



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.co
m

Kelly Hoffee, Mayor

Nathan Troyer, Village Administrator
Bobbie Curry, Village Fiscal Officer, Tax Administrator
Matthew Shaner, Police Chief

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

AGENDA

Date: 8/10/2026

REGULAR SESSION OF COUNCIL - 7:00 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
 - Motion to excuse Fiscal Officer, Curry
4. Community Spotlight
 - a. Community Events/Meeting
 - b. Discussion/Feedback
 - c. Visitors
 - Envision - Housing Study

5. Previous Minutes Meeting Date: 7/13/2026

6. Bills: Resolution 2026-18

Bills 7/24/26	\$121,230.55
Payroll date 7/13/26	\$80,586.66
Bills 8/10/26	\$20,410.69
Payroll date 7/24/26	\$78,166.06
Electronic Pmts	\$12,350.71
Total	\$312,744.67

7. Reports of Officers:

- a. Administrator: Report attached
- b. Chief:
 - Quarterly Report
 - Employee non-pay status approval
 - In-car video system update

- c. Fiscal (Jessica Kiner) -July Financials Acknowledgement
-Human Resources: Legislation for
leave donation

d. Solicitor:

e. Mayor:

i. Upcoming Committee Meetings

-UTV Committee Meeting 8/20/26 at 5pm

Committee Members: Andy Zollars, Tom Vaughn,
Police Chief Shaner, Village Solicitor, Georgie Cool,
Tim Hawkins, and Karen Fluhart.

8. Report of Committees: Official Formation of the 4th of July Committee

9. Legislation: **101-2026** - 3rd Reading & Pass
An Ordinance Authorizing The Holmes County
GIS Department To Administer All House Numbering
And Street Address Assignments Within The Village
Of Millersburg.

102-2026 - 3rd Reading & Pass
An Ordinance Amending The Hours Of Operation For
The Village Of Millersburg, Ohio Designated Outdoor
Refreshment Area (Dora) To Include Sundays,
Pursuant To Ohio Revised Code Section 4301.82.

103-2026 - 2nd, 3rd Reading & Pass
An Ordinance Amending Zoning Map
(Zoned Territory) Of The Village Of Millersburg
(Revamp Investments)

104-2026 - 1st reading, Waive 2nd & 3rd, Vote
An Ordinance Establishing An Employee Leave
Donation Program For Employees Of The Village Of
Millersburg And Declaring An Emergency.

2026-19 – Reading by title only and Adopt
A Resolution Accepting the Amounts and Rates as
Determined by the Budget Commission and
Authorizing the Necessary Tax Levies and Certifying
them to the County Auditor

10. Old/Unfinished Business:

- *Electric Aggregation Contract* – **Completed Topic – No action taken**
- *UTV use in Village* – **Committee Formed**
- *Old Airport Park Lighting Project* – **Completed Topic**
- *Phone system/Internet Switchover* – **Completed Topic**
- *Clay Street Park Mulching Project* – **Completed per Administrator's Report**
- *Amend DORA guidelines (Sunday Sales)* – **Legislation Vote this Meeting**

- Housing Study – **Envision visiting this evening – See Visitors**
- Employee Leave Donation Policy – **See Legislation**
- Downtown Sidewalk Project–**See Administrator’s Report**
- Old Airport Park seating at New Playground Equipment & Bike Racks for Parks–**See Administrator’s Report**
- 4th of July Celebration Planning Group – **Form Committee**
- EPA Generator Grant - **No Update per Administrator’s Report**
- Wooster Rd Waterline Project – **No update per Administrator’s Report**
- Alley vacation between 419 Wise St and 711 Maxwell Ave – Referred to Solicitor
- S Clay Street pavement striping –Waiting for ODOT
- Short-Term Rental Regulation – Referred to Zoning/Solicitor
- Smart Traffic Lights –
- Downtown Crosswalks/lighting/safety solutions –
- Nuisance Properties –
- Sill St/Cary St Traffic Concerns –
- 2026 Council Goals:
 - New Logos and Reflective Chevrons

11. New Business:
12. Executive Session:
13. Executive Session Action:
14. Adjournment

VILLAGE OF MILLERSBURG

Board Name: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Budget Hearing VOTING SESSION: No	DATE: July 13, 2026 START TIME: 6:30 PM
MEETING LOCATION:	Council Chambers – 6 N. Washington Street, Millersburg, Ohio

2027 Budget documents presented. No questions. No comments.

Hearing closed at 6:31 PM

VILLAGE OF MILLERSBURG

Board Name: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Public Hearing – Rezoning VOTING SESSION: No	DATE: July 13, 2026 START TIME: 6:45 PM
MEETING LOCATION:	Council Chambers – 6 N. Washington Street, Millersburg, Ohio

Public hearing to consider comments on a proposed change of zoning district request from Revamp Investments, LLC for PPN 0701105004, a 5.633 acre parcel off of Lakeview Drive. Specifically the request is to change the zoning from R-2 Suburban Residential to SU Special Use District to allow for the construction of a tiny home development.

Councilman Hofstetter asked if the proposed housing is permanent housing or short-term rentals. Christopher Keim answered that the housing is permanent housing with one short-term rental unit.

Hearing closed at 6:46 PM

VILLAGE OF MILLERSBURG

Board Name: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Regular Session VOTING SESSION: Yes	DATE: July 13, 2026 START TIME: 7:00 PM
MEETING LOCATION:	Council Chambers – 6 N. Washington Street, Millersburg, Ohio

CALL TO ORDER

Mayor Kelly Hoffee called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

Council and attendees stood for the Pledge of Allegiance.

COUNCIL MEMBERS ROLL CALL, OFFICIALS IN ATTENDANCE, VISITORS

Council Members

Name	Present/Absent
Robert Shoemaker	Present
Tom Vaughn	Present
Ryan Hershberger	Present
Andy Zollars	Present
Andrea Kellogg	Present
Brent Hofstetter	Present

Village Officials

Name/Title	Present/Absent
Kelly Hoffee, Mayor	Present
Nathan Troyer, Village Administrator	Present
Bobbie Curry, Fiscal Officer	Present
Matthew Shaner, Police Chief	Present
Chad Cline, Assistant Administrator	Present
Solicitor	Absent

Visitors in Attendance

Wayne M. Miller, Lucas Hershberger, Christopher Keim, Steve Goudy, Tiffany Johnson, Jeremy Miller, Dwain Schlabach, Adam Barnett, Mark Boley, Jay Sell, Ray Finnegan, and Melissa Patrick.

COMMUNITY SPOTLIGHT / COMMUNITY CALENDAR

Mayor Hoffee reviewed upcoming community events:

- Farmers Market – July 18, 2026
- America 250th Celebration at Harvest Ridge – July 25, 2026
- Summer Concert Series – August 1, 2026
- First Friday – August 7, 2026
- Tree City USA 250th Anniversary White Oak Tree Planting – September 1, 2026, at Deer Run Park.
The tree will be planted near the pavilion and accompanied by a commemorative plaque supplied by the State of Ohio.

VISITORS

Mark Boley – Holmes County Historical Society

Mr. Boley presented information regarding the Holmes County Historical Marker Program. He explained the initiative originated through the Holmes County Heritage Partnership and the county's preparation for the America 250 celebration. The program intends to install consistent historical markers throughout Holmes County communities.

He noted the fundraising effort exceeded expectations and the markers will be provided at no cost to participating communities. The Village would only be responsible for selecting a location, preparing the narrative content if revisions are desired, and installing the marker. Discussion occurred regarding potential locations and participation in the program. Council expressed interest and agreed to participate in the program.

Steve Goudy – Woodland Drive Utility Line Repairs

Mr. Goudy addressed Council regarding approximately \$3,500 in expenses incurred to repair a collapsed utility line serving his property on Woodland Drive. Discussion occurred regarding the discovery of a sewer line running through multiple backyards that appears to function as a public main but for which no easements or village records currently exist.

Administrator Troyer explained utility staff had conducted limited camera work and confirmed the line connects to the hospital manhole but additional investigation is necessary to determine the extent of the line and connected properties. Council discussed prior instances where undocumented utility infrastructure was later assumed by the Village.

Council agreed the line appears to have characteristics of a public sewer main and discussed reimbursement options.

Motion to Reimburse Utility Line Repair Costs and Pay Remaining Repair Costs

Motion by: Andy Zollars	Seconded by: Andrea Kellogg
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Roll Call Vote:

Zollars – Yes

Kellogg – Yes

Ryan Hershberger – Yes

Tom Vaughn – Yes

Robert Shoemaker – Yes

Brent Hofstetter – Yes

Result: PASSED UNANIMOUSLY.

Council indicated easements may need to be obtained in the future to formalize access to the line.

Wayne Miller – Accessibility and Utility Vehicles

Mr. Miller discussed accessibility concerns for individuals with disabilities and encouraged the Village to consider permitting golf carts, utility vehicles, and similar transportation options for

individuals with mobility limitations. He shared experiences involving his son and others with spinal cord injuries and advocated for making the Village more accommodating and visitor-friendly.

Council acknowledged the concerns and indicated utility vehicles and similar issues would be discussed later in the meeting. Discussion also occurred regarding sidewalk accessibility and future infrastructure improvements.

Jay Sell & Ray Finnegan – Electric Aggregation

Representatives of Priority Power provided an update regarding the Village electric aggregation program. They reviewed historical program performance, noting substantial savings achieved for residents under previous contracts. They presented proposed pricing of approximately 10.35 cents per kilowatt-hour and discussed contract terms ranging from 14 to 36 months.

The representatives explained the company's recent expansion and advised that the proposed pricing was currently below utility rates. Further discussion occurred during Old Business.

Jeremy Miller – Flock Cameras

Mr. Miller requested information regarding the Flock camera located near the U.S. 62 and State Route 83 area. He was advised the camera falls under county jurisdiction. He expressed concerns regarding data collection and encouraged Council to review issues associated with automated license plate reader systems.

APPROVAL OF PREVIOUS MINUTES

June 8, 2026 Regular Session Minutes

Motion to Suspend Reading of Minutes

Motion by: Tom Vaughn	Seconded by: Ryan Hershberger
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Roll Call Vote:

Vaughn – Yes

Hershberger – Yes

Andy Zollars – Yes

Andrea Kellogg – Yes

Brent Hofstetter – Yes

Robert Shoemaker – Yes

Result: PASSED.

A correction was requested by Councilman Shoemaker to remove the reference to the auxiliary police from the July 4 discussion section.

Motion to Approve Minutes with Correction

Motion by: Brent Hofstetter	Seconded by: Andrea Kellogg
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Roll Call Vote:

Hofstetter – Yes

Kellogg – Yes

Andy Zollars – Yes

Ryan Hershberger – Yes

Tom Vaughn – Yes

Robert Shoemaker – Yes

Result: PASSED.

APPROVAL OF BILLS

Resolution No. 2026-17

Item	Amount
Bills 6/18/2026	\$129,787.73
Bills 7/6/2026	\$47,664.14
Payroll 6/18/2026	\$77,901.93
Payroll 7/2/2026	\$75,818.17
Total	\$331,171.97

Motion to Pay Bills

Motion by: Ryan Hershberger	Seconded by: Andrea Kellogg
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Roll Call Vote:

Hershberger – Yes

Kellogg – Yes

Andy Zollars – Yes

Tom Vaughn – Yes

Robert Shoemaker – Yes

Brent Hofstetter – Yes

Result: PASSED.

REPORTS OF OFFICERS

ADMINISTRATOR'S REPORT**DRB & P&Z Commission**

DRB met July 1 and tabled signage at 127 W. Jackson Street, while approving previously tabled paint and façade improvement projects. P&Z approved a change of use for 50 No Name Street from a yoga/massage establishment to Village Community Church. Discussion included anticipated future improvements and potential use of Clay Street Park.

Aggregation Contract

Presentation of proposed pricing occurred during the meeting.

Sidewalk Project

No update.

Parks**Airport**

Lighting project has been completed and is operating as intended. Discussion occurred regarding timer controls and operating hours.

Clay Street

Mulching project scheduled for July 26 through NewPointe Community Impact Day volunteers. Seating, benches, and bike racks were delivered ahead of schedule and will be installed as staffing permits.

Housing Study

Final draft under review. Council requested a formal public presentation at the August Council meeting.

Internet Switchover / Phone System Update

Project completed successfully on July 10 with no reported issues.

EPA Generator Grant

No update.

ODOT Salt

Administrator Troyer reported ODOT's second round of bids again failed to secure pricing in Holmes County. Alternative purchasing options were discussed if additional bids are unsuccessful.

Wooster Road Waterline Project

Awaiting OEPA permit issuance. Administrator Troyer also reported coordination with ORDC regarding RPIG funding opportunities.

POLICE CHIEF REPORT

Chief Matthew Shaner reported that Officer Connor Boggs graduated from the police academy on June 29 and has been sworn in. Officer Boggs is now participating in field training.

Councilman Shoemaker reported that Captain Baker and Patrolman Shows were on patrol during Fourth of July activities and had positive interactions with the public.

FISCAL OFFICER REPORT

Fiscal Officer Bobbie Curry reported that June financial statements had been distributed electronically and would also be circulated during the meeting.

Discussion followed regarding the Budget Committee meeting and several items identified for future action.

Veterans Memorial Maintenance

Discussion occurred regarding the ongoing maintenance costs associated with the Veterans Memorial. Mayor Hoffee reported she had contacted the American Legion and planned to meet with both the Legion and VFW organizations regarding installation of artificial turf and potential volunteer maintenance assistance. Discussions will also occur with the Legion and VFW Auxiliaries regarding spring and fall cleanup activities. Council discussed the value of community involvement and providing opportunities for younger residents to learn about veterans and local history.

Health and Dental Insurance RFP

Fiscal Officer Curry reported that research had begun regarding Councilman Shoemaker's request for the issuance of a formal Request for Proposals (RFP) for the Village's health and dental insurance programs. She noted concerns raised during Budget Committee discussions regarding maintaining current coverage levels while exploring potential cost savings. Council discussed inviting insurance agents and representatives to present options at an upcoming meeting.

Event Planning Policies

Discussion occurred regarding creation of future policies governing community event planning, coordination, insurance requirements, and advance notice expectations. Council discussed the importance of beginning planning efforts earlier and establishing clearer procedures for future Village-sponsored events. Councilman Shoemaker discussed inviting insurance agent, Cory Miller and a PEP representative to our next meeting to explain event coverage.

Correction to Prior Minutes

Fiscal Officer Curry reported a correction to Finance/Audit Committee meeting minutes indicating that Councilman Hofstetter was incorrectly identified as making the motion to adjourn at a prior meeting. The correction reflects the proper motion maker was Mayor Hoffee.

2027 Budget Review

Council discussed the preliminary 2027 budget recommendations developed during Budget Committee discussions. Questions were raised regarding projected expenditures and the importance of maintaining adequate appropriations to avoid future supplemental appropriations.

Motion to Accept Preliminary 2027 Budget Recommendations

Motion by: Brent Hofstetter	Seconded by: Tom Vaughn
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Roll Call Vote:

Hofstetter – Yes

Vaughn – Yes

Robert Shoemaker – Yes

Ryan Hershberger – Yes

Andy Zollars – Yes

Andrea Kellogg – Yes

Result: PASSED.

MAYOR'S REPORT

Mayor Hoffee reviewed upcoming committee meetings:

- Volunteer Police Officer Dependent Fund Committee – July 15, 2026
- Design Review Board – August 5, 2026
- Possible Planning and Zoning Commission Meeting – August 5, 2026, if required.

REPORT OF COMMITTEES

No additional committee reports were presented. (See Fiscal Officer Report for Finance/Audit Committee Report)

LEGISLATION

Ordinance 101-2026 – Second Reading by Title Only

An Ordinance Authorizing the Holmes County GIS Department to Administer All House Numbering and Street Address Assignments Within the Village of Millersburg. Second reading by title only. No action taken.

Ordinance 102-2026 – Second Reading by Title Only

An Ordinance Amending the Hours of Operation for the Village of Millersburg Designated Outdoor Refreshment Area (DORA) to Include Sundays. Second reading by title only. Mayor Hoffee advised that final reading and action would occur at the August Council meeting.

Ordinance 103-2026 – First Reading by Title Only

An Ordinance Amending the Village of Millersburg Zoning Map for Revamp Investments. First reading by title only. Discussion occurred regarding completing second and third readings at the August meeting due to Council only meeting once per month.

OLD / UNFINISHED BUSINESS

Electric Aggregation Contract

Council continued discussion regarding the electric aggregation proposal presented by Priority Power. Representatives recommended approval of a 21-month term at approximately 10.35 cents per kilowatt hour and reviewed comparative pricing options. Discussion occurred regarding market conditions, municipal aggregation participation, opt-out provisions, and whether additional savings may become available if Council delayed action.

Council generally supported waiting before making a commitment. No action was taken.

Downtown Sidewalk Project

No update. Per Administrator's Report.

Airport Park Lighting Project

Completed – See Administrator's Report

Airport Park Seating, Playground Equipment, and Bike Racks

See Administrator's Report

Clay Street Park Mulching Project

See Administrator's Report

Housing Study

See Administrator's Report

Internet Switchover / Phone System

Completed – See Administrator's Report

EPA Generator Grant

No update. Per Administrator's Report.

Wooster Road Waterline Project

See Administrator's Report

Smart Traffic Lights / Crosswalk Safety

Discussion focused heavily on pedestrian safety at downtown crosswalks. Councilwoman Kellogg reported multiple incidents where drivers failed to yield to pedestrians and expressed concern regarding operation of pedestrian crossing buttons and walk signals.

Discussion included:

- Flashing pedestrian warning lights
- Improved nighttime illumination
- Crosswalk visibility enhancements
- Pedestrian signal operation
- Driver awareness and enforcement concerns
- Traffic confusion at courthouse intersection

A resident suggested evaluating an all-way stop configuration, while Council discussed engineering and operational considerations. No action was taken. Administrator Troyer will continue working with traffic engineers regarding potential improvements.

DORA Sunday Sales

Matter remains in process through pending legislation.

Alley Vacation – Wise Street / Maxwell Avenue

Administrator Troyer reported matter has been referred to the Solicitor due to lack of historical records. Legal review remains ongoing.

Short-Term Rental Regulations

Council discussed possible regulation of Airbnb and other short-term rental properties. Discussion centered on whether regulation should occur through zoning provisions. Council directed staff to consult with the Solicitor regarding potential zoning changes and legal considerations.

Vehicle Logos and Reflective Chevrons

Administrator Troyer reported installation has been completed on street department vehicles and continues on utility department vehicles as time permits.

Fourth of July Celebration Planning Group

Council discussed planning future Independence Day and community celebrations. Councilwoman Kellogg advocated for beginning planning at least one year in advance and suggested formation of a committee to coordinate fundraising, insurance, sponsorships, entertainment, and partnerships with local organizations.

Discussion included:

- Prior event limitations
- Coordination with HDM and other community groups
- Multi-day celebration concepts
- Community participation
- Need to avoid duplication of efforts
- Funding and insurance requirements

Consensus of Council supported forming a committee and continuing discussions at a future meeting. Councilman Hershberger agreed to chair the committee. No formal motion was presented during this meeting.

NEW BUSINESS

Nuisance Properties

Councilman Hofstetter raised concerns regarding several nuisance properties, including properties on North Clay Street and South Alexander Street. Administrator Troyer advised notices had been issued and enforcement matters had been referred to the Police Department and subsequently to the Solicitor for legal action.

Council requested an interim status update from the Solicitor prior to the next Council meeting.

Acquisition of Post Office Parking Lot

Mayor Hoffee reported discussions with Tom Bird regarding the property adjacent to the Post Office. The owner indicated an asking price of approximately \$250,000. Council discussed prior pricing, parking congestion, and potential future benefits. No action was taken.

Establishment of Utility Vehicle Committee

Mayor Hoffee presented the proposed formation of a temporary Ad Hoc Utility Vehicle Committee requested by Councilman Vaughn. The committee's purpose is to research legal requirements,

safety considerations, operational concerns, public input, and regulatory options regarding possible operation of utility vehicles within the Village. The committee will serve in an advisory capacity and automatically dissolve upon completion of its report unless extended by Council.

Discussion occurred regarding committee membership, public participation, scheduling requirements, and Council goals.

Motion to Establish Temporary Ad Hoc Utility Vehicle Committee

Motion by: Andrea Kellogg	Seconded by: Brent Hoffstetter
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Roll Call Vote:

Kellogg – Yes

Hofstetter – Yes

Tom Vaughn – Yes

Andy Zollars – Yes

Ryan Hershberger – Yes

Robert Shoemaker – Yes

Result: PASSED.

Mayor Hoffee appointed Councilman Andy Zollars as committee chair. Councilman Vaughn agreed to serve as the second Council representative. Additional members will be announced later. Public meetings will be advertised and open to community participation.

Millersburg Christian Church Community Service Project

Administrator Troyer reported that Millersburg Christian Church plans to conduct a community service day on August 30, 2026. Council was asked to submit project suggestions for volunteer assistance. Tree mulching and other beautification projects were discussed.

Sill Street / Cary Street Neighborhood Concerns

Councilman Shoemaker reported concerns regarding vegetation overgrowth and increasing numbers of children in the neighborhood. Discussion occurred regarding child-at-play signage and traffic safety.

Resident Tiffany Johnson addressed Council and expressed concern regarding drivers failing to stop properly at the intersection. She requested additional police presence and enforcement efforts to improve safety for neighborhood children.

Chief Shaner indicated officers would monitor the area.

Additional Discussion

Council discussed whether the Village would have a booth or other participation in the Holmes County America 250 Celebration event. No plans had been established at the time of the meeting.

EXECUTIVE SESSION

None.

ADJOURNMENT

Motion to Adjourn

Motion by: Brent Hofstetter	Seconded by: Andrea Kellogg
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Roll Call Vote:

Hofstetter – Yes

Kellogg – Yes

Andy Zollars – Yes

Ryan Hershberger – Yes

Tom Vaughn – Yes

Robert Shoemaker – Yes

Result: PASSED. Meeting adjourned.

NEXT MEETING

Regular Council Meeting

August 10, 2026

7:00 PM

Council Chambers

MINUTES PREPARED BY

Bobbie Curry, Fiscal Officer

ATTESTED BY

Bobbie Curry, Fiscal Officer

CERTIFICATION

Kelly Hoffee, Mayor

Resolution for the payment of certain bills. Now be it ordained by the Council of the Village of Millersburg, Holmes County, Ohio, that the following described bills be allowed and paid from the respective funds designated below, and that the Fiscal Officer is directed to draw proper warrants of said Village for the amounts so designated.

RESOLUTION 2026-18

Bills Paid 7/24/26

Vendor	Description	Fund	Total
Advance Auto	Parts and Supplies	Street/Park	\$ 236.25
Ag-Pro	Mower Deck Belt & Repairs	Street	\$ 307.69
Alo Novus	Advertising	Gen Advertising	\$ 75.00
AT&T FirstNet	Cellular Service	Multiple	\$ 593.13
Aultcare	Medical and Dental Premiums	Multiple	\$ 39,046.42
Barnhart's Service Center	Outer tire rod	Cem	\$ 336.36
Bobbie Curry	Mileage Reimbursement Tax Conf	Tax	\$ 125.43
Core & Main	water supplies	Water	\$ 823.81
Galls	Name Plates	Police	\$ 73.79
Hawkins	Cylinder Charge	Water	\$ 10.00
Hershberger Tree Service	Storm damage Tree Removal	Park	\$ 2,900.00
Holmes Ag Service	Pallet of Softener Salt	Pol/Gen/Sewer	\$ 467.04
Holmes Oil	Fuel	Multiple	\$ 3,370.38
Holmes Pest Control	Mosquito Spray, Pest control	Gen, Police	\$ 2,583.00
Holmes Plumbing	drain pipe glue	Street	\$ 172.29
Holmes Supply	Asphalt	Gen Trans/Street	\$ 3,366.48
Ivan Weaver Construction	replace alley concrete church	Sidewalks	\$ 33,999.70
MCS	lift rental, garage floor	Street	\$ 20,715.00
Quadiant	Postage Machine 5/11/26-8/10/26	Gen	\$ 207.51
Ream & Haager	Testing	Water sewer	\$ 2,440.00
Roy A & Martha R Schlabach	2025 Income Tax Refund	Gen	\$ 181.00
Shaffer Johnston Lichtenwalter	Updated Wooster Rd Project Specs	Water	\$ 3,525.00
Updating Wooster Rd project			
Spectrum	Utility	Multiple	\$ 891.14
Standard	Life Ins Premiums	Multiple	\$ 341.39
Stephanie Viola	2025 Itax Refund	Gen Tax	\$ 467.00
Treasurer of State of Ohio	Quarterly Marc Radio Fees	Police	\$ 330.00
Vance Outdoors	Duty Holster	Police	\$ 124.98

Peppers Plumbing	Sanitary Sewer Line Repair - Woodland Dr - Per Council 7/13/26	Sewer	\$ 2,200.76
Steve Goudy	Reimbursement for Sanitary Sewer Line Repair - Woodland Dr - Per Council 7/13/26	Sewer	\$ 1,320.00
		TOTAL 7/24/26	\$ 121,230.55

Bills Paid 8/10/2026

Vendor	Description	Fund	Total
Aultworks	OP&F Physical	Police	\$481.00
Blake Judson	Reimbursement exam fee water	Water	\$165.70
C&S Bank Visa	See description below	Multiple	\$571.30
Capital One E&H Hardware	Supplies	Multiple	\$224.61
Century Link	Access	General	\$23.42
Clemans Nelson	Retainer	General	\$250.00
Craig & Karen Rowland	2025 iTax Refund	Gen Tax	\$259.00
Friendly Wholesale	Supplies	Multiple	\$157.15
Galls	shirts	Police	\$181.92
Go Shred	Shredding	General	\$71.40
Hawkins	LPC-4, Chlorine, Cylinder	Water	\$1,114.46
Holmes Oil	Gas	Multiple	\$4,115.87
Holmes Pest	Pest Control/Mosquito spray	General	\$1,530.00
Holmes power equipment	Lawn mower blade	Park	\$331.98
Holmes Supply	Asphalt	Gen Transp	\$2,358.03
HQ Exteriors	2026 p/r refund	Gen Tax	\$1,170.94
Kaufman Mulch	Playground fiber	General	\$2,340.00
Local IQ	Advertising	Gen Adv	\$53.84
Pet Waste CO	Pet waste bags	Dog Park	\$97.97
Ream & Haager	Chemicals & Testing	Water, Sewer	\$1,683.00
Roots Lawn Service	Landscape	General	\$844.66
Sterling Farm Equip	Service filters mini excavator	Street	\$685.74
Tractor Supply	Supplies	Street, Sewer	\$331.92
Unifirst	Uniforms, towels, rugs etc.	Multiple	\$1,211.80
Vance Outdoors	Taser holster	Police	\$154.98
		TOTAL 8/10/26	\$20,410.69

Electronic payments

Vendor	Description & Date Paid	Fund	Total
First Citizens	Xerox Copier- 07/10/26	General	\$ 174.25
Northeast Ohio Gas	Utility- 07/10/26 08/03/26	Multiple	\$ 468.78
AEP	Utility- 07/10/26 07/13/26 8/3/26	Multiple	\$ 10,669.84
C&S Bank Visa	Statement Balance (See below) 7/21/2026	Multiple	\$ 1,037.84
Total			\$ 12,350.71

C&S Visa Charges 7/21/26- Bulbs, circuit, breakers, ASCAP music license, photo cells, garage security lights, drug deactivation system, perforated printer paper, ship package to Cerlic environmental, and car wash

PAYROLL CHECK DATE 07/13/26

Employee	Purpose	Dept	Gross Wages
Arnold, Rodney	Wages	Street	\$ 2,516.36
Baker, Daniel	Wages	Gen Police	\$ 3,934.61
Boggs, Conner	Wages	Gen Police	\$ 2,511.32
Cline, Chad	Wages	General	\$ 2,495.20
Cox, Caleb	Wages	Gen Police	\$ 2,713.80
Curry, Roberta	Wages	General	\$ 3,108.00
Duff, Kevin	Wages	Street	\$ 2,474.40
Judson, Blake	Wages	Wat/Sew	\$ 2,646.40
Kiner, Jessica	Wages	General	\$ 2,248.52
Kiner, Ron	Wages	Gen Police	\$ 3,190.72
Markley, Michelle	Wages	Gen Police	\$ 3,111.68
McKinney, Steve	Wages	Street	\$ 1,900.00
Meek, Nathaniel	Wages	Gen Police	\$ 2,596.28
Mellor, Pat	Wages	Cem/Str	\$ 4,468.80
Miller, James	Wages	Street	\$ 2,583.20
Miller, Javen	Wages	Gen Police	\$ 2,367.95
Miller, Kenneth	Wages	Wat/Sew	\$ 3,359.20
Opfer, Stephanie	Wages	Gen Police	\$ 2,473.60
Shaffer, Mary	Wages	Gen/Wat/Sew	\$ 2,514.40
Shaner, Matt	Salary	Gen Police	\$ 3,745.86
Shepler, Clay	Wages	Wat/Sew	\$ 2,682.40

Shows, Logan	Wages	Gen Police	\$ 3,855.12
Skolmutch, Nathan	Wages	Wat/Sew	\$ 3,964.00
Snyder, Troy	Wager	Street/Park	\$ 2,453.60
Troyer, Nate	Salary	Gen/Wat/Sew	\$ 3,915.84
Weaver, Matthew	Wages	Wat/Sew	\$ 4,176.80
Yoder, Kelly	Wages	Gen Police	\$ 2,578.60
		TOTAL PAY	\$ 80,586.66

PAYROLL CHECK DATE 7/30/2026

Employee	Purpose	Dept	Gross Wages
Arnold, Rodney	Wages	Street	\$ 2,340.80
Baker, Daniel	Wages	Gen Police	\$ 3,083.12
Boggs, Conner	Wages	Gen Police	\$ 2,458.18
Brown, Kevin	Wages	Gen Police	\$ 76.77
Cline, Chad	Wages	General	\$ 2,495.20
Cox, Caleb	Wages	Gen Police	\$ 2,482.84
Curry, Roberta	Wages	General	\$ 3,108.00
Duff, Kevin	Wages	Street	\$ 2,474.40
Hershberger, Ryan	Salary	General - Council/Mayor	\$ 416.66
Hoffee, Kelly	Salary	General - Council/Mayor	\$ 500.00
Hofstetter, Brent	Salary	General - Council/Mayor	\$ 458.33
Judson, Blake	Wages	Wat/Sew	\$ 2,646.40
Kellogg, Andrea	Salary	General - Council/Mayor	\$ 291.67
Kiner, Jessica	Wages	General	\$ 2,248.52
Kiner, Ron	Wages	Gen Police	\$ 2,454.40
Markley, Michelle	Wages	Gen Police	\$ 2,828.80
McKinney, Steve	Wages	Street	\$ 1,900.00
Meek, Nathaniel	Wages	Gen Police	\$ 2,209.60
Mellor, Pat	Wages	Cem/Str	\$ 3,648.00
Miller, James	Wages	Street	\$ 2,583.20
Miller, Javen	Wages	Gen Police	\$ 2,042.40
Miller, Kenneth	Wages	Wat/Sew	\$ 3,359.20
Opfer, Stephanie	Wages	Gen Police	\$ 2,473.60
Shaffer, Mary	Wages	Gen/Wat/Sew	\$ 2,514.40
Shaner, Matt	Salary	Gen Police	\$ 3,745.86

Shepler, Clay	Wages	Wat/Sew	\$ 2,682.40
Shoemaker, Robert	Salary	General - Council/Mayor	\$ 416.67
Shows, Logan	Wages	Gen Police	\$ 2,468.06
Skolmutch, Nathan	Wages	Wat/Sew	\$ 3,964.00
Snyder, Troy	Wager	Street/Park	\$ 2,282.40
Troyer, Nate	Salary	Gen/Wat/Sew	\$ 3,915.84
Vaughn, Tom	Salary	General - Council/Mayor	\$ 291.67
Weaver, Matthew	Wages	Wat/Sew	\$ 4,845.61
Yoder, Kelly	Wages	Gen Police	\$ 2,042.40
Zollars, Andy	Salary	General - Council/Mayor	\$ 416.66
		TOTAL PAY	\$ 78,166.06

BILL RES 2026-18 TOTAL \$ 312,744.67

Administrator's Report

August 10, 2026

DRB & P&Z Commission

DRB met 8/5 and approved signage for Holding Space at 127 W. Jackson. P&Z also met on the 5th and approved a lot split and variance for a tiny home near 2 Oak Lane as well as transferring a lot from Phase 2 to Phase 1 of the Stenwood/Trails Edge development.

Sidewalk Project

No update other than we were notified that the Federal ARC review is now in review.

Parks

Clay Street

Mulching project was completed at Clay Street Park. Thanks to NewPointe CID volunteers for their time spreading the mulch. Equipment provided by Health Dept. grant to be installed as time allows at the parks.

EPA Generator Grant

No update

ODOT Salt

The 3rd round of bids was not successful. We received notification from ODOT that we can purchase salt through them at approximately \$92/ton. As of the time of writing this report, I am trying to solicit quotes for direct purchase from vendors. The deadline to participate with ODOT is 8/10 at noon so I will update at the meeting.

Wooster Road Waterline Project

No update

Personnel

Steve McKinney will complete his 12 month probationary period on 8/11. Requesting a motion to remove him from probationary status as he has been a great addition to our staff.



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Kelly Hoffee, Mayor

Nathan Troyer, Village Administrator

Bobbie Curry, Fiscal Officer, Tax Administrator

Matthew A. Shaner, Police Chief

Village Offices (330) 674-1886
Income Tax (330) 674-6891
Police Department (330) 674-5931

2026 POLICE DEPARTMENT QUARTERLY REPORT

ACCIDENTS

	Jan 1-Jun 30
Accidents	63
Traffic Stops	396

BREAKDOWN OF ARRESTS

	Jan 1-Jun 30
Aggravated Menacing	2
Assault	1
Assured Clear Distance	8
Bad Checks	0
Breaking and Entering	0
Child Abuse/Endangering	2
Child Restraint	0
Consume in Motor Vehicle	0
Criminal Damage	2
Criminal Trespass	2
Cruelty to Companion Animal	1
D.W.I.	1
D.W.I. TEST	0
Discharge Firearm	0
Discharge Fireworks	0
Disorderly Conduct	4
Domestic Violence	5
Driving Under Suspension	10
Drug Offense	2
Expired Plates	34
Failure to Control	0
Failure to Yield	4
Falsification	1
Felonious Assault	1
Fictitious Plates	0
Flee & Elude / Fail To Comply	0
Forgery / Tampering with Records	0
Hit Skip	0
Improper Backing	0
Improper Passing	2
Junk Ordinance Violation	0
Juvenile Offenses	1
Kidnapping / Unlawful Restraint	1

Falsification/Fraud/Forgery	9
Fights	0
Fire Investigation	2
Fireworks	0
Flee and Elude	0
Harassment/Menacing	21
Juvenile Investigations	14
Littering/Junk	6
Lockouts	50
Mental Call	20
Message Delivery	8
Miscellaneous Calls	115
Missing Persons	3
Money/Funeral Escorts	13
Noise	17
Offense Involving Guns	0
Open Door/Building Checks	15
Parking	34
Passing Stopped School Bus	0
Prowlers	1
Rape	3
Reckless Operation	41
Sexual Investigations	2
Suicide Calls	1
Suspicious Person/Vehicle	39
Theft	82
Traffic	3
Trespassing	26
Vandalism	7
Well Being Calls	40

ORDINANCE NO. 104-2026

AN ORDINANCE ESTABLISHING AN EMPLOYEE LEAVE DONATION PROGRAM FOR EMPLOYEES OF THE VILLAGE OF MILLERSBURG AND DECLARING AN EMERGENCY.

WHEREAS, the Village of Millersburg is a municipal corporation organized as a village under the laws of the State of Ohio, and by Article XVIII, Section 3 of the Ohio Constitution possesses the authority to exercise all powers of local self-government, including authority over the compensation and benefits of its own officers and employees; and

WHEREAS, Village employees have expressed a desire to voluntarily relinquish accrued sick leave and vacation leave for that purpose; and

WHEREAS, Council therefore desires to establish a program, applicable on neutral and objective terms to any Village employee who qualifies.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Millersburg, County of Holmes, State of Ohio, that:

SECTION 1. Program established. There is hereby established an Employee Leave Donation Program (the "Program") for employees of the Village of Millersburg, to be administered in accordance with this Ordinance. The Program supplements the Millersburg Personnel Policy and, to the extent of any conflict, controls over that Policy for the duration of the Program only.

SECTION 2. Definitions. As used in this Ordinance:

- (a) "Accrued leave" means sick leave or vacation leave that has been earned by and credited to an employee under the Millersburg Personnel Policy and that remains unused.
- (b) "Credited leave" means paid leave granted by the Village to a Recipient under Section 5 of this Ordinance.
- (c) "Donor" means an eligible employee who voluntarily relinquishes accrued leave to the Village under Section 4 of this Ordinance.
- (d) "Immediate family" means an employee's spouse, child, stepchild, parent, stepparent, or a person who stands or stood in the place of a parent to the employee.
- (e) "Program Administrator" means the Fiscal Officer of the Village. If the Fiscal Officer is a Recipient, or is a member of the immediate family of a Recipient, the Village Administrator shall serve as Program Administrator as to that transaction.
- (f) "Recipient" means an eligible employee approved under Section 3 to receive credited leave.
- (g) "Serious health condition" means an illness, injury, impairment, or physical or mental condition of an employee or of a member of the employee's immediate family that involves inpatient care or continuing treatment by a licensed health care provider and that requires the employee's absence from work for ten (10) or more consecutive scheduled

work days. The term includes pregnancy, childbirth, and related medical conditions, and shall be applied without regard to whether the condition arose from an occupational or a non-occupational cause.

SECTION 3. Eligibility of a Recipient. An employee is eligible to receive credited leave under the Program only if the Program Administrator determines, on the basis of the application and certification required by Section 6, that all of the following are satisfied:

- (a) The employee is a full-time employee, or a regularly scheduled part-time employee, of the Village who accrues sick leave and vacation leave.
- (b) The employee, or a member of the employee's immediate family, has a serious health condition, certified in writing by a licensed health care provider, that requires the employee's absence from work.
- (c) The employee has exhausted, or in the pay period for which credited leave is sought will exhaust, all accrued sick leave, vacation leave, personal leave, and compensatory time.
- (d) The employee has not been approved to receive, and is not receiving, wage-replacement benefits for the same period from workers' compensation temporary total disability, disability benefits from the Ohio Public Employees Retirement System, or any other Village-provided or statutory income-replacement benefit. An employee who has applied for such benefits and is awaiting a determination, or who is serving a waiting period before such benefits begin, may receive credited leave for that period.
- (e) The employee is not, during the period for which credited leave is sought, serving a disciplinary suspension.

SECTION 4. Relinquishment of accrued leave by a Donor.

- (a) Eligibility. Any full-time or regularly scheduled part-time employee of the Village who accrues sick leave or vacation leave may relinquish accrued leave under the Program.
- (b) Character of the act. A relinquishment under this Section is a voluntary and irrevocable surrender of accrued leave to the Village. Relinquished leave is extinguished upon acceptance by the Program Administrator, is not returned to the Donor under any circumstance, is not converted to cash, and is not paid to the Donor at separation or at any other time. A Donor does not use sick leave or vacation leave by reason of a relinquishment, and a relinquishment is not a reduction of any Donor's compensation as fixed by Council.
- (c) Form and increments. A relinquishment shall be made in writing on the form prescribed by the Program Administrator, shall identify the type of leave and the number of hours relinquished, shall be in whole hours, and shall be in an amount of not less than eight (8) hours.
- (d) Floor balances. No relinquishment shall be accepted that would reduce the Donor's accrued sick leave below forty (40) hours, as measured immediately after the relinquishment.

- (e) Maximum. No Donor shall relinquish more than one hundred sixty (160) hours in the aggregate under the Program, except upon further authorization by Council.
- (f) Designation. A Donor may designate the Recipient for whose benefit the leave is relinquished. A relinquishment for the benefit of a designated Recipient is effective only if that Recipient is or becomes eligible under Section 3; if the designated Recipient is determined to be ineligible, or if the Program expires before the leave is credited, the relinquishment is void and the Donor's accrued leave shall not be reduced.

SECTION 5. Crediting and use of leave by a Recipient.

- (a) Hour-for-hour. For each hour of leave relinquished and accepted under Section 4, the Village shall credit one hour of paid leave to the Recipient. Credited leave shall be paid at the Recipient's own regular rate of compensation as fixed by Council, and not at the rate of any Donor. Crediting leave under this Ordinance does not increase the Recipient's rate of compensation.
- (b) Pay period by pay period. Credited leave shall be granted one pay period at a time. In any pay period a Recipient shall not be credited with more hours than the Recipient is normally scheduled to work in that pay period, less any hours actually worked and any other paid leave used.
- (c) Aggregate limit. A Recipient shall not receive more than four hundred eighty (480) hours of credited leave in the aggregate under the Program.
- (d) Newly accrued leave used first. A Recipient shall use all leave accrued during the period of absence before receiving additional credited leave.
- (e) Character in the Recipient's hands. Credited leave shall be treated as sick leave for all purposes of the Millersburg Personnel Policy, except that credited leave shall not under any circumstance be converted to cash, shall not be paid upon separation, retirement, or death, and shall not be counted in computing any payment for unused sick leave under Section 124.39 of the Revised Code or under Village policy. Credited leave remaining unused when the Recipient returns to work, or when the Recipient ceases to be eligible, is extinguished.
- (f) Status while on credited leave. A Recipient using credited leave remains in active pay status and shall continue to accrue leave and other benefits, and to receive employer-provided insurance coverage, on the same terms as an employee using accrued sick leave. Credited leave shall not be counted toward the completion of any probationary period.
- (g) Wages. Amounts paid to a Recipient as credited leave are wages, subject to withholding and reporting as such, and are earnable salary for purposes of the Ohio Public Employees Retirement System. The Fiscal Officer shall report and remit accordingly.

SECTION 6. Administration.

- (a) Application. An employee seeking credited leave shall file a written application with the Program Administrator on the prescribed form, describing the serious health condition and the expected duration of the absence, together with a written certification from a licensed health care provider.

- (b) Determination. The Program Administrator shall determine eligibility under Section 3 and shall approve or deny each application and each relinquishment in writing.
- (c) Ledger. The Fiscal Officer shall maintain a ledger recording, for each transaction, the Donor, the type and number of hours relinquished, the date of acceptance, the Recipient, the number of hours credited, the pay period in which credited, and the gross amount paid. The ledger shall be reconciled each pay period.
- (d) Confidentiality of medical information. A certification filed under subsection (a) shall be maintained in a confidential medical file separate from the employee's personnel file and separate from the Program records, and shall not be disclosed except as required by law. The Program record shall reflect only the Program Administrator's determination of eligibility.
- (e) Report to Council. The Fiscal Officer shall report to Council, not later than the second regular meeting in December 2026 and each year thereafter, on the operation of the Program, including the total hours relinquished, the total hours credited, and the total cost to the Village.

SECTION 7. Voluntariness; non-solicitation.

- (a) Participation in the Program is entirely voluntary. No employee shall be required, requested, coerced, pressured, or in any manner induced to relinquish leave, and no employee shall suffer any adverse consequence for declining to do so.
- (b) The Village shall not solicit relinquishments of leave from employees. No officer, supervisor, or other person having authority to direct the work of an employee shall solicit a relinquishment of leave from an employee under that person's direction.
- (c) The Village may, with the written consent of an employee who has applied or intends to apply for credited leave, inform Village employees that the employee has a critical need for leave. The Village shall otherwise respect the privacy of every participant.

SECTION 8. Acceptance of relinquishments. The Program Administrator shall accept, on behalf of the Village, the voluntary relinquishments of accrued leave. Each such relinquishment is subject in all respects to the requirements of this Ordinance, and shall be given effect only upon the Program Administrator's verification that the Donor holds the balances stated and that the floor balances required by Section 4(d) are preserved. Upon acceptance by the Program Administrator, the relinquishment of accrued leave shall be irrevocable, unless specifically forfeited by the recipient prior to complete use.

SECTION 9. No vested right; no contract. This Ordinance does not create a contract of employment, a term of employment, or a vested or continuing right in any employee. No employee has a right to receive credited leave, and no employee acquires any property interest in leave relinquished by another. Nothing in this Ordinance limits the authority of Council to amend or repeal it.

SECTION 10. Expiration; sunset. This Ordinance and the Program established by it shall not expire and remain in effect, unless Council by ordinance replaces the Program with other legislation.

SECTION 11. Open meetings. Council finds and determines that all formal actions of Council concerning and relating to the passage of this Ordinance were taken in an open meeting of Council, and that all deliberations of Council and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Revised Code.

SECTION 12. Emergency. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village of Millersburg. The reasons for the necessity are that one or more Village employees with health concerns have immediate needs for leave assistance, and that such benefits are necessary to a consistent Village staff, for better and safer service to the citizens of the Village.

WHEREFORE, this Ordinance shall take effect and be in force immediately upon its passage by a vote of two-thirds of all the members elected to Council and its approval by the Mayor, or otherwise at the earliest time permitted by law.

Notice of this Ordinance shall be published in the Wooster Daily Record and/or the Holmes County Bargain Hunter once per week for two (2) consecutive weeks as required by the Ohio Revised Code.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed in Council this _____ day of _____ 2026. Vote: _____

Kelly Hoffee, Mayor

Brent Hofstetter, Council President

Attest: _____
Bobbie Curry, Fiscal Officer

Dated: _____

2026-19

***RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(VILLAGE COUNCIL)

Rev. Code, Secs. 5705.34-5705.35

The Council of the Village of Millersburg, Holmes County, Ohio, met in

Regular session on the 10 day of August
(Regular or Special)

2026, at the office of The Village of Millersburg with the following

members present:

Mr./Ms. _____ moved the adoption of the following
Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2027,

and

WHEREAS, The Budget Commission of Holmes County, Ohio has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill tax limitation; therefore be it

RESOLVED, By the Council of the Village of Millersburg, Holmes County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Village the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET
COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

	Maximum Rate Authorized to Be Levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)	Expires Tax Year
GENERAL FUND:			
Current Expense Levy authorized by voters on not to exceed 5 years. 11/7/2023	5.00	\$ 128,200	2028
SPECIAL LEVY FUNDS:			
Levy authorized by voters on not to exceed years.		\$ -	
Levy authorized by voters on not to exceed years.		\$ -	
Levy authorized by voters on not to exceed years.			
Levy authorized by voters on not to exceed years.			
Levy authorized by voters on not to exceed years.			

and be it further

RESOLVED, That the Clerk of this Council be, and he is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

Mr./Ms. _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. _____

Mr. _____

Mr. _____

Adopted the _____ day of _____, 20____.

Attest:

President of Council

Clerk of Council

CERTIFICATE OF COPY

2026-19

I, Bobbie Curry, Clerk of the Council of the Village of
Millersburg, within and for said County, and in whose custody the
Files and Records of said Council are required
by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing
is taken and copied from the original _____

Clerk of Council

By _____ Deputy