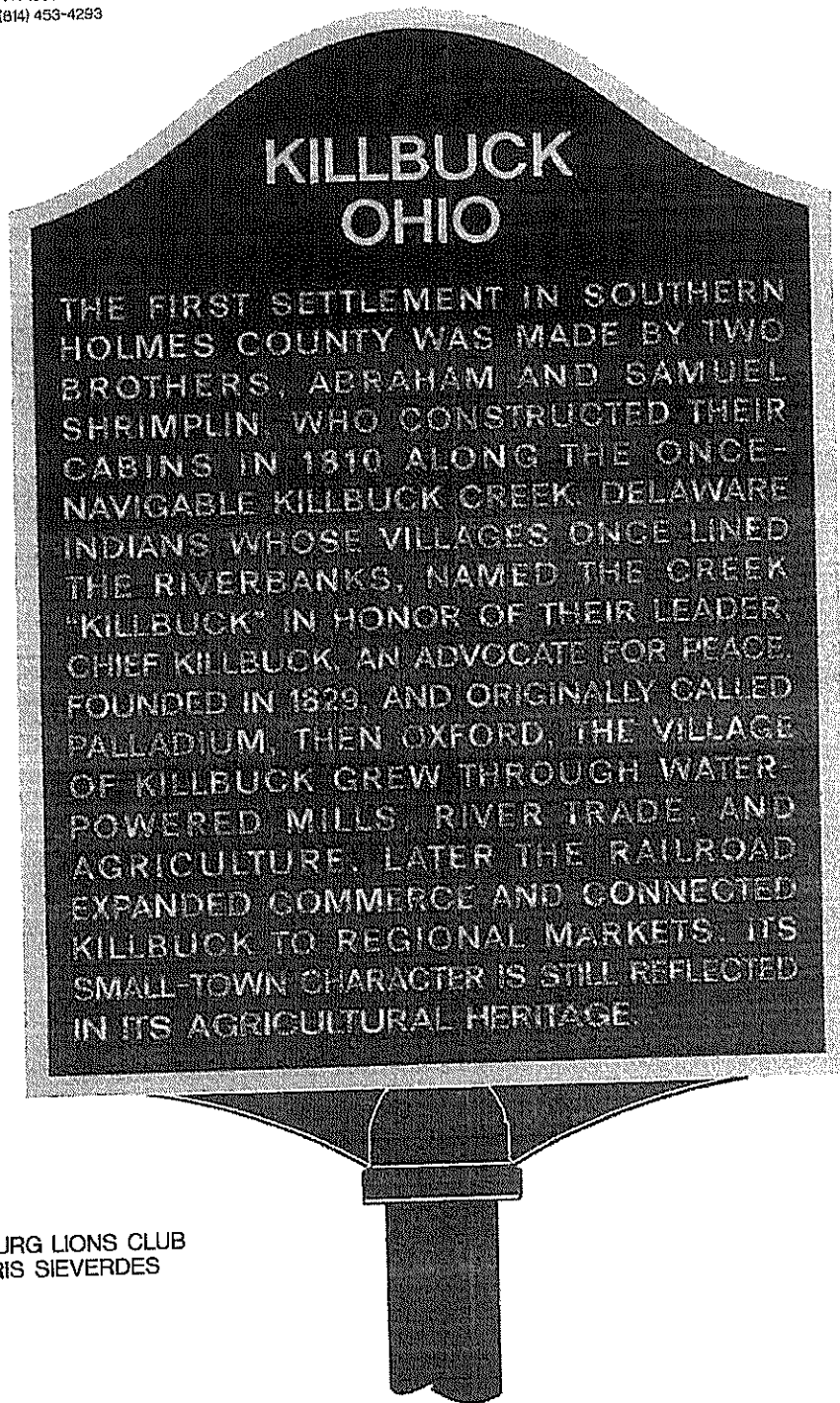
Proposed Community Information Form

Each participating community should provide as soon as possible:

Town Name _____

- Proposed location of sign: _____
- Contact person: _____
- Contact organization: _____
- Email: _____ Phone: _____
- Signature of authorized official (if needed): _____
- Title: _____ Date: _____
- Date accepted by the Partner Sponsors: _____

Return to Chris Sieverdes – PO Box 212 – Millersburg, OH 44654
Email: csieverdes@gmail.com Phone: 330.231.8576



MILLERSBURG LIONS CLUB
 ATTN: CHRIS SIEVERDES

- 1) 24" HIGH x 18" WIDE CAST ALUMINUM HISTORICAL STYLE SIGN,
 DOUBLE FACE. LETTER STYLE: EXT. BLOCK
 LETTER HEIGHT: 1" & 1/2"
 SIGN IS COMPLETE WITH CENTER POST MOUNTING HUB
 FINISH: BLACK BAKED ENAMEL BACKGROUND,
 RAISED TEXT & BORDER, SATIN
 MOUNTING: CENTER POST MOUNTING HUB TO ACCOMMODATE
 2) 2" I.D. X 8' GALVANIZED STEEL POST

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4/11/23
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DATE _____	

KILLBUCK OHIO

THE FIRST SETTLEMENT IN SOUTHERN HOLMES COUNTY WAS MADE BY TWO BROTHERS, ABRAHAM AND SAMUEL SHRIMPLIN, WHO CONSTRUCTED THEIR CABINS IN 1810 ALONG THE ONCE-NAVIGABLE KILLBUCK CREEK. DELAWARE INDIANS WHOSE VILLAGES ONCE LINED THE RIVERBANKS, NAMED THE CREEK "KILLBUCK" IN HONOR OF THEIR LEADER, CHIEF KILLBUCK, AN ADVOCATE FOR PEACE. FOUNDED IN 1829, AND ORIGINALLY CALLED PALLADIUM, THEN OXFORD, THE VILLAGE OF KILLBUCK GREW THROUGH WATER-POWERED MILLS, RIVER TRADE, AND AGRICULTURE. LATER THE RAILROAD EXPANDED COMMERCE AND CONNECTED KILLBUCK TO REGIONAL MARKETS. ITS SMALL-TOWN CHARACTER IS STILL REFLECTED IN ITS AGRICULTURAL HERITAGE.

Millersburg, Ohio

Named in honor of one of the founders, Charles Miller, Millersburg began as a frontier crossroad in the wilderness of the Killbuck Valley in 1815. Growth prospered when it became the county seat of the newly established Holmes County in 1825. The arrival of the railroad promoted new commerce and business. In 1909-1912, the famous Millersburg Glass Factory produced iridescent pieces that gained national acclaim and brought recognition to the town. Today its courthouse square and historic downtown reflect a heritage of strong civic spirit, welcoming new generations to experience its rich cultural history.

VILLAGE OF MILLERSBURG

Board Name: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: June 8, 2026

START TIME: 7:00 PM

MEETING LOCATION:

Council Chambers – 6 N. Washington St., Millersburg, OH 44654

RECORD OF PROCEEDINGS – REGULAR SESSION

CALL TO ORDER

Mayor Kelly Hoffee called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Council and attendees stood for the Pledge of Allegiance.

COUNCIL MEMBERS ROLL CALL, OFFICIALS IN ATTENDANCE, VISITORS

NAME		PRESENT/ABSENT	VILLAGE OFFICIALS	
			NAME, TITLE	PRESENT/ABSENT
Robert Shoemaker		Present	Nathan Troyer, Administrator	Present
Tom Vaughn		Present	Matt Shaner, Police Chief	Present
Ryan Hershberger		Present	Bobbie Curry, Fiscal Officer	Present
Andy Zollars		Present	Solicitor	Absent
Andrea Kellogg		Present	Chad Cline, Asst Administrator	Absent
Brent Hofstetter		Present		

VISITORS IN ATTENDANCE: Melissa Patrick, Adam Barnett, and Shirley Gerber

COMMUNITY SPOTLIGHT / COMMUNITY CALENDAR

- Farmers Market – June 20 (8:00 a.m. – Noon)
- Thunder Over Holmes County – June 27
- July 4 Farmers Market (8:00 a.m. – Noon) and activities at Deer Run Park beginning at 10:00 a.m.
- America's 250th Celebration – July 25
- First Friday – August 7

Discussion – Court Street Closure:

Councilman Vaughn led discussion regarding whether Court Street should only be closed when actively needed for Farmers Market events; S Monroe may provide enough space for the Farmer's Market. Various members discussed prior closures, trailer placement, and traffic flow impacts.

APPROVAL OF PREVIOUS MINUTES

TYPE OF MEETING: Regular DATE: June 8, 2026

Motion to Suspend Reading of Minutes

Motion by: Kellogg Seconded by: Vaughn

Roll Call Vote:

Kellogg – Yes Vaughn – Yes

Shoemaker – Yes Hershberger – Yes

Zollars – Yes Hofstetter – Yes

Result: PASSED

No corrections or additions.

Motion to Approve Minutes as Written

Motion By: Hershberger Seconded by: Hofstetter

Roll Call Vote:

Hershberger – Yes Hofstetter – Yes

Shoemaker – Yes Vaughn – Yes

Zollars – Yes Kellogg – Yes

Result: PASSED

APPROVAL OF BILLS

Resolution 2026-15

Bills: \$33,521.61 Payroll Date 6/4/26: \$79,858.87 Total: \$113,380.48

Motion to Pay the Bills

Motion by: Hofstetter Seconded by: Zollars

Roll Call Vote:

Hofstetter – Yes Zollars – Yes

Shoemaker – Yes Vaughn – Yes

Hershberger – Yes Kellogg – Yes

Result: PASSED

REPORTS OF OFFICERS

ADMINISTRATOR'S REPORT - Village Administrator, Nathan Troyer

DRB & P&Z Commission

DRB met 6/3 and approved signage for Urban Market at 55 W. Jackson, tabled façade improvements at La Palma and Stormbound Crossfit. P&Z also met on the 3rd and approved a lot split for Quentin Troyer on E. Jackson Extension and a variance for signage at Grace Church, at 1667 South Washington.

Aggregation Contract

No update, I have asked the brokers to have rates for our July meeting.

Sidewalk Project

No update

Parks

- **Airport**
 - Lighting work is scheduled for this week, weather permitting.
 - The Health Department is ordering the seating for the playset at Airport Park and several bike racks for the parks, delivery is 10-12 weeks from order.
- **Clay Street**
 - No update on mulch project

Housing Study

No update

Phone System

No update

EPA Generator Grant

No update

Indigent Burial Service

Held on May 31st at 3:00 PM, very nice service, thanks to all that attended.

Address Assignment

Legislation on the agenda for tonight to authorize County GIS to handle addressing.

ODOT Salt

We were notified that 18 counties received no bids for the upcoming winter fill contract. Unfortunately, Holmes County was one of them. ODOT is soliciting a 2nd round of bids, stay tuned.

Wooster Road Waterline Project

I am working with Susan Moore on completing the pre-application for Community Development Funds to complete the funding for this project. Will continue to update as information becomes available.

Break-in at wastewater treatment plant

tools and generator stolen; investigating and evaluating additional cameras

Street Sweeping

Leased street sweeper delivered; operating throughout week with potential seasonal strategy

Handicap Parking – Perkins Street

- The space was originally installed for business use
- The property is no longer operating as a business and is currently residential
- Council discussed whether the space continues to meet the intended public need

Motion to eliminate handicapped parking space on Perkins Street.

Motion by: Vaughn Seconded by: Kellogg.

Roll Call Vote:

Vaughn – Yes	Kellogg – Yes
Shoemaker – Yes	Hershberger – Yes
Zollars – Yes	Hofstetter – Yes

Result: PASSED

POLICE CHIEF REPORT – Chief Matt Shaner

- Cadet Connor Boggs completed the police academy. He is expected to complete state testing by end of month and is currently in patrol training status

FISCAL OFFICER REPORT - Fiscal Officer/Tax Administrator, Bobbie Curry

- Working on 2026 budget draft
- Will distribute to Council when available
- Finance/Audit Committee meeting scheduled June 22 at 5:00 p.m.
- Encouraged full council participation

COUNCIL CALENDAR – Mayor Kelly Hoffee

Mayor reviewed committee schedule including June 22 Finance/Audit meeting and July 13th hearings prior to Council Meeting.

LEGISLATION

- **1st Reading of Ordinance 101-2026** by title only – An Ordinance Authorizing The Holmes County GIS Department To Administer All House Numbering And Street Address Assignments Within The Village Of Millersburg.
- **1st Reading of Resolution 2026-16** by title only – A Resolution To Publish Notice Of Consideration Of An Ordinance Amending The Hours Of Operation For The Village Of Millersburg, Ohio Designated Outdoor Refreshment Area (Dora) To Include Sundays, Pursuant To Ohio Revised Code Section 4301.82 Declaring an Emergency

Discussion included:

- According to the DORA statute in ORC, this resolution must be passed and published prior to Ordinance 102-2026 adoption.
- Debate regarding emergency designation and timing
- Councilman Hershberger opposed emergency status based on principle
- Other members supported advancing to support downtown businesses

Motion to suspend rules for the 2nd and 3rd reading of Resolution 2026-16

Motion by: Shoemaker Seconded by: Hofstetter
Roll Call Vote:

Shoemaker – Yes	Hofstetter – Yes
Vaughn – Yes	Zollars – Yes
Kellogg – Yes	Hershberger – No
Result: PASSED	

Motion to pass Resolution 2026-16

Motion by: Vaughn	Seconded by: Kellogg
Roll Call Vote:	
Vaughn – Yes	Kellogg – Yes
Shoemaker – Yes	Hershberger – Yes
Zollars – Yes	Hofstetter – Yes
Result: PASSED	

- **1st Reading of Ordinance 102-2026** by title only – An Ordinance Amending The Hours Of Operation For The Village Of Millersburg, Ohio Designated Outdoor Refreshment Area (Dora) To Include Sundays, Pursuant To Ohio Revised Code Section 4301.82.

Discussion determined:

- Now that Resolution 2026-16 has been passed, the 3 readings of this Ordinance can proceed.
- Second reading will be on July 13, 2026
- Final reading and vote for adoption will be on August 10, 2026 to allow proper public notice and input

OLD / UNFINISHED BUSINESS

Smart Traffic Lights

- Improved “arrivals on green” metrics (~10% improvement)
- Reduced wait times and queue lengths
- Continued tuning planned

Crosswalks / Downtown Safety

- Discussion on repainting crosswalks
- Ongoing concern at Post Office area regarding visibility, congestion, and accidents

- Consideration of speed tables, parking adjustments, and long-term infrastructure solutions
- Extensive discussion including:
 - Retaining vs. removing parking spaces
 - Traffic congestion and pedestrian safety
 - Potential acquisition of adjacent property for additional parking
 - Historical and financial considerations
 - Community feedback encouraged before decisions

Alley Vacation

- Continued lack of historical records
- Decision to consult County Engineer and Solicitor for options

4th of July Celebration

Extensive discussion regarding:

- Event planning (bands, talent show, vendors, family activities)
- Printed flyer

Major concerns:

- Village Sponsorship not previously requested, discussed, voted on/approved by Council
- Parade not approved. Staffing limitations on short notice (Police Dept & Aux)
- Parade liability insurance not obtained
- Insurance liability for parade and bounce houses
- Risk to Village insurance premiums

Final determination:

- Parade, bounce house, and dunk tank removed from event
- Event may proceed with modified programming
- Event promotion and printed event flyers to be modified

Motion to sponsor 4th of July Celebration event excluding parade, bounce house, and dunk tank, contingent upon insurance verification

Motion by: Vaughn

Seconded by Kellogg

Roll Call Vote:

Vaughn – Yes

Kellogg – Yes

Shoemaker – Yes

Hershberger – Yes

Zollars – Yes

Hofstetter – Yes

Result: PASSED

Roots Lawn Care – Hanging Basket Watering

Discussion included:

- Concerns regarding stopping a truck in traffic while watering baskets
- Proposal to allow use of a UTV to improve efficiency and reduce traffic obstruction
- Consideration of safety and practicality of equipment being used in the downtown area

Motion to allow Roots Lawn Care to use a UTV for watering the downtown hanging baskets.

Motion by: Kellogg Seconded by: Zollars

Roll Call Vote:

Kellogg – Yes	Zollars – Yes
Shoemaker – Yes	Hershberger – Yes
Vaughn – No	Hofstetter – No

Result: PASSED

Old Terrace View Property

Councilman Hershberger raised ongoing concerns regarding:

- Continued occupancy despite orders
- Lack of enforcement action over approximately one year
- Frustration expressed regarding regulatory inconsistency

Recommendation for Hershberger included contacting State Fire Marshal.

NEW BUSINESS

Side-by-Side / UTV Use in Village

Councilman Zollars initiated discussion to:

- Explore potential allowance of side-by-side vehicles
 - Review practices in other communities
 - Gather resident feedback
 - Consult Solicitor for legal considerations
- Council Statement – Community encouraged to engage on the topic

Positive Feedback – Appreciation of Local Experiences

Councilwoman Kellogg shared positive remarks:

- Enjoyed community events including Farmers Market and amphitheater performance
- Highlighted sense of community and quality of life
- Emphasized importance of appreciating local experiences

EXECUTIVE SESSION

None.

ADJOURNMENT

Motion to adjourn

Motion by: Hofstetter

Seconded by Kellogg

Roll Call Vote:

Hofstetter – Yes

Kellogg – Yes

Shoemaker – Yes

Vaughn – Yes

Hershberger – Yes

Zollars – Yes

Result: PASSED

NEXT MEETING

Type: Regular Council Meeting

Date: July 13, 2026

Time: 7:00 PM

Location: Council Chambers

MINUTES PREPARED BY

Bobbie Curry, Fiscal Officer _____

Date: June 12, 2026

ATTESTED BY

Bobbie Curry, Fiscal Officer _____

Date: July 13, 2026

CERTIFICATION

Kelly Hoffee, Mayor _____

Date: July 13, 2026

Resolution for the payment of certain bills. Now be it ordained by the Council of the Village of Millersburg, Holmes County, Ohio, that the following described bills be allowed and paid from the respective funds designated below, and that the Fiscal Officer is directed to draw proper warrants of said Village for the amounts so designated.

RESOLUTION 2026-17 Bills paid 6/18/2026

Vendor	Description	Fund	Total
Acive 911	Alerting subscription	Police	\$16.65
Advance Auto	Supplies	Multiple	\$70.05
AT&T First Net	Communication	Multiple	\$792.92
Aultcare	Medical, Dental	Multiple	\$39,046.42
Charm Engine	Honda Generator	Water, Sewer	\$1,099.00
Clay Shepler	Class 2 WW Exam fees	Sewer	\$166.54
Clemans & Nelson	Retainer	General	\$250.00
Core & Main	Hydrants	Water	\$11,208.24
Go Shred	Shredding	General	\$71.40
Hawkins	Cylinder charge	Water	\$10.00
Heritage Signs	Decals for Equipment	General	\$108.00
Hershey Machine	2 Spare belts	Sewer	\$365.04
Holmes Oil	Fuel	Multiple	\$2,343.36
Holmes Pest	Pest Control	Gen. Police	\$1,625.00
Keim Home Center	Replacement tools	Water, Sewer	\$1,329.94
Millersburg Electric	Tennis court lighting	Park	\$33,096.00
Millersburg Tire	Work on crane truck	Water, Sewer	\$821.76
M-Tech	test gas	Sewer	\$294.00
One Table Strategy	Web support & Hosting	General	\$765.00
Parts Place	Drill adapter, pinstripe remover	Street	\$16.98
PEL Electric	conduit & fitting level indicator	Water	\$193.43
Ream & Haager	Testing	Water, Sewer	\$1,725.00
S&K Building	pressure wash 39 water tank	water	\$2,079.00
Sherwin Williams	kits of epoxy	Sewer	\$1,486.20
Snyder Bros	Silicone	Street	\$38.96
Spectrum	Phone internet	Multiple	\$909.75
The Locksmith shop	Locks WWTP	Sewer	\$4,540.00
Tope Printing	Septage receive forms	Sewer	\$343.63
Treasurer State of Ohio	LEADS	Police	\$7,200.00

Vance Outdoor	Safariland Glocks	Police	\$1,093.40
Winwater of Akron	Screw service box	water	\$268.60
		TOTAL	\$ 113,374.27

Electronic payments (1st 2 weeks)

Vendor	Description & Date Paid	Fund	Total
AEP	Utilities- 06/18/26	Multiple	\$15,755.80
First Citizens Bank	Xerox Copier-06/18/26	General	\$174.25
Holmes Wayne Electric	Electric-06/18/26	Water, Sewer	\$90.67
Northeast Ohio GAS	Utility-06/18/26	Sewer	\$51.35
Standard	Life Ins.-06/18/26	Multiple	\$341.39
	Total		\$16,413.46

6/18/26 Bills paid	\$129,787.73
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RESOLUTION 2026-17 Bills paid 7/6/2026

Vendor	Description	Fund	Total
Agri Sludge	Sludge haul	Sewer	\$16,037.67
Alo Novus	Legal Notices	General	\$59.25
Barnharts Service Center	A/C Repair	Police	\$147.27
Capital One E&H	Supplies	Multiple	\$220.61
Century Link	Access line	General	\$23.05
Cerlic	DO Probe , membrane	Sewer	\$710.00
D&M Rocks	Topsoil	Cemetery	\$132.72
Gov Acc Solutions	Base conversion	General	\$2,200.00
Great Lakes Comm. Action	GIS	Gen, Water, Sewer	\$1,672.15
Hawkins	Cylinder, LPC-4, freight	Water	\$1,153.62
Holmes Oil	Gasoline	Multiple	\$2,093.00
Holmes Pest Control	Mosquito Spray	General	\$1,490.00
Holmes Supply	Asphalt	Street	\$167.66
Jefferson Health Plan	Premium	Park	\$1,676.15
Local IQ	Advertising	General	\$49.73
Lori Halfhill Mason	Itax Refund	Gen Tax	\$230.00
Midtown Dry Cleaners	Dry Cleaning	Police	\$62.22
Millersburg Tire	4 tires	Cemetery	\$909.60
Northeast Sweepers	Street Sweeping	Gen Transp	\$4,050.00

Q Mation	Scada	Water, Sewer	\$4,283.65
Sesac	Music Performance License	General	\$373.92
Staples	Copy Paper	General	\$87.98
Thompson Memorial	Engraving	Cemetery	\$175.00
Treasurer of State	Marc's radios	Police	\$330.00
Unifirst	Uniforms, towels, mats	Multiple	\$982.49
Unifirst	First Aid Supplies	Multiple	\$387.08
Unifirst	Gloves	Sewer	\$580.00
Zoro	Tool Ditch gear box	Sewer	\$1,263.36
		TOTAL	\$ 41,548.18

Electronic payments (2nd 2 weeks)

Vendor	Description & Date Paid	Fund	Total
Global music rights	music copyright license-6/30/26	General	\$850.00
NEO GAS	Gas utility-07/02/26	Multiple	\$435.00
Holmes Wayne Electric	Electric- 7/6/26	Water, Sewer	\$83.68
AEP	Electric- 7/6/26	St Lights, Park	\$4,747.28
		Total	\$6,115.96

7/6/26 Bills Paid	\$47,664.14
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PAYROLL CHECK DATE June 18, 2026

Employee	Purpose	Dept	Gross Wages
Arnold, Rodney	Wages	Street	\$ 2,340.80
Baker, Daniel	Wages	Gen Police	\$ 3,405.78
Boggs, Conner	Wages	Gen Police	\$ 1,926.40
Cline, Chad	Wages	General	\$ 2,495.20
Cox, Caleb	Wages	Gen Police	\$ 2,829.32
Curry, Roberta	Wages	General	\$ 3,108.00
Duff, Kevin	Wages	Street	\$ 2,474.41
Hershberger, Ryan	Salary	General - Council/Mayor	\$ 416.66
Hoffee, Kelly	Salary	General - Council/Mayor	\$ 500.00
Hofstetter, Brent	Salary	General - Council/Mayor	\$ 458.33
Judson, Blake	Wages	Wat/Sew	\$ 2,646.40
Kellogg, Andrea	Salary	General - Council/Mayor	\$ 291.67
Kiner, Jessica	Wages	General	\$ 2,248.52
Kiner, Ron	Wages	Gen Police	\$ 2,684.50

Markley, Michelle	Wages	Gen Police	\$ 2,828.80
McKinney, Steve	Wages	Street	\$ 1,900.00
Meek, Nathaniel	Wages	Gen Police	\$ 2,375.32
Mellor, Pat	Wages	Cem/Str	\$ 3,648.00
Miller, James	Wages	Street	\$ 2,583.20
Miller, Javen	Wages	Gen Police	\$ 2,042.40
Miller, Kenneth	Wages	Wat/Sew	\$ 3,359.20
Opfer, Stephanie	Wages	Gen Police	\$ 2,566.36
Shaffer, Mary	Wages	Gen/Wat/Sew	\$ 2,514.40
Shaner, Matt	Salary	Gen Police	\$ 3,745.86
Shepler, Clay	Wages	Wat/Sew	\$ 2,682.40
Shoemaker, Robert	Salary	General - Council/Mayor	\$ 416.67
Shows, Logan	Wages	Gen Police	\$ 2,574.76
Skolmutch, Nathan	Wages	Wat/Sew	\$ 3,964.00
Snyder, Troy	Wager	Street/Park	\$ 2,453.60
Troyer, Nate	Salary	Gen/Wat/Sew	\$ 3,915.84
Vaughn, Tom	Salary	General - Council/Mayor	\$ 291.67
Weaver, Matthew	Wages	Wat/Sew	\$ 3,754.40
Yoder, Kelly	Wages	Gen Police	\$ 2,042.40
Zollars, Andy	Salary	General - Council/Mayor	\$ 416.66
		TOTAL PAY	\$ 77,901.93

PAYROLL CHECK DATE July 2, 2026

Employee	Purpose	Dept	Gross Wages
Arnold, Rodney	Wages	Street	\$ 2,340.80
Baker, Daniel	Wages	Gen Police	\$ 3,513.36
Boggs, Conner	Wages	Gen Police	\$ 1,926.40
Cline, Chad	Wages	General	\$ 2,495.20
Cox, Caleb	Wages	Gen Police	\$ 2,482.84
Curry, Roberta	Wages	General	\$ 3,108.00
Duff, Kevin	Wages	Street	\$ 2,474.41
Judson, Blake	Wages	Wat/Sew	\$ 2,646.40
Kiner, Jessica	Wages	General	\$ 2,248.52
Kiner, Ron	Wages	Gen Police	\$ 3,006.64
Markley, Michelle	Wages	Gen Police	\$ 2,828.80

McKinney, Steve	Wages	Street	\$ 1,900.00
Meek, Nathaniel	Wages	Gen Police	\$ 2,375.32
Mellor, Pat	Wages	Cem/Str	\$ 3,784.80
Miller, James	Wages	Street	\$ 2,970.72
Miller, Javen	Wages	Gen Police	\$ 2,042.40
Miller, Kenneth	Wages	Wat/Sew	\$ 3,359.20
Opfer, Stephanie	Wages	Gen Police	\$ 2,473.60
Shaffer, Mary	Wages	Gen/Wat/Sew	\$ 2,514.40
Shaner, Matt	Salary	Gen Police	\$ 3,745.86
Shepler, Clay	Wages	Wat/Sew	\$ 2,833.30
Shows, Logan	Wages	Gen Police	\$ 2,788.16
Skolmutch, Nathan	Wages	Wat/Sew	\$ 3,964.00
Snyder, Troy	Wager	Street/Park	\$ 2,282.40
Troyer, Nate	Salary	Gen/Wat/Sew	\$ 3,915.84
Weaver, Matthew	Wages	Wat/Sew	\$ 3,754.40
Yoder, Kelly	Wages	Gen Police	\$ 2,042.40
		TOTAL PAY	\$ 75,818.17

TOTAL: Bill Res 2026-17 \$ 331,171.97
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Administrator's Report

July 13, 2026

DRB & P&Z Commission

DRB met 7/1 and tabled a COA for signage at 127 W. Jackson Street and approved 2 previously tabled items (paint at 67 S. Grant and façade improvement at 60 W. Jackson). P&Z also met 7/1 and approved a change of use for 50 No Name Street from a massage therapy/yoga studio to a community church.

Aggregation Contract

Presentation of proposed pricing at meeting

Sidewalk Project

No update

Parks

Airport

Lighting completed.

Clay Street

Mulching to be completed by NewPointe Community Impact Day volunteers on July 26th; the seating and bike racks that the Health Department ordered have been received and will be installed as time allows.

Housing Study

Reviewing final draft and will schedule formal presentation for near future.

Internet Switchover/Phone System Update

Final part of this project is scheduled for 7/10

EPA Generator Grant

No update

ODOT Salt

2nd round of bids was held, 12 of the 18 counties did not receive pricing again; Holmes County is one of the 12. ODOT is discussing options and will continue to update as information becomes available.

Wooster Road Waterline Project

Awaiting OEPA PTI notification and working with Susan Moore from ORDC on finalizing pre-application for RPIG funding.

VILLAGE OF MILLERSBURG

ORDINANCE NO. 103-2026

AN ORDINANCE AMENDING ZONING MAP (ZONED TERRITORY) OF THE VILLAGE OF MILLERSBURG

WHEREAS, Revamp Investments, LLC., is the owner of PPN' 0701105004, in the Village of Millersburg more fully described and depicted on Exhibit 1 (the property), and

WHEREAS, pursuant to Chapter 1137 of the Village Ordinances, the Village of Millersburg Planning and Zoning Board recommended an amendment to the zoning of the property from (R-2) Suburban Residential District to a (SU) Special Use District, and

WHEREAS, pursuant to 1166.04 of the Village Ordinances, Revamp Investments, LLC. also filed a Development Plan attached as Exhibit 2 labeled as "Development Plan", specifying the use to be made of the property if rezoned as a Special Use District; to wit: for the construction of a tiny home development, and

WHEREAS, pursuant to Section 1137.05 of the Village Ordinances, at its May 6, 2026 meeting the Planning and Zoning Board considered the application for proposed amendment of the zoning map with the Development Plan, and

WHEREAS, after due consideration the Planning and Zoning Board recommends the proposed amendment be approved; provided however, pursuant to Section 1166.04 of the Village Ordinances, the construction of all buildings and the development of the property rezoned to the Special Use District shall be in conformity and compliance with the Development Plan, and

WHEREAS, proper notice of said amendment has been given according to Section 1137.06 of the Village Ordinances, and

WHEREAS, Council has determined that said proposed amendment meets all the criteria of Section 1137.09 of the Millersburg Village Ordinances and should be approved.

THEREFORE, BE IT ORDAINED that:

Section 1

The zoning map attached to Ordinance No. 2004-111, passed on July 26, 2004, is hereby amended by changing the zoning of the property more fully described and depicted on Exhibit 1

(the property) from an (R-2) Suburban Residential District to a (SU) Special Use District; provided however, pursuant to Section 1166.04 of the Village Ordinances, the construction of all buildings and the development of the property shall be in conformity and compliance with the Development Plan attached as Exhibit 2.

The Zoning Inspector of the Village of Millersburg is directed to make the change on the original zoning map in Village Hall.

Section 2

This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its Committees, in compliance with law.

Section 3

This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

Notice of this Ordinance shall be published in the Wooster Daily Record and/or the Holmes County Bargain Hunter once per week for two (2) consecutive weeks as required by the Ohio Revised Code.

Reading 1 _____ Reading 2 _____ Reading 3 _____

PASSED in Council this _____ day of _____, 2026.

Vote: _____

Attest: _____
Bobbie Curry, Fiscal Officer

Approved: _____, 2026

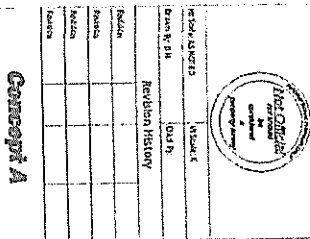
Brent Hofstetter, President of Council

Kelly Hoffee, Mayor

[illegible]

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

2:1 Bank
seeded with
alternative
groundcover



Concept A

Bobbie Curry

From: Kelly Hoffee <hoffeekelly@gmail.com>
Sent: Tuesday, June 9, 2026 3:46 PM
To: Bobbie Curry
Subject: Fwd: [External] Side by side and utility vehicles

> Good morning!
>
> My vote is yes on the side by sides and utility vehicles as long as they have a license plate and insurance like motorcycles have to have.
>
> Thank you!
> Laurisa Arnold
> Village of Millersburg resident